DOCUMENT RESUME

ED 409 789 HE 030 299

AUTHOR	Goldstone, Jennifer, Ed.; Gibbs, Darlene, Ed.
TITLE	Profile of the International Work of Canadian Universities=Profil de la collaboration internationale des universites Canadiennes.
INSTITUTION	Association of Universities and Colleges of Canada, Ottawa (Ontario).
REPORT NO	ISBN-0-88876-169-4
PUB DATE	95
NOTE	323p.
AVAILABLE FROM	International Relations and Programs, Association of Universities & Colleges of Canada, International, 350 Albert Street, Suite 600, Ottawa, Ontario, K1R 1B1 Canada; phone: 613-563-1236, fax 613-563-9745 ($19.95 plus GST, Canada; $20.95, U.S.; $22.95, other countries).
PUB TYPE	Reference Materials - Directories/Catalogs (132) -- Reports - Descriptive (141) -- Multilingual/Bilingual Materials (171)
LANGUAGE	English, French
EDRS PRICE	EDRS Price MF01 Plus Postage. PC Not Available from EDRS.
DESCRIPTORS	Foreign Countries; Foreign Students; *Higher Education; *Institutional Cooperation; *International Cooperation; International Education; International Educational Exchange; International Programs; *Partnerships in Education; Service Learning; *Student Exchange Programs; Study Abroad; Teacher Exchange Programs; Technical Assistance
IDENTIFIERS	*Canada

ABSTRACT

This directory describes international cooperation programs at 66 Canadian colleges and universities. Listed alphabetically, each institution briefly summarizes its international initiatives, provides information on the history and administrative structure of the international activities, includes a list of programs, and provides contact information. Profiles of institutions are written in the institution's language of instruction. Institutions included are: University of Alberta, Athabasca University, Bishop's University, Brandon University, University of British Columbia, Brock University, University of Calgary, University College of Cape Breton, Carleton University, Concordia University, Dalhousie University, University of Guelph, Ecole des Hautes Etudes Commerciales, Lakehead University, Laurentian University, Universite Laval, University of Lethbridge, University of Manitoba, McGill University, McMaster University, Memorial University of Newfoundland, Universite de Moncton, Universite de Montreal, Mount Allison University, Mount Saint Vincent University, University of New Brunswick, University of Northern British Columbia, Nova Scotia Agricultural College, Ontario Institute for Studies in Education, Universite d'Ottawa, Ecole Polytechnique de Montreal, University of Prince Edward Island, Universite du Quebec, Universite du Quebec a Chicoutimi, Universite du Quebec a Hull, Universite du Quebec a Montreal, University du Quebec at Rimouski, Universite de Quebec a Trois-Rivieres, University du Quebec-Ecole de Technologie Superieure, Universite du Quebec-Teleuniversite, Institut National de la Recherche Scientifique, Ecole Nationale d'Administration Publique, Queen's University at Kingston, University of

+++++ ED409789 Has Multi-page SFR---Level=2 +++++

Regina, Royal Military College of Canada, Ryerson Polytechnic University, Universite Sainte Anne, College Universitaire de Saint Boniface, St. Francis Xavier University, Saint Mary's University, St. Thomas University, Saskatchewan Indian Federated College, University of Saskatchewan, Universite de Sherbrooke, Simon Fraser University, Technical University of Nova Scotia, University of Toronto, Trent University, Trinity Western University, University of Victoria, University of Waterloo, University of Western Ontario, Wilfrid Laurier University, University of Windsor, University of Winnipeg, and York University. (CH)

****
*   Reproductions supplied by EDRS are the best that can be made   *
*   from the original document.   *
****

ED 409 789

PROFILE *of the* International Work of Canadian Universities

1995

PROFIL *de la* collaboration internationale des universités canadiennes

HE 030 299

U.S. DEPARTMENT OF EDUCATION
Office of Educational Research and Improvement
EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)
☑ This document has been reproduced as received from the person or organization originating it
☐ Minor changes have been made to improve reproduction quality

- Points of view or opinions stated in this document do not necessarily represent official OERI position or policy

BEST COPY AVAILABLE

Association of Universities and Colleges of Canada
Association des Universités et Collèges du Canada

PERMISSION TO REPRODUCE AND DISSEMINATE THIS MATERIAL IN OTHER THAN PAPER COPY HAS BEEN GRANTED BY
Association of Univ
& Colleges of Canada
TO THE EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)

The international work of Canadian universities

PROFILE PROFIL

La collaboration internationale des universités canadiennes

1995

Association of
Universities and
Colleges of Canada

Association
des Universités et
Collèges du Canada

The Association of Universities and Colleges of Canada represents Canadian universities at home and abroad. Its mandate is to foster and promote the interests of higher education. AUCC is a not-for-profit, non-governmental association established in 1911. Its members fund core activites of government relations, research, information services and international cooperation. Members are represented within the membership and on the association's governing bodies by their presidents.

AUCC's International Relations and Programs Vice-Presidency encompasses a wide range of information, policy and management activities related to international higher education and human resources development in developing countries.

Working with a network of international liaison officers at member institutions, AUCC's International Relations and Programs organizes workshops and international conferences, administers programs that link Canadian universities with institutions in both the South and the North and speaks for the Canadian university community at international meetings.

There are a number of Canadian scholarship and award programs administered by staff in the vice-presidency as well. The vice-presidency also includes a Policy and Liaison Unit which keeps abreast of policy developments and advocates on behalf of universities. It liaises with ILOs, the Canadian government, and national and international organizations. The unit also carries out a communications program on behalf of the vice-presidency.

For more information or further copies, please contact:

AUCC
International Relations and Programs
350 Albert Street, Suite 600
Ottawa ON K1R 1B1
Tel: (613) 563-1236
Fax: (613) 563-9745
E-mail: jgoldsto@aucc.ca

Co-editors: Jennifer Goldstone and Darlene Gibbs
Editorial assistance: Marie Peris-Pittuck

1995 AUCC
All rights reserved.
ISBN 0-88876-169-4

Price in Canadian dollars: Canada $19.95 + GST; USA $20.95; other countries $22.95.

L'Association des Universités et Collèges du Canada est un porte-parole des universités canadiennes au pays et à l'étranger, qui a pour mission de favoriser les intérêts de l'enseignement supérieur. L'AUCC a été fondée en 1911, comme organisme non-gouvernemental, à but non lucratif. Ses principales activités — relations avec les gouvernements, recherche, service d'information et coopération internationale — sont financée par ses membres, représentés au sein des organes directeurs par leurs recteurs respectifs.

La vice-présidence des Relations internationales et programmes de l'AUCC est chargée d'une gamme variée de travaux d'information, d'orientation et de gestion dans le domaine de l'enseignement supérieur international et de la mise en valeur du capital humain des pays en développement.

En concertation avec un réseau d'agents de liaison internationale, les RIP organisent des ateliers et des conférences internationales, administrent des programmes qui relient nos universités à celles du Sud et du Nord et parlent au nom de la communauté universitaire canadienne dans les assemblées internationales.

Le personnel de la vice-présidence administre aussi des programmes de bourses d'études et autres de sources canadiennes. D'autre part, l'unité de politiques et liaison se tient au courant des décisions politiques et intervient au nom des universités. Elle assure la liaison avec les ALI, le gouvernement fédéral et des organismes nationaux et internationaux. L'unité est aussi chargée du programme de communications de la vice-présidence.

Pour obtenir un supplément de renseignement ou d'exemplaires, s'adresser à :

AUCC
Relations internationales et programmes
350, rue Albert, bureau 600
Ottawa ON K1R 1B1
Tél. : (613) 563-1236
Télec. : (613) 563-9745
Internet : jgoldsto@aucc.ca

Corédactrices: Jennifer Goldstone et Darlene Gibbs
adjointe à la rédaction: Marie Peris-Pittuck

1995 AUCC
Tous droits réservés
ISBN 0-88876-169-4

Prix en dollars canadiens : Canada 19,95 $ + TPS; États-Unis 20,95 $; autres pays 22,95 $.

Table of Contents

Introduction i
Introduction ii
Acronyms iii

University of Alberta 1
Athabasca University 8
Bishop's University 11
Brandon University 14
The University of British Columbia 20
Brock University 28
The University of Calgary 35
University College of Cape Breton 38
Carleton University 41
Concordia University 46
Dalhousie University 49
University of Guelph 55
École des Hautes Études Commerciales 61
Lakehead University 66
Laurentian University 71
Université Laval 75
The University of Lethbridge 81
The University of Manitoba 84
McGill University 89
McMaster University 96
Memorial University of Newfoundland 101
Université de Moncton 107
Université de Montréal 111
Mount Allison University 116
Mount Saint Vincent University 119
University of New Brunswick 123
University of Northern British Columbia 127
Nova Scotia Agricultural College 133
The Ontario Institute for Studies in Education 136
Université d'Ottawa 140
École Polytechnique de Montréal 146
University of Prince Edward Island 151
Université du Québec 155
Université du Québec à Chicoutimi 160
Université du Québec à Hull 164
Université du Québec à Montréal 167
Université du Québec à Rimouski 172
Université du Québec à Trois-Rivierès 175

Université du Québec - École de technologie supérieure 181
Université du Québec - Télé-université 184
Institut national de la recherche scientifique (INRS) 189
École nationale d'administration publique 194
Queen's University at Kingston 199
University of Regina 204
Royal Military College of Canada 209
Ryerson Polytechnic University 210
Université Sainte Anne 218
Collège universitaire de Saint-Boniface 220
St. Francis Xavier University 223
Saint Mary's University 228
St. Thomas University 233
Saskatchewan Indian Federated College 236
University of Saskatchewan 240
Université de Sherbrooke 245
Simon Fraser University 250
Technical University of Nova Scotia 256
University of Toronto 260
Trent University 265
Trinity Western University 270
University of Victoria 273
University of Waterloo 277
The University of Western Ontario 283
Wilfrid Laurier University 288
University of Windsor 293
The University of Winnipeg 297
York University 300

Index 307

Introduction

Dear readers,

Welcome to the tenth edition of *PROFILE*. The Association of Universities and Colleges of Canada is pleased once again to highlight the international work of Canadian universities in this specialized directory.

Universities across the country are organizing themselves to meet the challenges of an increasingly globalized world. The breadth of activities is reflected in this edition, which is thicker and which covers more aspects of cooperation than its predecessors.

With this issue, we wanted to provide more than a descriptive listing of the administrative structures of university international cooperation offices; we also wanted you to have an overall idea of each university's orientation and the many institutes and faculty on campus that have an international mandate and that work in collaboration with the central international office of the university. Canadian universities are well served by a network of very experienced and innovative international liaison officers who manage these offices. We include biographical information on these men and women to give you some insight into their expertise.

PROFILE is one element of our ongoing efforts to inform our members, our funders, the international cooperation community and the public about Canadian university internationalization efforts. AUCC also maintains databases and produces other publications. We would be pleased to send you some information about them.

The contents of this directory depend largely on the contribution of international liaison officers. Not only does *PROFILE* describe their work, but it is also for the most part a fruit of their labour.

On behalf of the AUCC International Relations and Programs staff who produced this directory, I thank university contributors to the publication. I also invite readers to send us comments on *PROFILE* for future editions.

Eva Egron-Polak
Vice President
International Relations and Programs

Introduction

Lectrices et lecteurs,

Voici la dixième édition de *PROFIL*. L'Association des Universités et Collèges du Canada a de nouveau le plaisir de mettre en relief le travail des universités canadiennes à l'étranger au moyen de ce répertoire spécialisé.

Partout au pays, les universités font le nécessaire pour être à la hauteur de leur tâche dans un monde où les frontières sont de moins en moins étanches. L'ampleur de leur activité ressort bien de la nouvelle édition, plus volumineuse et qui englobe plus d'aspects de la coopération que les précédentes.

Nous voulions faire plus qu'un inventaire sommaire des structures administratives des services de coopération internationale des universités; nous voulions aussi vous donner une idée d'ensemble de l'orientation de chaque université et des nombreux instituts et professeurs qui ont un mandat international et travaillent en collaboration avec le bureau international central du campus. Les universités sont bien desservies par un réseau d'agents de liaison internationale très expérimentés et novateurs qui administrent les bureaux internationaux. Nous avons inclus des renseignements biographiques sur ces hommes et ces femmes pour vous donner un aperçu de leurs compétences.

PROFIL est l'un des éléments de nos efforts constants pour renseigner nos membres, nos bailleurs de fonds, les milieux de la coopération internationale et le public sur les démarches d'internationalisation des universités. Mais ce n'est pas la seule publication de l'AUCC, qui entretient en outre des bases de données. Il nous ferait plaisir de vous envoyer de l'information à ce sujet.

Le contenu du répertoire est largement tributaire de la collaboration des agents de liaison internationale. Non seulement *PROFIL* contient-il la description de leurs travaux, mais il en est aussi en grande partie le fruit.

Au nom du personnel des Relations internationales et programmes de l'AUCC qui a produit le répertoire, je remercie nos collaborateurs des universités. J'invite aussi les lecteurs à nous envoyer leurs commentaires sur *PROFIL* pour le bénéfice des éditions futures.

Eva Egron-Polak
Vice-présidente
Relations internationales et programmes

Acronyms

ACCC	Association of Canadian Community Colleges/Association des collèges communautaires du Canada
ACCT	Agence de coopération culturelle et technique (France)
ACDI	Agence canadienne de développement international
ALI	Agent de liaison internationale
AUCC	Association of Universities and Colleges of Canada/Association des Universités et Collèges du Canada
BCEI	Bureau canadien de l'éducation internationale
CBIE	Canadian Bureau for International Education
CIDA	Canadian International Development Agency
CIMMYT	Centro International de Majoramiento de Maize y Trigo (Mexico)
CNRC	Conseil national de recherches Canada
CRDI	Centre de recherches pour le développement international
CRSSH	Conseil de recherches en sciences humaines du Canada
CRSNG	Conseil de recherches en sciences naturelles et en génie du Canada
IDRC	International Development Research Centre
ILO	International Liaison Officer
ODA	Official Development Assistance
OECD	Organization for Economic Cooperation and Development
OCDE	Organisation de coopération et de développement économiques
ONU	Organisation des Nations Unies
SSHRC	Social Sciences and Humanities Research Council
NRC	National Research Council
NSERC	Natural Sciences and Engineering Research Council of Canada
UNDP	United Nations Development Programme
WWW	World Wide Web

University of Alberta

I An overview

The University of Alberta is involved in a wide array of international activities. Institutional linkages, student exchange agreements, development projects, international centres and institutes, and individual academic collaboration all contribute to defining the scope of this dimension of the university.

As in any university, individual creativity and initiative play a large part in determining the directions taken. The University of Alberta is graced with many dedicated and inventive faculty and staff who strive to pursue research and collaborative goals on a global basis. These efforts are enhanced by a variety of resources available on campus. The technological infrastructure of the university also aids in making national borders more transparent. As this century draws to a close, the University of Alberta sees a growing role for itself in international activity.

II Statement of principle on international cooperation

In *Degrees of Freedom*, the University of Alberta's strategic plan to the year 2005, the following vision of international affairs was articulated:

> "Given the global nature of the world we live in today, it is becoming increasingly important that the graduates of the University of Alberta be able to play a role on the international scene. No longer is it adequate to think only of Alberta or Canada in terms of preparing our future citizens to cope with the economic, cultural, or political realities of the year 2005. To meet the needs of our local, provincial, national, and international communities, we must ensure that our international 'activities' are central to our academic mission, thus being integrated into our teaching and research programs. Educational curricula must be internationalized; the campus must become global in its perspective. University of Alberta students should be educated to appreciate the world in which they live. Research and scholarship, in all areas of endeavour, should be measured by international standards."

Degrees of Freedom was officially adopted by the board of governors on November 5, 1993.

More generally, the University of Alberta welcomes the opportunity to be a full partner in international development. Development activities are recognized by individual faculties to be an integral part of academic life.

The University of Alberta *International Student Policy* has three goals:

- to provide Canadian students with the opportunity to interact with students from other countries to become more aware of other cultures and of international issues;
- to meet the moral responsibility of the university in the process of international development;
- to promote international understanding and goodwill by being a generous host to international students and making them full participants in the university community and in Alberta society. (Approved by General Faculties Council and University of Alberta Board of Governors - 1986.)

III Description of office of international cooperation

a) History

There are two departments and one committee responsible for international coordination and services at the University of Alberta.

- *Alberta International*

  Reporting to the vice-president (academic), Alberta International was established to strengthen the international dimension of the university by: informing faculties and departments of international opportunities; assisting them with their international activities; and managing international projects on behalf of the university. The office was originally established in 1980 in the office of student affairs as the International Briefing Centre.

- *International Centre*

  Reporting to the dean of students, the International Centre provides a setting for international interaction and exchange that is open to all students at the University of Alberta. The centre grew out of the office of the foreign student advisor created in the 1950s. An office of international student affairs and an international student centre were created in 1984. They were merged into one international centre in 1988.

b) Mandate

- *Alberta International*

Alberta International provides the following services: coordination of linkage agreements; maintenance of international databases; advice to departments on international linkages and projects; support to the Canadian Tri-University Agreement; protocol and reception of delegations and visitors support; liaison with provincial, federal, international offices and agencies; coordination and support of some international projects; and maintenance of resource material.

The director of Alberta International is responsible for the coordination of international linkages and activities at the University of Alberta. All contracts for international programs and all international linkage agreements must be approved by this office. The director also serves as the international liaison officer for AUCC.

This department's publications include the *Alberta International Update* (published bimonthly) and the *University of Alberta International Directory*. In the near future, much of this information will be available via the World Wide Web on the Internet.

- *International Centre*

The International Centre provides services to foreign students and to Canadian students interested in education abroad opportunities. It also conducts an international development education program for the university community. Its programs include a host family program, International Week and Overseas Options Week. Services specifically for foreign students include: coordination of airport reception; various orientation programs; arrangement of Canada Immigration appointments on campus; emergency loans and bursaries; advising on personal, financial, academic and immigration concerns; services to students sponsored by international agencies; and re-entry workshops. The centre's publications include: *International Centre News*; *Guide to International Student Exchanges*; *Foreign Student Handbook* and the *Information Bulletin* (sent to all foreign students accepted for admission to the university).

c) Administrative structure

- *Alberta International*

Alberta International, which reports to the vice-president (academic), has a director, accountant, information officer and research assistant. Some ODA-funded projects and staff are housed in Alberta International; these include the African Management Project and the Bangladesh University for Engineering and Technology linkage project.

- *International Centre*

  The International Centre reports to the dean of students. Its full-time staff include a director, coordinator, education abroad program; coordinator, services/programs; coordinator, development education program; information officer; information officer; administrative assistant; and a receptionist. It has several part-time staff and over 100 volunteers.

d) Relationship to other offices in the university

Additional international units on campus include the Centre for International Education and Development in the faculty of education which has a director and assistant; and the Centre for International Business Studies in the faculty of business which has a director and a manager.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

Degrees of Freedom, the strategic planning document for the university, has a section devoted to international affairs. The challenge of developing improved programs, institutional linkages and exchanges has been largely delegated to faculties and departments. There are a variety of initiatives occurring at this level aimed at improving the University of Alberta's international position.

b) Development of student exchange opportunities

The responsibility for maintaining this area falls under the International Centre. Due to budgetary constraints, the University of Alberta is being selective in the student exchange agreements in which it participates. Most student exchanges are reciprocal and involve students remaining registered and paying fees at their home institution.

c) Negotiation

The negotiation of international contracts or agreements is conducted at a variety of levels, including individual faculty members, chairs, deans and administrative staff.

International contracts and agreements are reviewed by Alberta International, the Office of the Comptroller, the Industry Liaison Office and the vice-president (academic) prior to signing.

All international contracts and agreements are signed by the president or his designate.

d) Project administration and management

Projects funded by Canada's Official Development Assistance are administered by departments, faculties or by project managers through Alberta International.

The following is a list of countries which the University of Alberta currently has working agreements. The list is divided into four sections. The first section shows the countries where the University of Alberta is working on a funded project. The second shows where there is a linkage and student exchange agreement in place. The third is where there is only a linkage agreement in place (i.e. no student exchange.) The final section shows where there is only a student exchange agreement in place.

Section I - Funded Projects

Bangladesh - engineering
China - business administration and management
Ghana - sociology
Jamaica, Belize, & Bahamas - English as a second language, mathematics education, primary school teacher training, science education
Namibia - curriculum and instruction, primary school teacher training
Nepal - development studies, educational testing and evaluation
Thailand - training, human resources development, forestry, agriculture
Zimbabwe - agricultural economics, forestry

Section II - Linkage and Student Exchange Agreements

Australia
Belarus
Denmark
Finland
France
Germany
Japan
Korea
Mexico
Netherlands
Sweden
United Kingdom
Vietnam

Section III - Linkage Agreement

Argentina - engineering
Brazil - engineering
Iran - medical sciences, pharmacy
Japan - engineering
Korea - agriculture and forestry
Netherlands - nursing, general
Philippines - unrestricted, development education
Poland - unrestricted
Russia
Sweden - nursing

Taiwan - unrestricted
Thailand - unrestricted, pharmacy and pharmaceutical sciences
Uganda - curriculum and instruction, educational research
Ukraine - unrestricted
United Kingdom - nursing

Section IV - Student Exchange Agreement Only

Australia - unrestricted
Czech Republic - unrestricted
El Salvador - medicine
Finland - economics and business administration/management
France - romance languages
Germany - unrestricted
Japan - dentistry, pharmacy, health-related sciences, unrestricted, medicine and surgery, general arts and humanities, business administration management
Mexico - business, unrestricted
Netherlands - recreation, tourism, physical education, rehabilitation medicine, occupational therapy, comparative literature
Romania - unrestricted; biology, physics
Russia - education
Sweden - economics and commercial law, unrestricted, business studies
Thailand - business
Turkey - unrestricted
USA - business, unrestricted
Ukraine - Slavic and Eastern European studies
United Kingdom - unrestricted

e) Budget

Alberta International operates on a combination of university funding and project funding. The International Centre is funded partially by the university, partially by a student services fee (for the education abroad program) and partially by contract and grant funding.

Funding for international development cooperation projects is provided by CIDA, IDRC, the World Bank, the government of Alberta and by university departments and faculties.

Funding for international relations projects is provided primarily by the departments or faculties involved. In some cases, assistance is received from agencies such as SSHRC and NSERC, from the government of Alberta, from foundations or from Canadian and foreign governments.

V Description of schools or institutes on campus with an international mandate

The Faculty of Business offers a number of international options for undergraduate students. Majors are available in Chinese studies, German studies, international business, Japan studies, and Spanish/American studies. In addition, other departments such as East Asian studies and modern languages and comparative studies have links with countries in the language of interest.

VI Publications

Please refer to publications listed under International Centre and Alberta International in Section III b).

VII Contact and biographical information

Mr Wilfred Allan
International Liaison Officer
Director, Alberta International
University of Alberta
1-2 University Hall
Edmonton AB T6G 2E1
Tel: (403) 492-2958
Fax: (403) 492-1488
E-mail: wilfred.allan@ualberta.ca

Mr Allan (BSc, MEd) joined the University of Alberta staff in 1983 as a foreign student advisor. He later served as director of international student affairs which became the international centre. He left the centre in 1990 to take his present position. Prior to joining U of A he worked with a variety of non-governmental organizations in Canada, Europe, Vietnam and Sri Lanka.

Athabasca University

I An overview

Athabasca University is dedicated to the removal of barriers that traditionally restrict access to and success in university-level studies and to increasing equality of educational opportunity for all adult Canadians regardless of their geographical location and prior academic credentials. In common with all universities, Athabasca University is committed to excellence in teaching, research and scholarship, and to being of service to the general public.

II Statement of principle on international cooperation

Athabasca University supports international development initiatives on the part of academic and professional staff, especially those that focus on open and distance learning. The university hosts visitors from around the world who come to learn more about distance education, and plays an active role in the global community of open universities.

III Description of office of international cooperation

An international development unit has not been established. The office of the vice-president (academic) remains responsible for international development activities.

a) History

Athabasca's first international development project was a CIDA-funded linkage project with Ramkhamhaeng University in Thailand that ran from 1987 to 1992, and centred on the development of a graduate volunteer program in the Northeast of Thailand. The university's current project, begun in 1992, is a CIDA-funded partnership with the Open University of Sri Lanka, focussed on the development of a B.Sc. in nursing for distance delivery. These projects are managed by faculty members, with administrative assistance from the offices of the vice-president, academic and the vice-president, finance and administration.

b) Mandate

The mandate for international development will be reviewed after the appointment of the vice-president, academic, in the fall of 1995.

c) Administrative structure

The administrative structure for international development activities will be reviewed along with the mandate.

d) Relationship to other offices in the university

At the moment there are no other offices of the university which formally deal with international matters.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

Development of strategies and policies on international cooperation awaits the review of the mandate and administrative structure referred to above.

b) Development of student exchange opportunities

At the moment, there are no formal student exchange opportunities in place, although Athabasca University does host study tours from time to time, for example, to Japan in 1993.

c) Negotiation

The vice-president, academic is responsible for the negotiation of international contracts and agreements.

The president is responsible for final approval of international contracts or agreements prior to signature.

The vice-president, finance and administration signs all contracts and agreements on behalf of the institution, including international agreements.

d) Project administration and management

The individual faculty members concerned are responsible for project administration. The role of the ILO (at the moment an interim appointment) is to provide advice and support where possible, and to keep the university community informed of activities and opportunities for international involvement that may be of interest to individual staff and to the institution at large.

The countries in which the university has worked to date are Thailand, Sri Lanka, India and Nicaragua. The sectors in which projects have operated include distance education consulting, community development, nursing, and curriculum and course development.

e) Budget

To date, sources of funding for international cooperation have been almost entirely external, with some seed funding provided by the president's office from time to time.

V Description of schools or institutes on campus with an international mandate

Both the Centre for Distance Education, which offers the masters in distance education program, and the Centre for Innovative Management, which offers the executive MBA program, have international mandates.

VI Publications

Up until 1993, the Centre for Distance Education published *Research in Distance Education* on a quarterly basis. Back issues are available from the university library.

The University also publishes on an occasional basis *The Educational Travel Planner*, a Canadian guide to learning vacations around the world. The latest edition was published in 1994.

VII Contact and biographical information

For further information, contact the interim ILO:

Dr Barbara Spronk
Associate Professor, Anthropology
Athabasca University
Box 10,000
Athabasca AB T0G 2R0
Tel: (403) 675-6239
Fax: (403) 675-6186
E-mail: barbs@cs.athabascau.ca

Dr Spronk was the manager of the university's first linkage project in Thailand. In addition, she was seconded on a part-time basis for a number of years to the University of Calgary as a member of the team developing and delivering the Canada-Asia Partnership (CAP) program. She worked most recently in 1994 as a visiting scholar in the division of international development. Since 1992, she has served as a member of ICDS, EIP, and Tier One and Tier Two selection panels for AUCC and CIDA. She has consulted widely in distance education, most recently in Bangladesh and the Caribbean. She is currently president of the Canadian Association for Distance Education.

Bishop's University

I An overview

None

II Statement of principle on international cooperation

Bishop's University continues to expand its efforts in the areas of international student exchange, professorial exchange, cooperative research, and the sending of students and professors into developing nations.

III Description of office of international cooperation

a) History

Establishment of office and liaison officer in 1988. Overall responsibility lies with the vice-principal, with the "hands-on" activities being carried out by a liaison officer.

b) Mandate

The university strives to implement the above policy through the development of further exchanges and the initiation of projects leading to other international arrangements.

c) Administrative structure

Overall responsibility lies with the vice-principal, to whom the international liaison officer reports.

d) Relationship to other offices in university

Informal, or through the office of the vice-principal.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

None

b) Development of student exchange opportunities

None

c) Negotiation

Contracts usually negotiated by senior university administration, in consultation with the office of international cooperation. Final signing authority lies with either the principal or the vice-principal.

d) Project administration and management

Depending on size and nature of project, administration might be responsibility of vice-principal or dean. Financial administration is usually carried out by the finance officer who reports to the vice-principal, administration.

The university has developed a number of inter-university agreements for the exchange of undergraduate students. The number of such agreements is steadily increasing.

It has initiated agreements relating to international inter-university professor exchanges, and cooperative research projects.

It is seeking to expand opportunities for students and faculty to spend time in developing countries.

e) Budget

The budget line for this office and these activities is integrated into that of the Office of the Vice-Principal.

V Description of schools or institutes on campus with an international mandate

None

VI Publications

The Bishop's *International Student Handbook* and the *Guide for Prospective Exchange Students* are being prepared.

VII Contact and biographical information

Office of the Vice-Principal
International Cooperation
Bishop's University
Lennoxville QC J1M 1Z7
Tel: (819) 822-9600 ext. 267
Fax: (819) 822-9661

No biographical information provided

Brandon University

I An overview

Brandon University believes that understanding cultures, beliefs, practices and speaking languages other than English and French is becoming more and more important in a changing world. The university's student and faculty exchanges offer opportunities to explore different ways of life; to work on projects in different hemispheres or continents, and to expand one's knowledge while simultaneously assisting other countries.

Brandon University has played an active role in the international arena. Through its International Development Office, Brandon University has participated in CIDA-funded projects. These grants and projects have offered faculty and staff opportunities to teach and learn in other countries, primarily in Africa; Malawi, Swaziland and Botswana in particular. Other projects, funded through the Canadian Bureau for International Education, the International Development Research Centre and AUCC have offered research and professional opportunities on a smaller scale.

II Statement of principle on international cooperation

"Brandon University welcomes students from all regions of Canada as well as from other parts of the world. It is felt that the interaction between students from different parts of the nation and the world is beneficial to all. All students should benefit from an international perspective that leads to international commitment based on an understanding of global interdependence.

"In order to strengthen its ability to offer programs relevant to the needs of international students, the university works cooperatively, through its ILO, with government agencies such as CIDA, non-governmental agencies such as the World University Service of Canada (WUSC), and sister institutions such as community colleges within the province. Several such cooperative projects are currently in progress at Brandon University." Part of mission statement, approved by the senate, March 27, 1990 and by the board of governors, June 21, 1990.

III Description of office of international cooperation

a) History

The International Development Office was established in 1987 with the initiation of the first international project entitled, "University of Swaziland Institutional Development Project."

Exchanges of professors/researchers are usually coordinated through the office, but may also be coordinated by individual professors (various faculties). Orientation for international students, etc. is handled cooperatively with the university's student services unit.

b) Mandate

The mandate of Brandon University's international program is:

- to pull together the university's many international activities and to give them a high profile;
- to liaise with funding agencies in Canada and abroad. This is to facilitate relationships between Brandon University and international institutions, organizations and agencies both in Canada and other countries;
- to assist university units, faculty members and departments in developing proposals and applications, and in refining international projects prior to formal contract approval;
- to involve faculty in teaching, research, and consulting abroad;
- to design programs, especially for developing world students, in cooperation with their countries of origin and Brandon University faculties, community colleges and other institutions;
- to promote new programs and design short-term intensive courses for select personnel from developing countries;
- to create a structure for bringing internationalization on campus into the mainstream.

c) Administrative structure

At the present time, the International Development Office reports to the vice-president, academic and research. The person responsible for international cooperation is the international liaison officer who, currently, is also the director of international development projects. The ILO/director also has teaching duties, and is responsible to the dean of the education faculty.

The International Development Office has two staff: the director/ILO (part-time) and an administrative assistant (full-time). From time to time, casual secretarial help is needed.

Brandon University's administration orients directions of the office and approves university projects. There is no advisory committee or council set up for this purpose.

d) Relationship to other offices in the university

- Student services: 12 people at Brandon University Student Services provide counselling, course advising, study skills, support etc. to international students.
- Language programs: Course in "English for Academic Purposes" and English as a second language are available to international students. The language programs operate within the extension department.
- Individual researchers with international cooperative teams are also in contact with the International Development Office.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

In 1993, the university established The Advisory Committee to Foster the Internationalization of Brandon University. Discussion has taken place regarding a degree in international education — a highly specialized program that would integrate language learning and field study. Ways of recruiting more students from a cross-section of the world have been discussed, and strategies for attracting foreign scholars and fostering exchange programs have been debated.

The committee presented the *Report on Internationalizing Brandon University* to the president, in February 1995.

With a permanent international office, the university will be able to expand its mandate to:

- Working with students and faculty to explore ways that an international focus could benefit Brandon University both at home and abroad;
- Establish ways of effectively operating exchange programs;
- Seek projects and programs that would impact on all faculties and incorporate learning opportunities for the entire university community and the Southwestern Manitoba region as well;
- Employ a full-time director and administrative assistant to offer opportunities for the international enhancement of campus activities and the enrichment of external functions;
- Foster closer linkages with community organizations, e.g. the Marquis Project, and educational institutions, e.g. Assiniboine Community College and the Brandon School Division;

- Examine linkages with the private sector.

b) **Development of student exchange opportunities**

Brandon University has student exchange arrangements with the Joetsu University in Japan, and with Gwent College of Higher Education in Wales. There is also a reciprocity agreement between Manitoba universities and Minnesota universities.

c) **Negotiation**

Negotiating contracts and linkage agreements is primarily the responsibility of the international liaison officer; although faculty members are encouraged to seek project opportunities too. The president signs international contracts or agreements. Administrative units consulted prior to signature are: president's office, vice-president (academic and research), vice-president (administration and finance) and others as needed.

In accordance with each individual application, signatures of the ILO and the individual program director may also be needed.

d) **Project administration and management**

Projects are coordinated and administered by the international development/liaison office. Other relevant units of Brandon University collaborate in accordance with the nature of the project.

The university is currently involved in four projects in Swaziland and Malawi.

It also administers the Brandon-CIDA Scholarship Program 1993-1999.

International development activities are under the ILO's direction. International academic relations, cross-cultural exchange of professors (within projects or closely associated with them) are anticipated to continue/expand in the future. Brandon University maintains very important relations with institutions in English-speaking Africa, China and Thailand.

The unit sponsors guest speakers and seminars, and encourages scholarships for students from developing countries.

The unit encourages research and publications, and attempts, within its financial means, to create public awareness of developing world needs through public lectures and by general distribution of various publications and/or literature from CIDA and other agencies.

The office coordinates:

- international development projects/technical assistance activities
- international institutional agreements
- scholarship programs for international students
- internationalization of the curriculum
- community outreach
- international education contracts

The office provides information on:

- faculty exchanges
- student exchanges
- study, research and work abroad for Canadian students
- joint research projects
- area studies
- development education

The office also tracks development studies and cross-cultural training.

e) Budget

CIDA is the primary source of funding for the university's international development projects. While the importance of an international profile has been recognized, the International Development Office currently operates with minimum support from the university. The services of the professional staff are available mainly through overheads accrued through project funding. The current director of the operation must support his time as well as that of an assistant's through project funds.

V Description of schools or institutes on campus with an international mandate

Brandon University, as a whole, is working towards internationalizing the campus.

VI Publications

The *Report on Internationalizing Brandon University* was presented to the president, in February 1995, by The Advisory Committee to Foster the Internationalization of Brandon University. Incorporated into the report is the publication, *International Activities at Brandon University* (1993) – a profile of involvement in international activities since 1979, including related publications and presentations.

VII Contact and biographical information

Dr Pandelis G. Halamandaris
Director, International Development Projects
Brandon University
Brandon MB R7A 6A9
Tel: (204) 727-7479
Fax: (204) 726-4573
E-mail: halamandaris@brandonu.ca

Dr Pandelis Halamandaris has been a professor of education at Brandon University since 1975. He became the international liaison officer in 1977 and the director of international development projects in 1986. He holds a PhD in education and a masters of science from Indiana University.

The University of British Columbia

I An overview

The underlying theme of UBC's international strategic plan is the need to develop a mature level of international cooperation focussing on sustainable partnerships based on a commitment to excellence, equity, and mutual benefit. UBC is striving to enhance the international and intercultural competencies of faculty and students through research, study and development work abroad, and through establishment of linkages with foreign universities and organizations. International academic linkages promote broader global experiences through the exchange of students, faculty and information. By expanding the resource base of the university, UBC students and faculty will continue to have access to experts, resources and academic training. As a result, UBC graduates will be prepared to compete personally and professionally in a demanding and interdependent world. A strategy for building such international relationships is being developed for each of the key countries or regions which impact UBC's mission to be a world-renowned institution of higher education and research.

II Statement of principle on international cooperation

"a) UBC is committed to focussed international cooperation as a strategic element in its pursuit of excellence. Greater interdependence of issues makes scholarly exchange and international and inter-sectoral cooperation more important than ever in creating new knowledge and in offering new solutions.

"b) UBC is committed to international cooperation on the basis of mutual benefit within a framework of openness, fairness and equity.

"c) UBC is committed to international cooperation in that it helps fulfil its responsibility to prepare students and to familiarize the wider community with living and working in a context of global interdependence. In a world where human resources are becoming the key to economic growth and social well-being, universities such as UBC play a key role.

"Instilling a sense of the "global village" in our academic community, both in the way we welcome students and faculty from around the world, and in the manner in which our curricula reflect and integrate the international nature of knowledge is an essential part of UBC's mission. UBC recognizes the fragility of the planet and is prepared to embrace the challenge of seeking to ensure that its international collaboration contributes to a sustainable future."

Broadly speaking, UBC's priorities in terms of commitment to internationalization and international cooperation include the following:

1) actively seeking out and developing long-term strategic alliances with key international academic partners in Asia, Europe and the Americas;

2) providing opportunities, encouragement, support and services to UBC and international students interested in becoming involved in reciprocal student exchange programs;

3) promoting, facilitating, and coordinating international cooperation initiatives of the university, particularly those which contribute to the research and teaching excellence of UBC.

III Description of office of international cooperation

a) History

The International Liaison Office was established in February 1987 at which time a full-time director was appointed. The antecedent to this office was The President's Advisory Committee on International Activities set up in 1984, which had a faculty member serving as part-time coordinator.

The International Liaison Office is responsible for overall liaison, planning and policy development as they impact on the overall profile of the university. In addition, this office handles international visitors coming through the president`s office to discuss issues cutting across faculties or departments; coordinates the president's international travel; serves as a clearing house for information on international exchanges, agreements and institutional linkages; advises on international training projects; and works with international donors during the development phase.

In January 1991, the position of coordinator, student exchange programs was established in the registrar's office to handle the day-to-day administration of exchange programs, both education abroad and visiting students coming from partner institutions.

b) Mandate

The role of the International Liaison Office is to provide central support to the university and its units and departments in fulfilling its international mission, which is being developed through a series of policy consultations, reports of various task forces, and decisions of the UBC Senate.

The general goals of the UBC International Liaison Office are:

- to help coordinate numerous existing international programs and services on campus and integrate them into a cohesive and comprehensive overall academic framework;

- to identify, develop, and share human, educational and technological resources for international education and provide a timely, effective, efficient and appropriate delivery system and communication network; and
- to develop a pro-active system through clear policies, through information networks and through appropriate educational tools.

The International Liaison Office continues to bear responsibility for:

- making arrangements for international visitors and delegations coming through the office of the president;
- acting as a clearinghouse, providing information and assistance relevant to facilitating the university's relations with universities and agencies in other countries, Canadian government agencies, NGOs, consulting firms and foreign missions in Canada representing countries with which the university has links. This includes assisting with the development and administration of exchange agreements with universities in other countries;
- providing information on opportunities for faculty members and students who wish to be engaged in international activities;
- maintaining close liaison with funding agencies, particularly CIDA and IDRC, and assisting faculty members in the planning, management and institutional liaison needs for particular projects;
- in cooperation with the President's Advisory Committee on International Activities, serving as a sounding board to senior university administration on international development issues affecting the university to ensure that the university's interests and commitments are recognized and acted upon;
- providing information on university international activities to national and international agencies;
- handling such other matters related to international activities as the president may require.

c) Administrative structure

The International Liaison Office has a staff of three (full-time) – a director, information officer and a secretary. It is part of the office of the president, the vice-president academic and provost. An International Activities Advisory Committee provides advice on issues, programs and projects placed on the committee's agenda.

d) Relationship to other offices in the university

The UBC International Liaison Office works closely with all units on campus involved in the international mission of the university. UBC's International Student Services, Continuing Studies (especially its English Language Institute and its Intercultural Training and Resource Centre), the registrar's office, Student Counselling and Resources Centre, the faculties and departments and various student groups are all involved in the international activities of the university. The university also actively interfaces with the UBC Alumni Association, and other local, national and international bodies involved in international education and development.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

The director of the UBC International Liaison Office is currently involved in developing a document, "*Bridge to the 21st Century: A UBC Strategy for Internationalization*."

b) Development of student exchange opportunities

In April 1990, the UBC academic senate approved a set of principles supporting the development of education abroad programs. This approval formally launched UBC's commitment to the reciprocal exchange of students with partner institutions abroad.

UBC is moving towards its strategic goal of having five per cent of its third-year undergraduate students spending a year abroad as an integral part of their studies. Graduate students are encouraged to participate where appropriate. UBC has also signed general cooperation agreements with partner universities which facilitate the movement of faculty and staff without contractual commitment of reciprocity. Students are encouraged to study at the partner university for up to one year on a non-degree basis, with special arrangements such as paying domestic tuition fees. UBC currently has more than 40 exchanges in 17 countries, including: Australia, Belgium, Denmark, France, Germany, Hong Kong, Japan, Korea, Malaysia, Mexico, New Zealand, Philippines, Singapore, Sweden, Taiwan, United Kingdom and the USA.

c) Negotiation

The director of the UBC International Liaison Office is responsible for negotiating international exchange agreements and for providing liaison, logistical and coordination support for international education and training projects. Responsibility for setting up the financial accounts and reporting rests with the office of research services and industry liaison. Depending on the nature of the international contract or agreement, it may be signed at the level of the dean or the president or both, plus one other signing authority.

d) Project administration and management

Project administration and management is normally handled directly by the unit implementing the project. It is anticipated that these units will provide periodic reports to the next senior administrative level. Copies of these reports are also collected by the International Liaison Office. If any potential difficulties are identified, the International Liaison Office may be called upon for advice or consultation to determine possible solutions or to provide strategic advice.

e) Budget

The budget of the International Liaison Office is determined in direct consultation with the president and the vice-president, academic affairs and provost according to the work plan and budget narrative.

V Description of schools or institutes on campus with an international mandate

a) **International Student Services**: provides support services to international students, and manages the social/cultural centre at International House. Support services include pre-departure information, airport reception, temporary homestay, orientation, counselling, peer program, language services, wellness programs, special programs for spouses and family members, and re-entry workshops. Director: Winnie Cheung, Tel: (604) 822-5022, Fax: (604) 822-5099, E-mail: isc@unixg.ubc.ca.

b) **Centre for Human Settlements** [Part of School of Community & Regional Planning]: undertakes multi-disciplinary research and disseminates information on issues relating to housing, urban and regional development, urban governance, and community development planning. Research is focussed on the following geographic areas: Canada, China, Indonesia, Vietnam, Thailand, and the Pacific Rim countries in general. Director: Aprodicio Laquian, Tel: (604) 822-5856, Fax: (604) 822-6164.

c) **Institute of Asian Research**: the Institute includes five regional research centres: the Centres for Chinese, Japanese, Korean, South Asian and South East Asian Research. The Centres serve as focal points on campus for research and community outreach activities on their specific areas of the Asia Pacific region. Director: T.G. McGee, Tel: (604) 822-4688, Fax: (604) 822-5207.

d) **Institute of International Relations**: facilitates internationally oriented, interdisciplinary research and curricula among the faculty and students of UBC and other institutions. The Institute administers projects and grants, organizes conferences, sponsors seminars and lectures and hosts postdoctoral fellows and visiting scholars. Director: Brian Job, Tel: (604) 822-5480, Fax: (604) 822-5540, E-mail: instir@unixg.ubc.ca.

e) **Intercultural Training and Resource Centre** [part of Continuing Studies]: Coordinator: Mackie Chase, Tel: (604) 822-1435, Fax: (604) 822-1499.

f) **English Language Institute** [part of Continuing Studies]: provides English language training. Director: Carole Trepanier, Tel: (604) 822-1510, Fax: (604) 822-4697.

g) **Sustainable Development Research Institute**: the institute undertakes interdisciplinary research and disseminates information on regional and global issues related to sustainable development and the environment. Director: John Robinson, Tel: (604) 822-9188, Fax: (604) 822-9191, E-mail: sdri@sdri.ubc.ca.

h) **Centre for International Business Studies**: dedicated to the promotion of research in the fields of international business and trade, as well as the dissemination of information concerning international trade and investment to businesspeople, government officials, faculty and students. Director: Ilan Vertinsky. Tel: (604) 822-8494, Fax: (604) 822-6970.

I) **Fisheries Centre**: major objectives are to establish a fully international, multidisciplinary perspective, and to provide a forum for the foundation of concepts of management and sustainable development of fisheries appropriate for the next century. Director: T.J. Pitcher, Tel: (604) 822-2731, Fax: (604) 822-8934, E-mail: tautz@bcu.ubc.ca.

j) **Institute of Health Promotion Research**: aims to meet the challenges of improving health and quality of life, the institute provides multi-sectoral collaboration and service in the field of health promotion. Director: LW. Green, Tel: (604) 822-2258, Fax: (604) 822-9210.

k) **International Centre for Criminal Law Reform & Criminal Justice Policy**: Director: Daniel Prefontaine, Tel: (604) 822-9875, Fax: (604) 822-8108, E-mail: prefont@law.ubc.ca.

l) **Museum of Anthropology**: founded in 1947, the museum now contains about 150,000 archaeological artififacts and 30,000 ethnographic artifacts. In addition to an outstanding Northwest Coast collection, the museum has an extensive Asian collection as well as classical materials from Greece and the Oceanic cultures. It has a large ceramic collection from Europe, Asia, Central and South America. Director: Michael Ames, Tel: (604) 822-5087, Fax: (604) 822-2974.

m) **Networks of Centres of Excellence**: a nationwide network pursuing leading-edge research in an area of strategic importance to Canada. The aim is to generate a synergism of excellence and collaboration in research, to provide internationally competitive environments for young Canadian researchers, and to accelerate the diffusion of knowledge and the transfer of new technology to the private sector. Director: Malcolm McMillan, Tel: (604) 822-5379, Fax: (604) 822-8589, E-mail: j.malcolm.mcmillan@ubc.ca.

n) **Pulp and Paper Centre**: houses collaborative research and teaching programs between UBC and the Pulp and Paper Research Institute of Canada. Director: Richard J. Kerekes, Tel: (604) 822-8560, Fax: (604) 822-8563.

o) **Westwater Research Centre**: conducts interdisciplinary research on problems concerning water resources and their associated lands. Established in 1975 it seeks to provide an improved foundation for decisions about policies and institutional arrangements through rigorous analysis of the alternative courses of action. Director: M. Healey, Tel: (604) 822-4956, Fax: (604) 822-5357.

p) **Resource Management and Environmental Studies**: advises interdisciplinary students of options in resource management and environmental studies and coordinates and supervises their programs. Chair: Les Lavkulich, Tel: (604) 822-9249, Fax: (604) 822-9250.

q) **Forest Economics and Policy Analysis**: Director: Ilan Vertinsky, Tel: (604) 822-3886, Fax: (604) 822-6970.

r) **Centre for Research on Economic and Social Policy**: explores the strengths and weaknesses of alternative policy formulations in addition to existing or past policies. The centre, analyzes government taxation, expenditure, income support, and labour market policies, as well as closely related economic and social policy topics. Another area of research is policy evaluation methodologies, including both experimental and non-experimental methods. Director: Jonathan Kesselman, Tel: (604) 822-5608, Fax: (604) 822-5915, E-mail: kessel@econ.ubc.ca.

Many other units work with international students and clients as a regular part of their responsibilities. This would include all of the faculties, the registrar's office, the faculty of graduate studies, housing and recreation.

VI Publications

The International Liaison Office publishes directories and brochures on an ad hoc basis according to specifically identified needs. Publications include: *UBC Directory of Canadianists* (1992) and *UBC Directory of Asianists* (1993).

"View UBC," UBC's on-line information service highlights some of the university's international activities.

VII Contact and biographical information

Mr Larry R. Sproul
Director
UBC International Liaison Office
The University of British Columbia
Room 609, Asian Centre
1871 West Mall
Vancouver BC V6T 1Z2
Tel: (604) 822-3114
Fax: (604) 822-5597
E-mail: ilo@unixg.ubc.ca

Larry Sproul has considerable experience in international education. He spent a summer in Germany as an exchange student, three years in Thailand on a CUSO teaching assignment, and two years in Beijing on a Canadian government scholarship to study Chinese language and history.

Fluent in Mandarin, Mr Sproul worked for the UBC Institute of Asian Research (1979-1984) while pursuing doctoral studies in modern Chinese history. In 1985, Mr Sproul moved to Ottawa to work for the International Division of the Association of Universities and Colleges of Canada (AUCC) as an international liaison officer. Mr Sproul returned to Vancouver in 1987 to establish UBC's International Liaison Office. He has served on the UBC Task Force on Liaison, Recruitment and Admission of International Students, and currently serves on the Ministry of Advanced Education's Advisory Committee on International Education.

He has an interdisciplinary master's degree in sociology and anthropology/political science from Simon Fraser University.

A native of Peace River, Alberta, Larry Sproul has degrees in commerce (marketing/accounting) and arts (philosophy/psychology) from the University of Alberta.

Brock University

I An overview

Brock University has only recently provided opportunity for coordination and centralization of international initiatives through the office of the associate vice-president, academic. The primary objectives of this office are (1) to prioritize and rank existing and new initiatives so that limited resources can be committed in the most efficient manner to those few of many opportunities that have the best chance of sustainable and continuing success, and (2) to make international initiatives at Brock more broadly visible such that they are viewed as a regular part of daily campus activity, and come to be seen as a focussed strategy of the institution.

Meeting these objectives requires a clear understanding of what Brock ought to do to "internationalize" or "globalize" its campus, students, staff and faculty. Brock believes the definition of "internationalization" should reflect the teaching, learning, research and service functions that are the mandate of the institution. Accordingly, Brock's international mandate is:

- to give increasing recognition and support to existing groups, networks and activities;
- to encourage and develop broad-scale, cross-faculty collaborative linkages with institutions in other countries;
- to encourage faculty and students to gain international experience by involvement in exchange programs and collaborative research;
- to involve students, staff and faculty in international projects that are fiscally sustainable; and
- to increase initiatives that lead to a higher rate of application of qualified international undergraduate and graduate students.

II Statement of principle on international cooperation

With an emphasis on the academic environment at Brock, and the students, staff and faculty personnel that work within it, the mission statement of Brock University (adopted by the senate in 1991) highlights the central importance of teaching and research. In addition to recognizing these aspects of the internal environment, the statement acknowledges the need for outreach into the community, both local and beyond to broader geographic areas. Thus, the mission statement specifies an ongoing intention "...to welcome and support international students and faculty and to encourage exchange programs and collaboration with universities in other countries in order to promote international understanding and cooperation." This statement recognizes that Brock University has a responsibility to provide students and faculty with more opportunity to experience international and global perspectives, and is consistent with the recognition that universities have traditionally recognized the value of shared scholarship. As shared scholarship extends to collaboration with colleagues from countries around the globe, such exchanges represent a commonly practiced form of "internationalization."

III Description of the office of international cooperation

a) History

Brock University was founded in 1964. Like university faculty elsewhere, many Brock faculty engaged in teaching and research activities in collaboration with colleagues at institutions throughout the world. Such international initiatives were carried out by individual faculty. The little coordination that occured at the institutional level was handled in an ad hoc fashion primarily through the office of the registrar.

In 1982, following a conference on international development organized by the Canadian Association of Deans of Education, Dr Peter Atherton, then dean of the College of Education, expressed his willingness to act as an international liaison officer (ILO) for the institution. The offer was accepted by the president, Alan Earp, since the principal interest in international development activity at that time resided among members of the faculty of education.

In 1989, with the retirement of Dr Atherton, the president transferred the ILO responsibility to the coordinator of international services on campus. In 1991, a task force was struck by the new president of Brock (Dr Terry White) and given a mandate to review all current international programs and activities, and to recommend future directions. The task force called on many commentators from Brock and from international offices at universities in the geographic area. The task force report noted that many universities in Canada had a senior administrator and a support staff with a responsibility to manage and coordinate institutional level initiatives. Their final report made a number of recommendations including the establishment of a unit to plan and implement the international mission of the university, and to staff the unit with a full-time senior academic as administrator with an appropriate support staff.

In January 1992, Dr White appointed Dr Ralph Morris to the office of the associate vice-president, academic and added responsibility for ILO activities to the office. Dr Morris was seconded from the department of biological sciences for a three-year term. With this appointment, the coordinator of international services became responsible for international student services including exchange programs and development education. Thus, while Brock University has neither a formally titled "office of international cooperation" nor designated support staff, the office of the associate vice-president academic is responsible for the coordination and support of all international initiatives at Brock University. Accordingly, throughout this profile, this is the "office" referred to.

In October 1994, the internal international profile of the university was strengthened by the formation of the Brock International Council (see below).

(b) Mandate

The office holds ultimate responsibility for leadership in the encouragement, initiation, coordination and (where possible) financing of all international initiatives at the university. It serves as a central location for the receipt, retention and appropriate forwarding of published material received at the university from the numerous governmental and NGO agencies that deal with "international activities." It also maintains records of all initiatives conducted by faculty members, and works toward further cooperation with the Niagara College of Applied Arts and Technology and other local institutions to identify areas of future joint collaboration.

In order to increase a feeling of ownership of international initiatives among faculty and staff at the university, the Brock Interntional Council was struck in late 1994 as a standing advisory committee to the office of associate vice-president, academic. Membership included the associate vice-president (Chair), the coordinator of international services, the international activities coordinator, one faculty member from each of the six academic faculties to be nominated by the dean of the faculty for a three-year (renewable) term, and others as deemed appropriate. Functions (not inclusive) include:

- to provide continuity to the office of associate vice-president, academic;
- to identify individual faculty connections with international colleagues;
- to identify priorities for institutional funding commitment;
- to improve visibility of international initiatives at Brock;
- to form a liason with AUCC's international section in Ottawa;
- to pursue funding opportunities and partner status with other institutions;
- to encourage increased participation in existing student exchanges;
- to facilitate new student/faculty exchange programs with suitable overseas partners; and
- to coordinate alumni initiatives.

By virtue of their interest and personal experience, members of the Brock International Council are well suited to advise the office on a set of prioritized quidelines, with clearly detailed mechanisms for the achievement of a focused international dimension at the university.

c) Administrative structure

As in other areas of responsibility assigned to the office, the associate vice-president academic (ILO) reports to the vice-president, academic. In April 1994, a part-time position entitled coordinator, Canada-Thai Project was created. In May 1995, this position became full-time international activities coordinator, reporting to the associate vice-president.

In the past year, a number of faculty at Brock have been authorized by the office to form core groups with a focus on particular country areas. The office has provided funding support to these groups to conduct planning missions with a view to securing longer-term funding external to the university. Country groups currently formed include Argentina, China, Cuba, Morocco and Thailand.

(d) Relationships to other offices in the university

The associate vice-president academic is a member of the Senior Academic Committee chaired by the president and with membership of the vice-presidents and deans, and a member of the Committee of Academic Deans chaired by the vice-president academic. As all matters of academic, financial and administrative responsibility are discussed by these groups, the office has a direct voice in all aspects of university operation.

The Brock International Council advises the office on all matters pertaining to international initiatives.

While there is no direct reporting responsibility, the office of international services maintains constant contact with the associate vice-president.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

The Brock International Council has developed and reviewed various drafts of a document entitled "*The Process of Internationalization at Brock.*" This document provides a vision of the future international dimension at Brock University, establishes long-term objectives and defines how they might be monitored. When a final draft is agreed on by members of council, it will be presented to the senate for ratification and support.

b) Development of student exchange opportunities

Brock recognizes that student exchange programs are an important part of the internationalization of the campus. Thus, it is participanting in a number of exchange programs that bring international students to Brock and permit our Canadian students to gain cross-cultural experiences.

40

Brock has formal student exchange programs with a number of international institutions. These include the 106 universities in the United States that are members of the International Student Exchange Program, Swansea University (United Kingdom), Yonsei University (Korea), and Otaru and Nagoya Gakuin Universities (Japan). In addition, Brock is a partner with other Canadian institutions in overseas study programs. These include the Brock/McMaster/Trent Study Year in Freiburg (Germany), Brock/Winnipeg Third Year Abroad Program in Perpignan (France), Brock/York Summer Studies Program in Italy, Brock/Ontario/Rhone-Alpes Student Exchange Program (France), Brock/Ontario/Multiregional International Business Program (France/Germany/Spain/Italy), and the Brock/Canadian University Student Exchange Consortium.

c) Negotiation

All international contracts are coordinated through the office of the associate vice-president academic. The associate vice-president academic and the vice-president, administration are responsible for final authorization and signature on behalf of the university.

d) Project administration and management

The associate vice-president, academic is finally responsible for all aspects of project administration and management. At present, the sole staff person is the international activities coordinator. All matters pertaining to international activities and processes relating to "internationalization" of the campus fall within the responsibility of the office.

The main sectors and countries Brock is currently working in are:

Argentina - (with three partner universities) to develop new interdisciplinary academic programs that stress linkages among environment, economics, gender, equity, culture and society.

Cuba - (with two private sector institutions and three universities) to develop an international neurological institute for training in the developmental neuropsychology of the learning disabled.

Morocco - (with two universities) to develop a self-sustaining language institute.

Thailand - (with one university and two community colleges) to develop a centre for industrial and environmental training whose activities include: skills development training in private sector light industry; skills development training among women; analytical skills in marine resource management; and training in the management of solid waste materials.

The international services coordinator is responsible for student exchange programs that operate in countries noted above.

e) Budget

At present, no defined budget is assigned to the office, although considerable freedom has been allowed the associate vice-president to use his judgement in fiscal support of proposals that represent international areas of faculty interest, and that stand a reasonable chance of obtaining long-term funding support from external agencies. In addition, discretionary use of funds generated from the Canada-Thai HRD Project is allocated by the office. It is expected that a budget structure will be defined based on spending profiles during the past 24 months.

V Description of schools or institutes on campus with an international mandate

The Brock Centre for Canada and Asia Pacific Studies was founded in 1990 and is located in the department of politics. The broad objective of the centre is to facilitate and promote the training of students who understand the new global economic and political environment, and who are interested in gaining competence in indigenous languages of countries in the Asia Pacific region. In March 1995, the centre was placed under the temporary directorship of the dean of the faculty of social sciences while a new director was being sought. Contact: dean of the faculty: Dr W.G. Webster, Tel: (905) 688-5550, ext. 3426, E-mail: wwebster@spartan.ac.brocku.ca.

The Environmental Policy Institute (formerly the Urban and Environmental Studies Institute) has three full-time faculty and has a recently reorganized academic structure with a strong interdisciplinary focus in the content of its curriculum. Faculty members have an active interest and participate in several international projects. Contact: director of the institute: Dr David Brown, Tel: (905) 688-5550, ext. 3293, E-mail: dbrown@spartan.ac.brocku.ca.

The Brock University Development Education Network is a group of Brock faculty, staff and students who work informally to further many of the international activities of NGOs on campus. Contact: Dr J. Middleton, E-mail: jmiddlet@spartan.ac.brocku.ca.

VI Publications

None at present from the office, although international initiatives at Brock are regularly reported in *Campus News*, an internal publication appearing weekly throughout the academic term. Details of international research activity and initiatives in support of international graduate students are reported in two other twice-yearly publications: *Graduate Studies at Brock* and Brock Research. Contact: Mr Grant Dobson, director, external relations office. Tel: (905) 688-5550, ext. 3246.

VII Contact and biographical information

Dr David Siegel
Associate Vice-President, Academic
Brock University
St. Catharines ON L2S 3A1
Tel: (905) 688-5550
Fax: (905) 684-2277

No biographical information provided.

The University of Calgary

I An overview

None

II Statement of principle on international cooperation

To promote, expand and coordinate the university's involvement in the international arena.

III Description of office of international cooperation

a) History

Established on January 1, 1986.

b) Mandate

- To develop, coordinate and strengthen international exchanges, development projects and business activities at the University of Calgary.
- To contribute by means of teaching, research and cultural exchanges to the international development goals of Alberta and Canada as established by the federal and provincial governments.
- To provide a service to the city and province in the context of international business and commerce by means of educational programs, consulting and research.
- To initiate or provide assistance in any appropriate international activities that may arise from time to time.

c) Administrative structures

The International Centre consists of the division of international business, the division of international development and the division of international relations. The centre reports to the vice-president (academic) through the executive director. The International Centre Council, consisting of representatives of faculties and other international organizations on campus, is the policy-setting body for the centre and meets twice annually.

d) Relationship to other offices in university

The centre is "owned" by the faculties and collaborates closely with them.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

None

b) Development of student exchange opportunities

None

c) Negotiations

Contracts may be negotiated by the International Centre, by the centre in cooperation with faculties, or by the faculties themselves. Contracts must be signed by the chairman of the board, the president, or their delegates.

d) Project administration and management

The centre is responsible for a range of activities:

- Conferences and seminars, international business education courses, international business research, programs for international managers and collaboration with the private sector in specific projects.

- Programs and research to improve the quality of life in low-income countries; the expansion of intellectual horizons in the context of international development; project planning, implementation and evaluation; and partnership with other Canadian and foreign institutions for international development purposes.

- Coordination of student/faculty exchanges; internationalization of the curriculum; management of the university's formal linkages and twinning arrangements.

e) Budget

The centre's budget is covered from various sources: annually approved core budget, project revenues, endowment funds, etc.

V Description of schools or institutes on campus with an international mandate

None

VI Publications

Perspectives (4 times annually)

VII Contact and biographical information

Mr William Warden
Executive Director
The International Centre
Bio Sciences 570
The University of Calgary
2500 University Drive, NW
Calgary AB T2N 1N4
Tel: (403) 220-4509
Fax: (403) 289-0171
E-mail: 43501@ucdasvm1.admin.ucalgary.ca

William T. Warden has been executive director of the International Centre of The University of Calgary since 1987. Before joining the institution, Mr Warden held various distinguished posts with the Government of Canada (1961-1986) serving as high commissioner to Hong Kong and India.

University College of Cape Breton

I An overview

None

II Statement of principle of international cooperation

There is, at this time, no approved general policy statement on international development cooperation. However, the university's mission statement includes recognition of its role in the international community.

III Description of office of international cooperation

a) History

The Centre for International Studies was founded in May 1978.

b) Mandate

The centre's mandate is to serve as the institution's international office, representing it to international organizations and Canadian organizations dealing with international affairs.

The office recruits international students, negotiates international exchange agreements and provides study abroad information and assistance to students.

The centre aims:

- to develop greater general awareness of the relevance and importance of international affairs to Canadians;
- to encourage research and publications;
- to sponsor guest speakers and seminars; and
- to establish relationships with universities and institutions both in Canada and in other countries.

c) Administrative structure

Members of the centre represent most disciplines and departments in the university. The executive consists of a director, an assistant director and a secretary, all elected for three-year terms. The centre reports to the executive director of research and development.

d) Relationship to other offices in university

The centre liaises with the registrar's office with regard to international student recruitment and with the student services department with regard to the provision of services to international students and international exchange programs.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

See d) above

b) Development of student exchange opportunities

See d) above

c) Negotiation

The director negotiates contracts on behalf of UCCB, but they are signed by the president.

d) Project administration and management

The centre is involved in projects of staff development in developing countries.

Projects are administered by relevant people according to the nature of the project, in collaboration with the director, who reports to external funding agencies.

The centre encourages research and publications, sponsors guest speakers and seminars, hosts students from other countries studying in Cape Breton, and assists UCCB students wishing to study overseas.

The centre carries out public educational programming in the Cape Breton community relating to development, environmental and human rights issues.

e) Budget

Some financial support comes from UCCB, but most is from CIDA and other governmental agencies and departments.

V Description of schools or institutes on campus with an international mandate

None

VI Publications

The centre has published three books and it publishes an annual report

VII Contact and biographical information

Dr Brian Tennyson
International Liaison Officer
Director, Centre for International Studies
University College of Cape Breton
P.O. Box 5300
Sydney NS BIP 6L2
Tel: (902) 539-5300, ext. 286
Fax: (902) 562-0119
E-Mail: tennyson@sparc.uccb.ns.ca

No biographical information provided.

Carleton University

I An overview

International endeavours are considered an integral and important part of Carleton University's activities and this is reflected in the mandate of Carleton International. The university's mission statement adapted by the senate includes a specific reference to international activities. It reads as follows: "Carleton University is a national university dedicated to achieving the highest standards of scholarship in research and teaching. It is enriched by its location in the capital of Canada, by its traditions of equity and civility, and by its partnership with leading Canadian and international institutions."

II Statement of principle on international cooperation

There is no specific statement of principle on international cooperation as from the outset Carleton International was established as an international office for the university which included international cooperation. International cooperation was not, however, the driving force behind the establishment of the office which emphasizes international academic cooperation. International development projects are undertaken when they meet the principal objective of the university which in 1995 was identified as to "advance an identification of the university as a researh intensive institution whose location, networks of partnership, and accomplishments include excellence in the study of national issues, international relations, public policy, science and engineering, culture and communications."

III Description of office of international cooperation

a) History

The Paterson Centre was created in 1976 to administer and coordinate Carleton University's international activities. In 1978, a report prepared by H.E. English of the department of economics and confirmed by an inter-departmental committee a year later, elaborated the functions of the Paterson Centre. In 1986, a comprehensive review of the university's international activities was undertaken resulting in a new and expanded mandate for the centre which was approved in final form in 1988 when the centre was renamed Carleton International. In 1994, the importance of international activities to Carleton was recognized by naming the director as assistant vice-president (international). In 1995, a vice-presidential task force was established to further enhance international activities at Carleton and an interim report of the committee recommending the establishment of an international centre was to be presented in July 1995.

b) Mandate

Carleton International is the "foreign office" for Carleton university, managing its relations as an institution with universities and state agencies in other countries and facilitating the diverse miscellaneous international contacts of the university. Carleton International's mandate is:

- to negotiate, manage and administer Carleton's academic linkages with other countries;
- to receive foreign visitors and delegations to the university and to make arrangements for their itineraries;
- to maintain liaison with the international community in Ottawa including the diplomatic community, CIDA, Foreign Affairs, IDRC and other agencies involved in the international field;
- to identify possibilities and to assist in the negotiation of contracts and research grants from agencies dealing with international issues; and
- to act as a clearing house for the university's international activities.

c) Administrative structures

Carleton International is headed by a full time director who is also assistant vice-president (international) for the university. Carleton International is an administrative unit within the faculty of graduate studies and research, a relationship which provides for close liaison with those responsible for instructional programs at the graduate level and for research activities. As assistant vice-president, the director also works closely with the president, vice-president (academic) and the committee of deans.

d) Relationship to other offices in the university

Carleton International is in direct contact with all academic and research units on campus and is consulted on all international endeavours. Carleton International consults directly with the deans of all faculties. As an integral part of the faculty of graduate studies and research, Carleton International has special responsibilities for the international aspects of Carleton's graduate enterprise.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

The university currently has a task force examining an expanded university approach to internationalization.

b) Development of student exchange opportunities

Carleton already has an extensive network of institutions in other countries to allow students to study abroad and is expanding these opportunities. It has more than 50 agreements for academic cooperation as well as several directed study abroad programs.

c) Negotiation

The assistant vice-president (international) is the designated international liaison officer for Carleton University. Overseas development projects involving university personnel and resources are referred to him for advice. Approval for the submission of such projects to CIDA for funding is given by the president, acting upon the recommendation of the committee of deans and the vice-president (academic).

The negotiation of contracts with CIDA, government departments and funding agencies is carried out by the associate vice-president (research) working in close cooperation with the assistant vice-president (international).

d) Project administration and management

Depending on their nature, international development projects are managed by appropriate faculties, departments, individuals or teams of faculty members. Staff training projects are administered by Carleton International. More specialized projects are initiated and managed by a range of instructional and research units within the university.

e) Budget

Administrative costs of Carleton International are borne from the university's general operating budget. A portion of overhead revenues gained from the administration of outside contracts is assigned to Carleton International for new initiatives.

V Description of schools or institutes on campus with an international mandate

Norman Paterson School of International Affairs, director: Maureen Appel Molot, (613) 788-6655

School of Public Administration, director: Katherine Graham (613) 788-2547; Development Administration: Manfred Bienefeld, (613) 788-2555

School of Business, director: Nicolas Papadopoulos, (613) 788-2388; International Business Program: David Cray (613) 788-2395

Centre for East European and Russian Area Studies, director: Joan DeBardeleben, (613) 788-2888

In addition, several other academic units have a strong international component to their programs, including the School of Architecture (director: Benjamin Gianni, (613) 788-2855), the School of Industrial Design (director: Martien de Leeuw, (613) 788-5672), the department of political science (chair: V.S. Wilson, (613) 788-2777), the department of geography (chair: Michael Smith, (613) 788-2561), the Institute for Political Economy (director: Wallace Clement, (613) 788-7414), the School of Social Work (director: Allan Moscovitch, (613) 788-5601), the department of biology (chair: John Webb, (613) 788-3888), the department of earth sciences (chair: David Watkinson, (613) 788-4400), the department of history (chair: R.C. Elwood, (613) 788-2828), the School of Comparative Literary Studies (chair: Robert Polzin, (613) 788-2177), the School of Journalism and Communciations (director: Peter Johansen, (613) 788-7404), the School of Art and Culture (director: John Shepherd, (613) 788-5606) and the department of civil and environmental engineering (chair: J.L. Humar, (613) 788-5784).

VI Publications

Carleton International (annual report)

Information on Carleton International and international scholarships, work and study opportunities are available on the Internet.

VII Contact and biographical information

Dr Fraser Taylor
Assistant Vice-President (International)
Room 1506, Dunton Tower
Carleton University
1125 Colonel By Drive
Ottawa ON KIS 5B6
Tel: (613) 788-2519
Fax: (613) 788-2521
E-mail: fraser_taylor@gsro.carleton.ca

Dr Fraser Taylor is a professor of geography and international affairs at Carleton University and also holds the administrative posts of assistant vice-president (international) and director of Carleton International. Dr Taylor has extensive field experience in developing nations, especially in Africa which included a six-year period as an education officer in rural Kenya where he completed his PhD thesis on rural development in the Murang'a District.

Dr Taylor received his MA and PhD from the University of Edinburgh and has done post graduate work at the University of London and Harvard University.

He was secretary-treasurer of the Canadian Association of African Studies for 15 years and was elected president of the Canadian Cartography Association. He also served on the Canadian Commission for UNESCO and for the editorial boards of several learned journals. He served as a vice-president of ICA from 1984-87, as president of ICA from 1987-1991 and was re-elected president for the period 1991-1995. He was president of the International Union for Surveys and Mapping from 1990-94.

Concordia University

I An overview

The Centre for International Academic Cooperation acts as a clearing house for all of Concordia University international academic activities. In consultation with the five Concordia faculties, the centre establishes a set of regional and sectoral priorities for implementation. The centre provides the requisite leadership and financial planning required for the success of approved initiatives in the field of international academic cooperation. Through these means, the university prepares its faculty and students to accept the challenges of a new internationalist decade fraught with significant economic and social change.

II Statement of principle on international cooperation

Concordia is a university which is responsive to the needs of a diverse student and faculty population whose international aspirations are situated in a dynamic and evolving bilingual and multicultural environment. Concordia is committed to the pursuit of excellence and the defense of values of tolerance and non-discrimination in relation to a highly competitive and vibrant international context. In pursuing an enlightened program of research and teaching, it is imperative to extol the virtues of a global university actively seeking, encouraging, and participating in the development of new ideas from abroad. As such, the developing world must necessarily constitute one of the major fields of endeavour in the elaboration of an appropriate global strategy for the 1990s at Concordia.

III Description of office of international cooperation

a) History

In the spring of 1987, Concordia University, in response to the increasing amount of international exchange activities on campus especially in Asia, and in recognition of the growing importance of such activities to Canadian universities generally, established a Council for International Cooperation to monitor, facilitate and coordinate Concordia's international academic relations and to advise on their further development. In April 1991, the centre changed its name to the Centre for International Academic Cooperation. This change was to reflect the diverse nature of Concordia's international activities and the need for their day-to-day management. Throughout the early '90s, the CIAC enhanced its academic profile dealing with international questions by the publication of a new collection of scholarly books, "*The New Internationalism.*"

b) Mandate

In the area of international academic activities, the director of the centre is mandated to support initiatives undertaken by the university and to facilitate the development of new international projects, to maintain a close working relationship with other university officers and faculty members, to represent the university in its dealings with external organizations such as CIDA, AUCC, and CBIE, and to advise the university on the long-term organization of international academic activities on campus.

c) Administrative structure

The Centre for International Academic Cooperation reports directly to the office of the vice-rector, academic. The director also chairs an advisory committee to the centre made up of international faculty representatives.

d) Relationship to other offices in the university

As required.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

Policies and strategies are developed in accordance with academic priorities as defined by the faculties and other academic units.

b) Development of student exchange opportunities

The centre administers the International Student Exchange Program and is actively involved in student mobility issues.

c) Negotiation

Negotiation of contracts is carried out in consultation with the principal faculty members involved, the respective faculty deans and other appropriate officers of the university.

d) Project administration and management

The centre can on occasion, and depending on the nature of the project, assume an administrative role in project delivery.

e) Budget

The centre can on occasion, and depending on the nature of the project, manage projects' costs including the administrative costs which are charged by the centre on the project fund.

V Description of schools or institutes on campus with an international mandate

The international student office assists foreign students arriving on campus. The faculty in the office of commerce and administration is responsible for faculty priorities.

VI Publications

Democracy, the Environment & Human Rights in the Developing World: the New Internationalism

Le nouvel internationalisme volume II

VII Contact and biographical information

Director
Centre for International Academic Cooperation
Loyola Campus
Concordia University
7141 Sherbrooke Street West, Room AD-207
Montreal QC H4B 1R6
Tel: (514) 848-4987
Fax: (514) 848-2888

No biographical information provided

Dalhousie University

I An overview

In recognition of the fact that the world economy truly operates on a global scale, Dalhousie University is committed to the internationalization of the university to ensure that it properly serves its constituencies, both now and in the future. Towards this end, Dalhousie attempts to integrate an international, intercultural or global outlook into the major functions of the university – teaching, research and service. In doing so, it involves university students, faculty and staff in international projects, exchanges and other activities. It also advances public understanding of global issues, putting special emphasis on the development dimension of internationalization and international activities.

II Statement of principle on international cooperation

Dalhousie's mission statement, adopted in 1989, includes its commitment to international activities:

> "To engage in international development, expanding the global horizons of the academic community while assisting Canada to meet its international obligations."

III Description of office of international cooperation

a) History

The Lester Pearson Institute for International Development was founded in 1985 to promote Dalhousie's involvement in international development activities. In mid-1987, the institute was merged with the Centre for Development Projects and was given responsibility for the guardianship of all externally financed international development programs and projects at Dalhousie. In mid-1994, the institute's mandate was expanded to include a broader responsibility for the internationalization of the university. To reflect this, its name was subsequently changed to Lester Pearson International in January 1995.

b) Mandate

Given that the world economy now operates on a global scale, and that participation in global activities is a requisite condition for a national university such as Dalhousie, Lester Pearson International is responsible for providing leadership in the internationalization of the university. The objectives and responsibilities of the institute are as follows:

Objectives

To make a significant and sustained contribution to the internationalization of the university through the effective stimulation and organization for this purpose of Dalhousie's teaching, research, extension and project resources.

To enrich the teaching, research and community service functions and activities of the university through the involvement of students, faculty, staff and associates in international activities.

To advance public awareness and understanding of global issues and Canada's international opportunities and responsibilities.

To place special emphasis, within the above objectives, on the development dimension of internationalization and international activities.

Responsibilities

To provide support, advice, and expert assistance to the academic and administrative units of the university in order to facilitate internationalization in their respective spheres.

To serve as a resource centre for information and professional expertise pertaining to international programs, projects, issues and activities.

To assist the academic units of the university in ensuring that the international activities of Dalhousie enrich the quality, relevance and effectiveness of the teaching, research, and community service activities of the university.

To undertake educational and research activities to strengthen understanding of international issues and of Canadian participation in international activities.

To stimulate and encourage the development of projects and other activities relevant to internationalization at Dalhousie, in cooperation with other institutions and organizations as appropriate.

To develop appropriate policies and represent the interests of the university with respect to Dalhousie's involvement in international activities, in cooperation with interested departments and other units. This includes serving as the university's international liaison office.

To serve as the focal point for Dalhousie's relationship with international agencies at the regional, national and international level. This includes the review, coordination and approval, for administrative purposes, of proposals for international activities, including research proposals to be undertaken in the name of Dalhousie and to be submitted for external funding, other than proposals to national granting councils, and primary responsibility, in cooperation with the faculty/department/school concerned, for negotiating such projects with international agencies.

To provide support, advice and assistance to faculty members and their departments/schools in the planning, preparation and execution of international projects.

To ensure effective on-going management of negotiated projects, including provision for adequate financial and administrative systems and reporting, while recognizing that responsibility for the operation of projects will remain with the executing unit as defined by the project proposal/contract.

c) Administrative structure

The director of Lester Pearson International, who reports to the vice-president of academic and research, serves as the international liaison officer for the university.

The institute has a staff comprised of a director, an associate director (academic affairs), an associate director (projects and administration), an information/student exchange officer, a financial officer, a projects assistant, a development education coordinator, a secretary/special events coordinator, and a secretary/receptionist. The institute also frequently houses a number of Pearson fellows, a variety of project employees, as well as the Lester B. Pearson Chair in International Relations.

The institute is advised by two committees: the Senate Advisory Committee on International Development, which has members from both the Dalhousie and local communities, and the Study/Work International Fund Committee, which is comprised of faculty and administrative members of Dalhousie.

d) Relationship to other offices in the university

Lester Pearson International provides support to all academic units at Dalhousie involved in international activities. There are, however, other offices responsible for some aspects of international activities at Dalhousie:

- **International Student Centre**: organizes the reception and orientation of international students attending Dalhousie; provides information and advice on financial, legal, immigration, employment and personal matters; offers social, cultural and educational programs throughout the year; and acts as a referral point for international students to other services on campus.

- **Registrar's Office and Awards**: undertakes the recruitment of international students.

- **Research Services**: supports and oversees international research contracts which are funded through the national granting agencies.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

The institute, in consultation with the Senate Advisory Committee on International Development, the president and the vice-president (academic and research), is responsible for assisting with the development of appropriate university strategies and policies pertaining to international cooperation.

b) Development of student exchange opportunities

Dalhousie actively encourages the establishment of student exchange agreements and programs. Currently, students who wish to study internationally may participate in one of the approximately 20 department-based student exchange programs or in the university-wide Commonwealth Universities Study Abroad Consortium (CUSAC) or the Nova Scotia/New England Exchange Program.

In the fall of 1994, as part of the university's student assistance program, the Study/Work International Fund was established to provide financial assistance to students who wish to undertake international placements as part of their educational experience. The program, which is coordinated by Lester Pearson International, supports overseas study, work, practicum and service placements sponsored by Dalhousie or other recognized organizations.

c) Negotiation

It is the responsibility of the director of the institute, on behalf of the university, to approve and sign project contracts and agreements for international cooperation with donor agencies. This process is undertaken with the implementing unit involved in the project and in consultation with the Senate Advisory Committee on International Development.

d) Project administration and management

While the various project directors and the individual implementing units are responsible for the day to day management of individual projects, all financial and narrative reports submitted to donor agencies must be reviewed and approved by the institute. In addition, institute personnel sit on project advisory committees and provide administrative and advisory support to all individual projects.

Under certain circumstances, such as when a project is interdisciplinary or has no natural departmental home, the institute manages the project directly.

Projects currently underway are located in the following countries involving the following sectors:

- APEC Region - human resource development
- The Baltics - human resource development
- The Caribbean - coastal resources
- CARICOM countries - environment
- China - human resource development
- China, Indonesia, Thailand - coastal resources
- Gambia - human resource development
- Guyana - social welfare
- Indonesia - environment
- Indonesia, the Philippines, the West Indies - sustainable development
- Nepal - human resource development
- Philippines - environment
- South Africa - human resource development
- Uruguay - ocean management

Dalhousie is involved at any given time in a number of development projects around the world. These are mainly of a human resource development nature, and often entail linkages with overseas institutions, short-term professional training courses, student exchanges, etc. As noted above the institute assists with all aspects of the project from development to implementation.

Lester Pearson International assists with the development of institutional and faculty international exchange agreements; promotes student exchange activities; is responsible for providing leadership in the internationalization of the curriculum; coordinates a development education program; and hosts visiting academics and professionals in the international field.

e) Budget

The budget for the institute is derived in part from Dalhousie University's international development activities through an overhead sharing arrangement and in part from the core operating budget of the university. External funding for international development projects comes primarily from CIDA, IDRC, the World Bank, and foreign governments. Support for student exchanges is provided by the university as part of its financial assistance program.

V Description of schools or institutes on campus with an international mandate

Centre for Foreign Policy Studies, political science department, director: Dr Timothy Shaw, (902) 494-3769
Centre for International Business Studies, School of Business Administration, director: Dr Mary Brooks, (902) 494-6553
International Development Studies Program, faculty of arts and social sciences, Dr Jane Parpart, (902) 494-3814

Master of Marine Management Program, faculty of graduate studies, Dr Aldo Chircop, (902) 494-1988

School for Resource and Environmental Studies, Faculty of Management, director: Ray Côté, (902) 494-3632

VI Publications

Lester Pearson International publishes a monthly newsletter, *PearsonNews*; a journal, *PearsonNotes*; a booklet containing descriptions of Dalhousie's international development projects, a brochure describing the institute, and a brochure describing DAL-Outreach. As well, the institute has published several books, including: *Capacity Building and Human Resource Development in Africa* (1990), *Meeting the Challenge: The African Capacity Building Initiative* (1992), *Creating a Common Future* (1992), *Windows on the World* (1993), and *The Challenge of The Challenge of Development* (1993).

VII Contact and biographical information

Ms Pat Rodee
Acting Director
Lester Pearson International
Dalhousie University
1321 Edward Street
Halifax NS B3H 3H5
Tel: (902) 494-2038
Fax: (902) 494-1216
E-mail: pat.rodee@dal.ca

Ms Rodee joined the institute in 1988, having come from the non-governmental sector. She received her undergraduate training in the United States and a master's of business administration from Dalhousie University. She became the assistant director of the institute, responsible for general administration as well as overseeing Dalhousie's more than 20 international development projects. Ms. Rodee was appointed acting director of Lester Pearson International in July 1994.

University of Guelph

I An overview

The University of Guelph has been working for more then 25 years to develop an international perspective, both philosophically and practically. Its mission statements have explicitly expressed the need to foster the global dimensions of teaching, research and community outreach. The Centre for International Programs has the responsibility of stimulating and supporting the continuously growing array of international activities arising from this formal institutional commitment.

II Statement of principle on international cooperation

In the university's mission statements of 1972 (*Aims and Objectives of the University of Guelph*) and 1986 (*Toward 2000*), the university senate expressed the importance of the international dimension in the University of Guelph mission. This commitment is re-affirmed in the 1995 strategic plan entitled *Making Change*. "Internationalism" is one of five strategic directions identified in the strategic plan, from which these excerpts are taken:

> The University of Guelph has since its beginnings had an unusually high level of involvement in international activities, particularly with respect to applied research and development. The moral imperative that such challenges present to the university was recognized in *Toward 2000*, as was the need to foster greater understanding of international and global issues.
>
> ...Above all, we have a responsibility to foster a global perspective and knowledge of other cultures in our students. We should increase the opportunities for international students to study at Guelph and for our own students to study abroad. Program structures must not unduly impede student participation in exchange opportunities and study abroad. The further development of curricula that incorporate international content and perspectives, and of programs with an explicit international orientation (such as European Studies and International Development), as well as the study of foreign languages, are critical to the internationalization of the university. In these areas, particularly much remains to be done.
>
> ...International experience at Guelph is global in scope. The university community favours for its international activities a dynamic balance among disciplines, between graduate and undergraduate studies, between developed and developing countries, and among geographic regions. To a very large degree, our international activities are determined by the

> interests and entrepreneurial activity of individual faculty and by the availability of external funding. There can be no pre-determination of where such interests and opportunities will take us in the future, or of the countries from which international students at Guelph will be drawn.

Other relevant policy statements approved by the senate include *Policy on University Involvement in International Activities, Policies for International Educational Activities*, and *Policy on Women in International Activities*.

III Description of office of international cooperation

a) History

The Centre for International Programs promotes, coordinates, supports and monitors international activities which are corporate commitments of the university in education, research and outreach. This responsibility was enunciated by the senate of the university on June 28, 1967 and the centre was established on that date. The centre reports annually to the senate.

b) Mandate

The Centre for International Programs provides:

- assistance in developing university policy related to international cooperation.
- information on international opportunities and resources to faculty, students and administration as well as information about the university to outside agencies.
- support for the university's study abroad and exchange programs.
- assistance to faculty in identifying potential for international academic cooperation and possible funding.
- support for the development of global awareness in graduate and undergraduate academic offerings.
- administrative support for agreements with universities around the world, as well as for links with private sector and non-governmental agencies.
- an institutional memory of the university's international experience, faculty resources, exchange agreements and related information.
- links with other Canadian universities active in international cooperation.
- coordination of international visitors to the university.

c) Administrative structure

There are four staff: the director, the study abroad and exchange manager, the executive secretary and the information assistant. In addition, the office of the international student advisor and the executive assistant, though reporting to the student services director, is housed in the centre and is an integral part of the team. The director reports to the vice-president academic. Several student assistants work with the study abroad and exchange manager.

d) Relationship to other offices in the university

The centre liaises with all academic and administrative units on campus related to its official responsibilities. In particular, the centre works closely with the senate's international committee and the office of research services.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

The major policy guiding internationalization is *Making Change*, the 1995 strategic plan referred to in I (above). New policy and procedure manuals for study abroad and exchange are now in print, as are a series of policy statements governing project approval, the participation of women in development cooperation, and university involvement in international activity (see I, above).

b) Development of student exchange opportunities

The university has about 60 exchange and partnership agreements with universities and research institutes around the world. It operates eight semesters abroad and 46 exchange programs, each coordinated by a faculty member. A full-time study abroad and exchange manager at the centre supports and services these programs. Manuals have been published to assist coordinators, and an information centre, stocked with reference materials, videos and computer resources, is available to students. The university is a founding member of the Commonwealth Universities Study Abroad Consortium (CUSAC).

c) Negotiation

University-to-university agreements are negotiated by the centre in cooperation with faculty members in participating departments. Development cooperation contracts are negotiated by academic units with the assistance of centre staff and staff of the office of research services. The office of research services is also responsible for assisting departments with financial management and reporting. University contracts are normally signed by the president or vice-president academic following their approval by the relevant committees.

d) Project administration and management

Once the centre has assisted in the initiation and negotiation phases of a contract, day-to-day management moves immediately to the department level, and a project director assumes responsibility for it. The office of research services assists the director to set up financial management and reporting systems, and takes responsibility for forwarding narrative and financial reports to the sponsoring agency.

The university's major development cooperation activities are these:

Cameroon - distance education in agriculture
Colombia - family and social development
Egypt - development communication support
Honduras - livestock production and training
India - distance education in agriculture
Kenya - veterinary epidemiology
Philippines - food security
Southern Africa - environmental training for NGOs

In addition, a number of short courses, research projects and consultations are conducted by University of Guelph faculty in a variety of countries in both developing and industrialized regions. Since 1970, the university has managed some 75 development cooperation projects in 35 countries.

The range of activities for which the Centre is fully or partly responsible includes:

- international exchange agreements
- study abroad opportunities for undergraduate and graduate students
- development cooperation
- faculty exchanges
- policy development
- publications
- special lecture series
- short-term training
- cooperation with private sector firms in development contracts
- student counselling
- representing the university abroad
- support for international students
- information management
- reception of international visitors
- database maintenance

e) Budget

The Centre for International Programs is fully funded by the University of Guelph's operating budget. Funding for development cooperation projects comes primarily from CIDA. A number of international researchers attract their own research funds. Minor funding has come from agencies like UNESCO, CIMMYT, and the Commonwealth Secretariat.

International exchanges are largely self-funded, with the exception of the university's participation in the Ontario-Four Motors linkage and the jointly funded exchange agreement with Wageningen Agricultural University in The Netherlands. Some university funds support semesters abroad (London, Paris, Krakow, India, Guatemala).

V Description of schools or institutes on campus with an international mandate

The Collaborative Program in International Development Studies coordinates interdepartmental social science MA/MSc offerings in international development studies. Contact: Dr Kris Inwood, department of economics, (519) 824-4120, Ext. 3536, E-mail: Kris@css.uoguelph.ca.

Information on the "Minor in International Agriculture," a course cluster in agricultural science and social science combined with a field course in Jamaica or Mexico, can be obtained from Prof. Mike Jenkinson, OAC dean's office, (519) 824-4120, Ext. 2116, E-mail: Jenkinso@oac.uoguelph.ca.

Information on the "Interdisciplinary B.A. program in International Development" may be obtained from Dr Susan Turner, department of sociology, (519) 824-4120, Ext. 6175.

VI Publications

The centre publishes the transcript of the annual "Hopper Lecture on International Development" (free copies available), posts information regularly on the Guelph Relevant Information Fact Finder, a university computer bulletin board, and has its own home page on the Internet — WWW. It has also published two manuals entitled *Semester Abroad Manual* and *Exchange Program Manual*.

VII Contact and biographical information

Dr J.C.M. Shute
International Liaison Officer
Director, Centre for International Programs
University of Guelph
Guelph ON N1G 2W1
Tel: (519) 824-4120 ext. 6909
Fax: (519) 767-0756
E-mail: jshute@uoguelph.ca

Dr James Shute, is a professor in the department of rural extension studies where he continues to supervise graduate students interested in applied communication, evaluation and human resource development and he teach the occasional course. His career at Guelph has been largely oriented to international development and the internationalization of higher education, and his teaching, research and publication record reflect these interests. As well, he has managed a large institutional strengthening project in Ghana, and has been a consultant to CIDA, IDRC, CIMMYT and several private sector firms. He has had a long association, as well, with a number of NGOs. He has worked, lived or studied in Ghana, Nigeria, Sierra Leone, the SADC region, Kenya, Malaysia, Sri Lanka, New Zealand, Indonesia, China, Pakistan, Jamaica, Trinidad, Australia, the U.K. and the Netherlands. He became director of the centre and ILO in 1992.

École des Hautes Études Commerciales

I Tour d'horizon

Centre d'études en administration internationale (CETAI) a gagné d'expertise dans la réalisation de projets internationaux. Plusieurs de ces projets sont menés en relation avec des institutions de formation universitaire étrangères, des institutions financières ou des organismes divers privés et publics. Selon le cas, un projet aura donc pour objectif premier le développement des outils pédagogiques, de construire et de conduire des programmes d'enseignement universitaires ou de recherches appliquées, ou encore d'identifier et de résoudre des problèmes complexes de gestion. Plusieurs des projets internationaux réalisés par le CETAI comprennent un volet "formation de formateurs". Ces formateurs, à leur tour, perpétueront chez eux de bonnes pratiques de gestion, apport inestimable pour les pays en développement.

Toutes importantes qu'elles soient, les collaborations universitaires ne représentent qu'une partie des interventions internationales du centre. Depuis plus de dix ans, le CETAI conçoit et réalise des activités qui s'adressent à des entreprises et à des organismes publics. Toutes ces actions sont axées sur la formation de cadres sélectionnés par leur organisation pour occuper des fonctions stratégiques.

Le CETAI collabore étroitement avec les services de l'école à développer et à coordonner l'enseignement de la gestion internationale, qui s'est progressivement étendu à tous les programmes d'études. Sans compter les enseignements du programme d'études supérieures spécialisées en gestion d'entreprises pétrolières, il se donne à l'École des Hautes Études Commerciales 27 cours dans les divers champs de la gestion internationale. Les aspects techniques y sont traités dans le respect de la dimension humaine inhérente au contexte international.

Au CETAI, recherche et enseignement vont de pair. Les étudiants sont donc largement engagés dans la recherche. Le centre retient les services d'un nombre important d'assistants de recherche qui travaillent avec les professeurs sur un grand nombre de projets de recherche.

L'école accueille de nombreux étudiants étrangers, lesquels sont encadrés par le service aux étudiants qui a créé une division internationale.

L'ordre décroissant d'importance des régions avec lesquelles l'école entretient des relations, pour les pays en développement selon la terminologie de l'ACDI, serait le suivant : Afrique francophone, les Amériques, l'Asie, l'Europe de l'Est et l'Afrique anglophone. Pour ce qui est des pays industrialisés, il n'existe aucune politique à l'école à cet effet.

II Déclaration de principe sur la coopération internationale

L'École des Hautes Études Commerciales n'a pas de déclaration de principe formelle. Cependant, l'école a toujours fortement encouragé et stimulé les activités d'enseignement, de recherche et d'intervention sur le plan international. Dans le choix de ses projets internationaux, le Centre d'études en administration internationale (CETAI) privilégie ceux qui promettent des retombées importantes pour le partenaire étranger, pour la communauté d'affaires et pour le développement de l'enseignement et de la recherche à l'École des Hautes Études Commerciales. Cette sélection tient aussi compte de la possibilité de créer des liens institutionnels durables et de tisser un réseau de collaboration entre les institutions universitaires et le monde de l'entreprise.

Par ailleurs, le CETAI a le souci constant de relier ses interventions internationales à ses activités d'enseignement et de recherche. Cet effort d'intégration permet d'enrichir la formation des étudiants dans l'ensemble des programmes offerts à l'École des Hautes Études Commerciales.

III Description du bureau de coopération internationale

a) Historique

Succédant au service des activités internationales (1969-1974), le CETAI a été mis sur pied à l'École des Hautes Études Commerciales en 1975, dans le cadre du programme canadien pour la création d'un réseau de centres d'excellence en gestion internationale. Seul centre francophone, il a été créé conjointement à l'École des Hautes Études Commerciales par le ministère fédéral de l'Industrie et du Commerce et le ministère provincial de l'Éducation.

Le CETAI est responsable de la formation et de la recherche en gestion internationale, ainsi que du développement et de la réalisation de projets de collaboration internationale.

Le secrétariat général de l'École des Hautes Études Commerciales négocie également des ententes interuniversitaires au plan international. Le secrétariat gère près d'une quarantaine d'ententes avec des institutions réparties dans 18 pays permettant l'échange de professeurs, d'étudiants et la réalisation d'activités conjointes d'enseignement, de recherche, de publication et de rayonnement.

b) Mandat

Le CETAI a pour mission de promouvoir l'enseignement et la recherche en gestion internationale. Depuis sa fondation, il entreprend des activités, réparties suivant trois volets étroitement liés : enseignement, recherche et projets internationaux. La polyvalence est un élément-clé. En effet, ses orientations sont déterminées par les membres eux-mêmes et, jusqu'à aujourd'hui, plus de la moitié des professeurs de l'école ont eu l'occasion d'être associés aux activités du centre.

c) Structures administratives

Le CETAI, bien que n'ayant pas le monopole de la coopération internationale à l'école, gère la grande majorité des projets de développement international et relève du directeur de l'École des Hautes Études Commerciales. Le CETAI bénéficie cependant d'une certaine autonomie dans la conception et la réalisation des projets, ainsi que d'une infrastructure souple qui lui permet de répondre rapidement et avec efficacité aux demandes qui correspondent à sa philosophie d'intervention. Le CETAI a accès à l'ensemble du corps professoral de l'école pour la réalisation des projets de collaboration internationale ainsi qu'à l'ensemble des services offerts à l'école.

Le directeur et la directrice adjointe du CETAI travaillent en collaboration avec les directeurs de projets, les professeurs, les chargés de projets, le personnel de bureau ainsi que les divers intervenants canadiens et étrangers.

d) Interaction avec d'autres services de l'université

L'École des Hautes Études Commerciales est affiliée à l'Université de Montréal.

IV Activité du bureau de coopération internationale

a) Conception de stratégies et de politiques pour la coopération internationale

L'École des Hautes Études Commerciales a adopté depuis 1969 des politiques et des stratégies pour la coopération internationale. Voir les sections précédentes.

b) Occasions d'échanges d'étudiants

L'école des HEC offre un programme d'échanges qui permet à certains étudiants de l'école de poursuivre une session de leur scolarité dans un établissement situé à l'extérieur du Québec avec lequel l'école a signé un protocole d'entente : Allemagne; Angleterre; Autriche; Belgique; Brésil; Canada; Danemark; Espagne; États-Unis; Finlande; France; Israël; Italie; Maroc; Mexique; Pays-Bas; Pologne; Suisse; Tunisie.

c) Négociation

Le directeur et/ou la directrice adjointe du CETAI négocient les contrats tant avec les partenaires étrangers que les bailleurs de fonds. Ils sont en même temps responsables du respect des ententes et de la bonne marche des projets. Les contrats sont généralement signés par le directeur de l'École des Hautes Études Commerciales.

d) Administration et gestion des projets

Le CETAI est responsable de l'administration et de la gestion financière des projets qu'il réalise. Il agit en étroite collaboration avec les différents départements de l'école : les services d'enseignement pour l'implication des professeurs dans les projets; le service des relations publiques; les ressources humaines; les services financiers; le registrariat; les achats; l'informatique; l'audiovisuel; l'imprimerie, etc.

Pour chaque projet, le CETAI nomme un directeur de projet choisi parmi les professeurs de l'école. Le directeur de projet est responsable de la mobilisation des ressources institutionnelles utiles à son projet particulier. Il dispose d'une marge de manoeuvre opérationnelle qui lui permet de personnaliser son projet tout en respectant la philosophie du CETAI.

C'est en réunissant les responsables de projets actuels et passés que la direction du CETAI assure le développement stratégique de son activité. Cette approche permet de faire bénéficier chaque projet des acquis cumulatifs découlant d'une longue expérience de la réalisation de projets internationaux.

e) Budget

L'École des Hautes Études Commerciales ne reçoit aucune subvention du ministère de l'Enseignement supérieure et de la Science pour la réalisation de projets internationaux. Les projets doivent donc s'autofinancer par des sources de fonds externes telles que l'ACDI, la Fédération canadienne des municipalités, la Banque Mondiale, les gouvernements provincial, fédéral et étrangers, des entreprises canadiennes et étrangères, etc.

V Description des écoles ou instituts du campus qui ont un mandat international

Le CETAI est le seul service des École des Hautes Études Commerciales qui a un mandat international.

VI Publications

Le CETAI publie chaque année nombre d'articles, volumes, monographies, études spéciales, rapports de recherche, études de cas, etc. Entre autres, depuis 1976 il diffuse les résultats de ses diverses recherches dans *Les Cahiers du CETAI*. Ces derniers constituent une riche banque d'informations et contribuent à alimenter le matériel pédagogique en gestion internationale.

Depuis 1992, le CETAI publie également une collection de monographies et d'études spéciales qui diffusent les travaux des membres du CETAI et des chercheurs d'autres établissements intéressés aux domaines de l'économie et de la gestion internationales.

VII Contact et renseignements biographiques

Mme Sylvia Toledano
Directrice adjointe
Centre d'études en administration internationale (CETAI)
École des Hautes Études Commerciales (HEC)
5255, avenue Decelles
Montréal QC H3T 1V6
Téléphone : (514) 340-6182
Télécopieur : (514) 340-6177
E-mail : sylvia.toledano@hec.ca

Sylvia Toledano est directrice adjointe, chargée des projets internationaux au Centre d'études en administration internationale de l'Ecole des Hautes Études Commerciales (affiliée à l'Université de Montréal).

En tant que directrice adjointe, elle participe activement aux orientations du centre, contribue au développement et à la promotion de l'enseignement et de la recherche en gestion internationale et assume avec le directeur l'ensemble de la gestion administrative et financière (environ six millions de dollars par année).

A titre de chargée des projets internationaux, Sylvia Toledano a participé à la conception, à la négociation et à la réalisation d'importants projets de coopération internationale en lien avec des institutions universitaires étrangères (en Algérie, au Barbades, au Cameroum, en Côte-d'Ivoire, au Nicaragua, en République Populaire de Chine et au Sénégal).

Lakehead University

I An overview

Lakehead University facilitates the development of global competence in its students, faculty and regional communities. Northwestern Ontario is a dynamic and evolving multilingual and multicultural region, highly sensitive to the social and economic changes presented by a new world order brought about by increasing economic, social and political interdependence.

The university seeks a balanced program of relationships with institutions in different regions of the world and with as wide a representation of people as possible. Efforts are guided by principles of partnership, social justice, equity, human rights and environmental protection.

International activities include the following:

1) encouragement of Lakehead University students to participate in student foreign exchange programs, study tours, international field research and multicultural activities ;
2) invitation to international students to study at Lakehead University;
3) promotion of the internationalization of the university curriculum;
4) seeking of university participation in international development and research projects; and
5) promotion of international opportunities in the region by fostering host family programs, by encouraging international visitors to participate in the regional community and liaison with multicultural groups.

II Statement of principle on international cooperation

A statement of principle on international cooperation was first made in the 1987 Senate-approved academic plan. At that time, Lakehead University identified as an institutional priority, the need to expand its formal and informal external academic relations, both within and outside of Canada. As a "university in and for the North," Lakehead University has focused many of its formal bilateral university agreements and initiatives with universities in the circumpolar north (Sweden, Finland, and what was then known as the U.S.S.R., etc.). However, the faculty at Lakehead have also been encouraged to forge links with institutions in developing countries.

Lakehead University substantially reinforced its commitment to international work when the senate approved a statement of principle on international activities in January 1995.

III Description of office of international cooperation

a) History

None

b) Mandate

In addition to promoting and enhancing research and graduate studies, the Office of Graduate Studies and Research has been designated to coordinate international activities. The mandate of the office in this respect is to:

- foster the involvement of the university in international activities, by acting as a resource centre for faculty exchanges abroad, international collaborative research, international development training projects, etc;
- support establishment and implementation of policies promoting international cooperation;
- inform the university of funding opportunities supporting international activities;
- conduct liaison with international agencies, such as AUCC, CIDA, IDRC, CBIE, and the Department of Foreign Affairs and International Trade;
- support the interests and activities of the International Studies Group and International Resource Centre;
- facilitate the annual "International Week";
- assist visiting scholars to find suitable accommodation in Thunder Bay;
- ensure a coordinated system of information exchange among individuals/departments/offices at Lakehead University involved in international activities, as well as with international agencies;
- jointly coordinate international exchange activities with the Office of Continuing Education;
- continue to recruit full-time international graduate students and administer international graduate student scholarships. Graduate student exchanges will be coordinated by the Office of Continuing Education.

c) Administrative structures

Lakehead University has decentralized responsibilities for international activities to broaden the depth of internal participation and advocacy. However, there are three key administrative units primarily responsible for international activities: the Office of Graduate Studies and Research, the Office of Continuing Education (international student exchanges only) and Office of Student Services. International development cooperation with developing countries is carried out by the Office of Graduate Studies and Research. International academic relations with developing and industrialized countries are carried out by the Office of Graduate Studies and Research and the Office of the Vice-President (Academic). Other administrative units that handle international matters include the Centre for Northern Studies, the Office of the Registrar, student services, and various academic departments all reporting to the vice-president (academic). The university also has a part-time international student liaison officer who plays a valuable role in assisting international students though the admission process procedures, orientation activities for new students and on-going academic and personal support.

The international liaison officer reports to the Office of the Vice-President (Academic). The ILO is also the dean of graduate studies and research. Four other people in the Office of Graduate Studies and Research have responsibilities for overseeing international activities. They are: a research officer, a person responsible for the secretariat, Lake Superior Binational Forum, a graduate studies assistant and a research assistant.

Other administrative units involved in international activities, in addition to the Office of Graduate Studies and Research are the Office of the Vice-President (Academic), the Office of Continuing Education, the Centre for Northern Studies, the Office of Student Services, the Registrar's office and academic departments.

The vice-president (academic) chairs the University International Activities Committee with representatives from each of the above administrative units. The committee meets periodically to share information on international opportunities, exchange ideas for further developing international activities on campus, and to recommend administrative procedures. The Office of Graduate Studies and Research, in conjunction with the Office of the President can approve international projects.

d) Relationship of other offices in the university

Please see above.

77

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

The University International Activities Committee chaired by the vice-president (academic) provides the infrastructure for the development of an institutional approach to internationalization. The senate-approved statement of principle on international activities provides the policy framework for devising specific strategies to enhance internationalization.

b) Development of student exchange opportunities

Lakehead University participates in student exchanges with universities in the following countries: Australia, China, the Czech Republic, England, Ethiopia, Finland, France, Germany, Japan, Nepal, Poland, Kenya, Russia, Sweden and the United States.

c) Negotiation

The research officer in the Office of Graduate Studies and Research is responsible for the negotiation of international contracts or agreements.

The dean of graduate studies and research (who is also the ILO) is responsible for final approval of international contracts or agreements prior to signature, and the president signs all international contracts or agreements.

d) Project administration and management

Projects in the field of international development cooperation under the ILO's direction include projects in Barbados and Ghana.

The research officer, in conjunction with the project coordinator (usually a faculty member), is responsible for project administration.

The research officer consults with the dean of graduate studies and research on policy matters related to the administration of international projects.

e) Budget

Lakehead University has designated a small operating budget for international activities supported through the Office of Graduate Studies and Research. In addition, 25% of the research officer's salary is paid from funds designated for international activities.

The following administrative units also support this activity through their regular operating budgets: Office of the President; Office of the Vice-President (Academic); Office of Graduate Studies and Research; Office of Continuing Education; Office of Student Services; the Centre for Northern Studies and the Registrar's Office.

Generally, the sources of funds for the execution of international development cooperation projects are: CIDA, Commonwealth of Learning, and IDRC.

The Centre for Northern Studies has some funds available for the implementation of northern agreements. This fund mainly supports northern student exchanges. The following agencies have also contributed funds for international academic relations: Canadian/Scandinavian Foundation; Department of Foreign Affairs and International Trade - Going Global '92 and an exchange program with the former USSR (both administered by AUCC); NSERC and SSHRC research grants; and the Science and Technology Agency of Japan.

V Description of schools or institutes on campus with an international mandate

None

VI Publications

Currently, international activities on campus are promoted through the university's newsletter, *The Agora*, which is received by all staff and faculty on campus and approximately 2,000 readers off campus. The Office of Graduate Studies and Research contributes articles which highlight faculty and graduate students involved in international activities.

VII Contact and biographical information

Dr Connie Nelson, Dean
Office of Graduate Studies and Research
International Liaison Officer
Lakehead University
955 Oliver Road
Thunder Bay ON P7B 5E1
Tel: (807) 343-8793
Fax: (807) 346-7749

No biographical information provided.

Laurentian University

I An overview

Laurentian University is a medium-sized bilingual university serving the region of northeastern Ontario. Laurentian University is a dynamic and evolving multicultural and bilingual community committed to the propagation of tolerance and non-discrimination. It regards the active search for, participation in and encouragement of new ideas from abroad as an essential part of preparing students and faculty for the challenges of the new world order brought about by increasing economic, social and political interdependence. The university seeks a balanced program of relationships with institutions in both the developing and developed worlds and with as wide a representation of nationalities as possible.

II Statement of principle on international cooperation

The strategic plan of Laurentian University sets out the principle that international contacts and projects are essential to any university, especially one in a relatively isolated geographical context such as Laurentian. It commits to ongoing encouragement of faculty and student exchanges for teaching and research, and to international development projects such as those currently being undertaken in Mauritius, China, Japan, Latin America and elsewhere. At the same time, it clearly states that the university will not discourage individual or departmental international initiatives for teaching and research which are self-sustaining. The strategic plan is clear that the university must ensure that all international projects are consistent with its mission and mandate and that they do not result in a deployment of resources which is counter to other priorities in its plan.

III Description of office of international cooperation

a) History

At one time, Laurentian International was the responsibility of one faculty member whose course load had been reduced by one. The professor also filled the role of international liaison officer and there was no office space and a minimal budget.

In 1993, a strategic plan was accepted for Laurentian, and it included specific statements and intentions regarding international development.

In 1995, Laurentian International was created with a full-time director (although the position is currently occupied on a half-time basis), secretarial assistance and physical space in the centre of the university.

b) Mandate

The mandate of Laurentian International is to:

- encourage international initiatives in those academic areas where Laurentian's particular strengths may be exploited, such as the mineral sector and distance education;
- focus development project proposals on geographic areas where the need is greatest and the impact will be most felt;
- ensure projects are as multi-disciplinary as possible;
- facilitate projects where Laurentian students can spend time in developing countries and in other cultures;
- increase the number of international students at Laurentian University; and to
- provide information about on-going projects for publication in the campus and local newspapers; circulate information about successful projects to all deans on campus; keep deans informed as to new project proposals.

At present, a strategic plan for the internationalization of Laurentian University is being developed.

c) Administrative structure

The director of Laurentian International reports to the vice-president, academic. Each international program/project has a director (usually a faculty member with a "half load" reduction) reporting to the director of Laurentian International. Employees with responsibilities for international programs and projects are situated within the administrative structure of Laurentian International.

The International Coordinating Committee discusses policy issues and makes recommendations. It assists with the dissemination of information about international matters throughout the university. Membership includes representation from each of the major faculties, offices and student organizations on campus and the committee is chaired by the director of Laurentian International. The committee meets three times a year and may be divided into advisory sub-committees on specific issues which meet more frequently, such as the International Student Advisory Committee. Any questions related to the well-being of international students on campus are the responsibility of this latter committee which is chaired by the coordinator of student services.

d) Relationship to other offices in the university

None

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

The director of Laurentian International and the International Coordinating Committee are charged with developing strategies and policies for the internationalization of Laurentian University, including policies for international cooperation.

b) Development of student exchange opportunities

Student exchange opportunities are the joint responsibility of Laurentian International and the department of Student Services. Exchange agreements between Laurentian and other universities are coordinated through Laurentian International. The roles of the two departments are still being clarified. Study abroad programs will be coordinated through Laurentian International in the future.

c) Negotiation

To ensure consistency and to facilitate the process, Laurentian International is involved in the negotiation of exchange agreements and international contracts which involve more than one department or are on behalf of the university. As well, assistance can be provided for other negotiations (individual faculty member exchanges or contracts, for example) if requested. Laurentian International will coordinate the involvement of other departments when appropriate.

d) Project administration and management

International projects and programs are administratively "housed" in Laurentian International.

e) Budget

Laurentian International receives direct funding from the university, and shares in the overhead generated as a result of international programs and projects. Laurentian International is expected to be relatively self-sustaining in the future.

V Description of schools or institutes on campus with an international mandate

While no unit other than Laurentian International has a specific international mandate, Laurentian University has a campus in Villefranche, France—L'université canadienne en France—with courses in French and English, attracting students from across Canada. This program began as an initiative of the faculty of humanities, but now involves all faculties.

VI Publications

None

VII Contact and biographical information

Professor Wendy Gerhard
Director, Laurentian International
Laurentian University
Ramsey Lake Road
Sudbury ON P3E 2C6
Tel: (705) 675-1151 ext. 1556/7
Fax: (705) 671-3833

Wendy Gerhard has been director of Laurentian International since September 1994. Since July 1995, Ms Gerhard has also been director of the Laurentian University of Mauritius CIDA-funded DE Links Project. Ms Gerhard has been an associate professor in the School of Nursing at Laurentian University since 1978. Prior to that, she was associate professor, faculty of nursing, University of Western Ontario. During her time at Laurentian University, Ms Gerhard has been director of the School of Nursing and dean, faculty of professional schools.

Ms Gerhard's international work prior to her appointment to Laurentian International, included involvement over a three-year period as consultant to a Canadian Nurses Association/Chinese Nursing Association collaborative project in nursing education.

Université Laval

I Tour d'horizon

L'Université Laval est activement engagée dans la voie de l'internationalisation depuis plusieurs années et cela à travers plusieurs dimensions telles que la coopération, la recherche et les études internationales. Dans ce contexte, au moyen de la coopération d'aide au développement, l'université on a mis l'accent sur la formation des étudiants des pays du sud ainsi que sur la sensibilisation des Canadiens aux valeurs de partage et d'échange. Par ailleurs, la coopération de réciprocité a été orientée vers la recherche conjointe et la mobilité des étudiants. La priorité des prochaines années portera sur l'intégration de toutes les dimensions internationales et, plus particulièrement, sur la mise en place de passerelles entre les personnes engagées en coopération et celles oeuvrant en enseignement et en recherche. Le résultat visé consiste en la mobilité accrue des étudiants de tous les cycles au plan international.

II Déclaration de principe sur la coopération internationale

En novembre 1989, le conseil de l'université a adopté un énoncé de politique contenant les principes directeurs, les objectifs et les moyens de mise en oeuvre des activités de coopération internationale.

Une triple finalité :

- participer au développement des connaissances;
- contribuer au développement des pays; et
- favoriser dans notre milieu une ouverture sur le monde et sur la réalité internationale.

Quatre objectifs généraux :

- former des étudiants en provenance d'autres pays;
- donner aux étudiants canadiens inscrits à l'Université Laval l'occasion d'entrer en contact avec la réalité internationale;
- effectuer des recherches sur le plan international; et
- mettre à la disposition de la communauté internationale l'expertise et les travaux des membres de l'Université Laval.

Cinq principes directeurs :

- complémentarité et harmonie des activités internationales individuelles et institutionnelles;
- respect des personnes et des institutions : il ne peut exister de discrimination

quant à la race, la religion ou le sexe;

- climat de spontanéité des contacts et des échanges, dans un encadrement minimal de la coopération internationale;
- jugement d'opportunité : les critères généraux sur lesquels l'université s'appuie sont les suivants :

  - sa mission éducative de recherche et de service à la collectivité;
  - les objectifs et priorités de son plan directeur triennal;
  - les ressources disponibles;
  - la valeur intrinsèque d'un projet et l'approbation officielle des partenaires étrangers;
  - les considérations d'ordre éthique.

- administration décentralisée assumée par les facultés et écoles qui identifient un responsable de la coopération et se donnent une politique ainsi qu'un plan d'action prévoyant des moyens d'évaluation appropriés et compris dans leur planification triennale.

III Description du Bureau de coopération internationale

a) Historique

L'engagement de l'Université Laval dans la coopération internationale remonte au début des années 1970. Les dossiers dans ce domaine sont coordonnés par le bureau de la coopération internationale au cabinet du vice-recteur à la recherche. Cependant, les échanges d'étudiants avec l'Europe et les États-Unis sont gérés à la Direction générale des programmes de premier cycle, tandis que l'accueil des étudiants étrangers est assumé par le bureau d'accueil des étudiantes et étudiants étrangers.

Le bureau de la coopération internationale, en tant qu'unité administrative, a été créé en 1989. Un adjoint au vice-recteur a toutefois assumé la responsabilité de ce secteur depuis le début des années 1980. Par ailleurs, chaque faculté a nommé un responsable de la coopération internationale, et dans les facultés où les besoins le justifient, un centre de coopération internationale a été créé pour coordonner et gérer les activités de ce domaine en collaboration avec le bureau central.

b) Mandat

Le bureau de la coopération internationale :

- conçoit, propose et applique les politiques et les stratégies de l'Université Laval en matière de coopération internationale;
- participe à la planification, à la négociation et à l'évaluation des projets, programmes et activités relatifs à la coopération internationale, en étroite

collaboration avec les facultés, les écoles non rattachées et les services;

- coordonne, en collaboration avec les unités concernées, les ressources humaines et matérielles de l'université en vue d'assurer la complémentarité et l'harmonie des efforts déployés en coopération internationale;

- offre un service de consultation et d'appui administratif aux membres de l'université;

- recueille et diffuse l'information sur les activités de l'université et sur les programmes de financement disponibles auprès des agences internationales;

- assure la promotion des expertises de l'université auprès des agences et des établissements susceptibles de les mettre à contribution; et

- représente l'université auprès d'organismes à vocation internationale.

c) Structures administratives

Le bureau de la coopération internationale relève du vice-recteur à la recherche. En plus du directeur, il compte deux professionnels et deux secrétaires. Un comité formé de responsables de la coopération nommés par chacune des facultés, et présidé par le vice-recteur à la recherche, agit à titre de comité-conseil du bureau.

Conformément à la politique de l'Université Laval, la faculté de médecine et la faculté des sciences de l'agriculture et de l'alimentation ont créé un centre pour développer et gérer leurs projets de coopération. Ensemble, ces deux centres comptent une quinzaine de personnes oeuvrant en collaboration avec le bureau.

d) Interaction avec d'autres services de l'université

Le bureau de la coopération internationale interagit avec les groupes de l'Université Laval voués aux études internationales. À titre d'exemple :

- Centre international de recherche en aménagement linguistique, Denise Deshaies, directrice, (514) 656-2494.
- Centre Sahel, Suzanne Gervais, directrice, (514) 656-5603.

- Chaire d'études sur la condition des femmes, Huguette Dagenais, titulaire, (514) 656-7025.
- Chaire pour le développement de la recherche sur la culture d'expression française en Amérique du Nord, titulaire, Joseph Melançon, (514) 656-5170.
- Groupe d'études et de recherches sur l'Asie contemporaine, Serge Genest, directeur, (514) 656-2274.
- Institut québécois des hautes études internationales, directeur, Alain Prujiner, (514) 656-7771.
- Groupe d'études et de recherches sur les politiques environnementales, Paul Painchaud, directeur, (514) 656-7824.
- Centre de recherche en économie et finance appliquées, Bernard Fortin, directeur, (514) 656-5678.
- Groupe de recherche en économie et politique agricoles, Michel Morisset, directeur, (514) 656-2297.
- Carrefour Japon, Takashi Nakajima, directeur, (514) 656-2546.
- Focal-Québec, Marie Lapointe, directrice, (514) 656-7781.

IV Activités du bureau de la coopération internationale

a) Conception de stratégies et de politiques pour la coopération internationale

La commission des études a reçu du recteur de l'Université Laval le mandat de rédiger une politique d'internationalisation de l'ensemble des activités universitaires. Cette politique devrait intégrer la politique de coopération déjà adoptée par la direction de l'université.

b) Occasions d'échanges d'étudiants

Le bureau de la coopération internationale n'a pas le mandat de gérer les échanges d'étudiants, celui-ci étant confié aux facultés, mais il voit à l'approbation des ententes bilatérales et multilatérales prévoyant de tels échanges. Il convient de rappeler que les deux premiers objectifs de la coopération internationale visent la mobilité étudiante.

c) Négociation

Règle générale, la négociation des contrats et accords internationaux, relève du bureau de la coopération internationale, en étroite collaboration avec la direction des facultés concernées. Le comité exécutif de l'université est chargé de donner l'approbation finale et d'autoriser le vice-recteur à la recherche à signer les contrats et les accords pour et au nom de l'Université Laval.

87

d) Administration et gestion des projets

Le comité exécutif de l'université nomme un professeur responsable de la mise en oeuvre de chaque projet; ce professeur fait appel aux ressources humaines de son département, à celles des services universitaires et à celles du bureau de la coopération internationale pour l'appuyer dans ses tâches administratives. Le directeur du bureau intervient lors de la négociation du contrat et des différentes phases de l'évaluation du projet, en plus de jouer un rôle-conseil dans la gestion des activités courantes.

e) Budget

Les responsabilités administratives de la coopération internationale étant distribuées parmi les diverses unités de l'université, les charges financières sont absorbées par celles-ci.

En ce qui concerne les contrats de coopération, l'université entend exclure le critère de la rentabilité financière dans son jugement d'opportunité. Néanmoins, elle doit s'assurer de la récupération totale des frais d'administration puisque, dans son budget de fonctionnement, elle ne dispose d'aucune somme qui lui soit attribuée par le gouvernement du Québec à ce chapitre. Plus que tout autre organisme externe, l'ACDI a subventionné les projets de l'Université Laval.

V Description des écoles ou instituts du campus qui ont un mandat international

- Centre Sahel.
- Institut québécois des hautes études internationales.

VI Publications

Le bureau tient à jour des bases de données sur les activités internationales de l'université et diffuse ces données sur demande. De plus, il publie des fiches sur les activités internationales en collaboration avec les facultés et les services concernés, tant sur le campus qu'à l'extérieur.

VII Contact et renseignements biographiques

M. Jacques Parent
Directeur
Bureau de la coopération internationale
Université Laval
2180, chemin Sainte-Foy
Québec QC G1K 7P4
Téléphone: (418) 656-3917
Télécopieur: (418) 656-2336
Internet: jacques.parent@bci.ulaval.ca

Jacques Parent assume depuis 1984 la fonction de directeur de la coopération internationale. Il a reçu une maîtrise en technologie de l'enseignement (Sciences de l'éducation, 1969) ainsi qu'un diplôme de spécialisation (Specialist in Education Degree, 1970) dans le même domaine, de l'Université de l'Indiana (USA). L'École nationale d'administration publique de l'Université du Québec lui a décerné une maîtrise en administration publique en 1983. Il a été chef de la Division de la production audiovisuelle au centre de communication et de moyens didactiques de l'Université d'Ottawa (1970-1973), conseiller en pédagogie universitaire (1973-1975) et directeur du Service de pédagogie universitaire à l'Université Laval (1975-1984).

Il a publié des articles et des monographies sur l'administration des ressources pédagogiques au niveau universitaire, sur l'élaboration des stratégies et des méthodes d'enseignement et le rôle de la coopération internationale dans la formation universitaire. Il a participé à des missions de planification et d'évaluation de programmes de coopération internationale en Afrique, en Amérique latine et en Asie.

Il a aussi été engagé activement dans la rédaction et la négociation d'accords, d'ententes et de contrats en matière de coopération internationale.

The University of Lethbridge

I An overview

The University of Lethbridge is a nondenominational co-educational provincially funded university established in 1967. Beginning with a student population of 638, it has grown to its current population of almost 5,000 students, with more than 2,000 attending summer school. Students represent most provinces in Canada, and more than 20 different countries. The university recognizes the value of a diverse student population and welcomes the presence of international students.

II Statement of principle on international cooperation

There is no general policy statement concerning international development and cooperation, although there is a policy about international student participation at the University of Lethbridge. An approved General Faculties Council recommendation indicates the university's support for undergraduate population as the target for international students.

III Description of office of international cooperation

a) History

There is no separate unit at the University of Lethbridge. An International Concerns Committee was formed on September 27, 1989. An international student liaison officer started work in January 1993. The liaison officer works closely with all departments and faculties to encourage international activity at the university.

b) Mandate

See II

c) Administrative structure

See III (a)

d) Relationship to other offices in the university

The international student liaison officer maintains close cooperation with all faculties and departments in the university.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

The International Concerns Committee is developing a strategy and a policy document on international cooperation.

b) Development of student exchange opportunities

The University of Lethbridge recognizes the value of student exchange. It has established exchanges with universities in the United States and Japan. It is looking to expand these opportunities to include Mexico, Spain, Germany and Britain.

c) Negotiation

It is either done directly by the faculty or school if limited to one academic area or through the president's office if the entire institution is involved.

d) Project administration and management

See III (a)

e) Budget

The University of Lethbridge has accessed external funds on a number of occasions. The university also commits funds to sustain specific projects and to allow for the development of new projects.

V Description of schools or institutes on campus with an international mandate

Management - major in international management
Education - Centre for the Study of Pedagogy and Culture
Interdisciplinary - The University of Lethbridge Regional
Centre for Health Promotion and Community Studies

VI Publications

N/A

VII Contact and biographical information

Ms Denise Calderwood
International Student Liaison Officer
University of Lethbridge
4401 University Drive
Lethbridge AB T1K 3M4

Tel: (403) 382-7151
Fax: (403) 329-5159
E-mail: calderwood@hg.uleth.ca

Ms Calderwood holds a master's degree in international education. She has participated in international student exchanges in Lebanon and Malaysia, and has travelled widely throughout the Middle East, Southeast Asia, and the Caribbean.

The University of Manitoba

I An overview

The University of Manitoba has been involved in international development activities since the 1960s. It recognizes an obligation to share its knowledge, skills and resources with those in our society, and around the world, who can benefit and put to good use what the university has to offer. The university also has a role in helping to increase Canadians' awareness of the larger world which they inhabit. Being involved in the local, national and international communities involves not just an ethical commitment; it is one of the ways in which the university enriches and strengthens itself. For these reasons, international development work and international education are part of the activity of the university.

II Statement of principle on international cooperation

The senate of the university approved a "Statement on International Development Priorities" in November, 1994. A companion statement on international education is being developed. The senate statement (from which the "overview" above is derived) reads in part: "The central theme of the university's international development activity should be: creating partnerships to address critical public sector requirements and initiatives in developing countries. Activities reflecting this theme should aim at bringing interorganizational and interdisciplinary skills, centred in but not exclusive to universities in Canada and in our partner countries, to bear on urgent social and economic problems.

"Within the framework provided by this theme, the university would pursue activities which:

- developed partnerships with developing country universities and, through these universities, with governments, NGOs, private sector companies, and others;
- focused these projects on critical social policy issues such as safe water, adequate food, adequate education, health care provision, environmental protection;
- had reasonable prospects of conferring benefits that would be sustainable;
- centred around areas in which the University of Manitoba has demonstrated abilities;
- strengthened the ongoing capacity of our partner institutions and countries to analyze and cope with these issues independently."

III Description of office of international cooperation

a) History

University of Manitoba International (formerly the International Development Office) was established in 1989. It was created initially with responsibility for development activities, but has been increasingly involved in international academic relations.

The International Centre for Students provides a broad range of services to overseas students on campus. It also serves as a focus for a variety of activities of a cultural and social nature for all students on campus.

b) Mandate

University of Manitoba International facilitates, administers and monitors the university's international activities. It has particular responsibility for international development activities, academic linkages and exchanges and for the administration of related agreements and contracts. In addition, it promotes international cooperation and awareness both within the university and in the wider community. The International Centre for Students provides a variety of services to students, and develops and administers public international development education activities.

c) Administrative structure

University of Manitoba International reports, through its director, to the vice-president (research and external programs) who has general responsibility for international development activity within the general framework of the office of the president. The Office of Research Administration provides administrative support to the vice-president (research and external programs) in the area of international development and research activities. The director of University of Manitoba International is also assistant to the president and serves as international liaison officer.

d) Relationship to other offices in the university

University of Manitoba International works with the Office of Research Administration, executive director of student affairs and the International Centre for Students; it also interacts with those designated, in a number of academic units, with responsibility for international activities.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

Responsible for developing, with an advisory committee, "Statement on International Development Priorities", 1993-94. Currently participating in the preparation of an statement on international education under the aegis of the vice-president (academic).

b) Development of student exchange opportunities

Responsibility for student exchanges rests primarily with individual faculties for whom University of Manitoba International acts in a consulting and advisory capacity; the office is also involved in identifying university-wide policies or procedures that require review or change in support of international exchange arrangements.

c) Negotiation

The vice-president (research and external programs) and the director of University of Manitoba International are responsible for the negotiation of contracts for international development programs and research projects. In virtually all cases, individual faculty members or groups of faculty members are heavily involved in negotiating the programmatic and technical aspects of the contracts. Assistance is provided to the vice-president (research and external progams) and University of Manitoba International by the contracts officer, office of the president. Agreements are signed by the president or vice-president on the recommendation of the director of University of Manitoba International.

d) Project administration and management

Project administration is generally performed by the project directors named in the contracts. Administrative support is given by the contracts officer and administrative support staff in the office of research administration.

The following list is incomplete but the University of Manitoba is involved, (or has recently been involved), in the following countries:

Zambia - agriculture
Kenya - medicine, natural resources
Botswana - social sciences
Somalia - disaster management
Zimbabwe - agriculture
India - pharmacy, engineering, natural resources
Thailand - agriculture, engineering, zoology
Indonesia - engineering, nutrition
China - agriculture, nursing, engineering, architecture, medicine
Malaysia - medicine

Dominican Republic - education
Trinidad and Tobago - education
Chile - nutrition
Uruguay - agriculture
Brazil - human ecology, disaster management
Ukraine - public administration
France - agriculture.

Many of these involve special training programs and related development avtivities. In addition, a number of exchange agreements exist between The University of Manitoba and universities in both developed and developing countries. These agreements are monitored and administered as part of our overall activity. University of Manitoba International coordinates and monitors development and technical assistance activities; reviews and approves proposed institutional agreements; it serves as a clearing-house for internationally related information coming to the university from CIDA, AUCC and other agencies; coordinates and arranges visits of delegations from partner institutions and countries; has advisory and consulting responsibilities with other units at the university on a range of international matters.

e) Budget

A separate budget has been established for the international development office.

V Description of schools or institutes on campus with an international mandate

A number of faculties or other academic units have identified international activities as a major part of their mandate, and some have designated a person or persons as having responsibility in that unit; in other cases, responsibility rests with the dean or director. Among these are:

Agriculture, dean: Dr J. Elliott, (204) 474-9380
Education, Dr Winston Rampaul, (204) 474-8058
Engineering, associate dean: Dr G. Morris, (204) 474-9156
Human Ecology, dean: Dr Ruth Berry, (204) 474-9704
Management, Dr M. Bartell, (204) 474-8423
Medicine, associate dean: Dr A. Ronald, (204) 237-2927
Natural Resources Institute, director: Dr F. Berkes, (204) 474-8375
Disaster Research Institute, director: Dr J. Rogge, (204) 474-8391
Centre for Higher Education Research and Development, director: Dr A. Gregor, (204) 474-8309

VI Publications

None

However, the university's *Bulletin* regularly runs international notices from AUCC and occasional articles prepared by University of Manitoba International.

VII Contact and biographical information

Professor W.F.W. Neville
International Liaison Officer
Director
University of Manitoba International
The University of Manitoba
Winnipeg MB R3T 2N2
Tel: (204) 474-9666
Fax: (204) 261 1318
E-mail: wfw_neville@umanitoba.ca

Professor Neville became director of University of Manitoba International in 1989. He is a graduate of the University of Manitoba and Oxford University and he has been on the staff of the university since 1976. Professor Neville is an associate professor in political studies and assistant to the president. He spent some years in municipal government and is a freelance broadcaster, and a regular columnist for the *Winnipeg Free Press*.

McGill University

I An overview

"In 1873, one could travel around the world in 80 days. Today, the same can be accomplished, electronically, in half a second."

This striking illustration of our shrinking world, or "global village," was given by Professor Myron Frankman at McGill University's recent forum on internationalization. Speakers at the conference were unanimous in the belief that current internationalization initiatives designed to give McGill a global perspective must be expanded. As Principal Shapiro summarized, "The international aspect of learning must now be considered necessary as well as desirable."

McGill's international priorities include the interchange of projects, staff and students with institutions around the world.

II Statement of principle on international cooperation

McGill University's mission statement, adopted in May 1991 by the senate and the board of governors, is based on the principle of the advancement of learning through teaching, scholarship and service to society. A statement on international cooperation was issued in the "Report of the Task Force on Priorities" along with the mission statement:

> "McGill has long enjoyed a considerable international representation among its students, faculty and staff, and a strong presence in international activity. We view this as one of our most desirable and attractive characteristics. Such international activity is also consistent with our tradition of research and sharing with others our educational and research expertise. . . . A prominent international role is central to McGill."

The report recommended that McGill commit itself to continuous growth in international activities through development projects that reinforce both the partner country's competence and McGill's teaching and research programs, focusing on global issues such as environmental concerns, public health, and the role of women in development.

III Description of office of international cooperation

a) History

McGill International is McGill University's office of international cooperation. It is responsible for both international development cooperation and international academic relations.

The initial proposal for the establishment of the office of McGill International came in 1977, followed by a feasibility study completed in 1979. Upon acceptance by senate and approval by the board of governors, McGill International was officially established in June 1980, with a mandate to expand McGill's role on the international scene, particularly with respect to developing countries. Initial activities included the facilitation of the enrolment of students from developing countries, the reception of official foreign delegations, and the coordination of contractual agreements with governments and universities abroad.

McGill University's international activities and priorities were reviewed by the McGill Task Force on Priorities in 1989, and, as a result of their recommendations, as well as recommendations by an external consulting firm in 1992, McGill International's mandate was expanded to include the coordination of McGill's international planning, advisory and collaboration agreement activities pertaining to all areas of the world.

b) Mandate

McGill International seeks to increase the university's international activities and to facilitate and coordinate international programs.

All projects have as their primary aim the promotion of academic collaboration to be applied to the solution of problems relating to international development.

The following functions are carried out by McGill International:

- intermediary for contacts with institutions in other countries, and with the national and international organizations which facilitate and fund international projects;
- assistance to McGill academic staff who wish to conduct teaching and research programs abroad, and to staff from overseas institutions who wish to participate in research programs at McGill, primarily through the mechanism of institutional collaboration projects;

- collaboration with university units and staff administering international development projects;
- encouragement of university-wide involvement in international development issues and projects;
- dissemination of information on the university's international involvements;
- reception and information service for international visitors to the university from overseas institutions;
- university coordinating unit for academic exchange and research collaboration agreements.

c) Administrative structure

McGill International is currently staffed by a director, assistant director, two international affairs officers, and one secretary. All positions are full-time.

The director of McGill International is also the international liaison officer. McGill International reports to the vice-principal (research) and is advised by the McGill Committee on International Affairs, composed of representatives of faculties and other administrative units. The committee meets quarterly and is chaired by the vice-principal (research) who is also dean of the faculty of graduate studies and research.

McGill International organizes regional advisory groups (e.g. Latin America, Southeast Asia) composed of faculty representatives having interest in the same geographic areas. McGill International has also helped to organize special interest groups dealing with areas such as women in development, and has sponsored campus events highlighting issues such as international development, university management training for foreign delegations, and internationalization.

d) Relationship to other offices in the university

McGill International works with other faculties in relation to project development and interacts with international development-oriented units. It also cooperates with academic and administrative offices in relation to functions listed above in section b.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

In May 1991, the senate and the board of governors adopted four recommendations with regard to international activities. These recommendations involved a more aggressive recruitment of outstanding international students, the exploration of new fellowship and funding opportunities for these students, and a mandate to coordinate McGill's activities related to international student services. With regard to McGill's future international activities, it was recommended that guidelines be elaborated to reflect the university's mission for the international advancement and dissemination of knowledge.

A more recent step toward the implementation of an institutional approach to internationalization at McGill was taken in December 1994, when the faculty of graduate studies and research hosted a forum on internationalization.

This half-day conference, attended by more than 60 members of the McGill community, featured presentations by Principal Bernard J. Shapiro, Vice-Principal (Research) Roger K. Prichard, former McGill International Director Eugene Donefer, as well as academic staff, administrators and students with interests in internationalization issues.

Each presentation was followed by a discussion period. Topics included the importance of sustainability in terms of human and technical resources following the termination of development projects; the need for coordination of international research activities; internationalization and the "Internet"; student mobility; research collaboration with the private sector; alumni support; the internationalization of curriculum; and the integration of decentralized international activities at McGill. Copies of all presentations and the conclusions for future action are available from McGill International.

b) Development of student exchange opportunities

As of June 1, 1994, student exchange agreements became the responsibility of the Office of Student Exchanges and Study Abroad. This new office, which reports to the vice-principal (academic), was formed in order to consolidate student exchange activities previously handled by, among others, registrar's office, admissions office, McGill International, and faculties.

The management of academic exchange and research collaboration agreements continues to fall under the mandate of McGill International.

c) Negotiation

It is the responsibility of the director of McGill International to negotiate contracts with the funding agencies in conjunction with partners in overseas institutions. McGill International works in cooperation with the university accounting office, the legal advisors and other administrative units.

In 1991, McGill instituted by-laws on "international development contracts" which specifically define the role of McGill International in contract negotiations. In 1995, McGill issued an official guidebook with regard to university-wide contract and agreement procedures, including signing authorities (names, titles, amounts, etc.).

d) Project administration and management

Projects are generally administered by McGill faculty or departmental units who have initiated the activities, in collaboration with their international counterparts. A project manager at McGill and at the partner institution are responsible for the management of the project. McGill International, in conjunction with the McGill accounting department, establishes guidelines for project administration and assists staff in their implementation.

McGill International may manage projects which are of an interdisciplinary nature requiring coordination between different units and faculties.

For larger projects, a McGill steering or advisory committee is established which periodically reviews project implementation. These committees include faculty (dean), department (chairperson), McGill International and the accounting office.

Countries/world regions and sectors where McGill has been active in development projects:

Africa (various countries) - agriculture, management, arts, graduate studies
Argentina - engineering
Belize - engineering
Brazil - agriculture
Barbados - graduate studies
Bolivia - medicine
Caribbean (various countries) - medicine
China - Centre for Developing Area Studies, engineering, management, architecture, graduate studies (MI), education, science
Costa Rica - education, medicine
Cuba - management, arts, graduate studies (MI)
Dominica - graduate studies
Egypt - agriculture, engineering
El Salvador - agriculture, Centre for Developing Area Studies
Ethiopia - agriculture, medicine, dietetics and human nutrition
Ghana - agriculture
Guatemala - dietetics and human nutrition/parasitology
Haiti - medicine
Hungary - medicine
India - agriculture, management, engineering, Centre for Developing Area Studies, Education
Indonesia - management, graduate studies (Islamic studies)
Jamaica - medicine

Japan - psychology
Jordan - engineering
Kenya - education, science, medicine
Malaysia - management, engineering
Mexico - geography
Nigeria - engineering
Pakistan - management
Peru - agriculture, education
Philippines - management, graduate studies, engineering, science
St. Lucia - agriculture
Sri Lanka - engineering
Tanzania - agriculture
Thailand - management, engineering, science, education
Tigray/Eritrea - dietetics and human nutrition
Trinidad - engineering
Uganda - Centre for Developing Area Studies
Zaire - parasitology
Zimbabwe - agriculture, engineering

e) Budget

During an initial five-year period the McGill International operational expenses were provided by a contribution from a private foundation, with space and facilities provided by the university. Since 1985, the office has been funded by the university, in consideration of the overhead it receives from international development projects. In addition, income may be received from management costs related to specific projects.

Sources of funds for international development projects include CIDA, IDRC, World Bank, Department of Foreign Affairs and International Trade and private foundations.

V Description of schools or institutes on campus with an international mandate

Centre for International Management Studies, director: Professor A. Jaeger,
(514) 398-4004

Faculty Program in International Health, director: Dr J.D. MacLean
(514) 398-7424

Faculty of Agricultural and Environmental Sciences, coordinator, international activities:
Dr Robin K. Stewart, (514) 398-7901

Centre for Developing Area Studies, director: Professor S.J. Noumoff, (514) 398-3507

VI Publications

Information regarding international activities is disseminated around campus via "*info*McGill," an electronic information system. McGill International regularly updates categories such as: local, national and international conferences and events; awards, grants, competitions, calls for papers; international news items from AUCC, CBIE, and other sources; McGill academic exchange agreements—forms, guidelines, and inquiries from abroad; and information on development projects. This information is accessible to the public through the Internet.

McGill International contributes a column on its activities to the widely circulated McGill *Reporter*, published every two weeks by the University Relations Office of McGill University. Special events of McGill International are advertised and covered in the *Reporter* as well.

VII Contact and biographical information

Dr Ratna Ghosh, Director and International Liaison Officer
McGill International
McGill University
3550 University Street
Montreal QC H3A 2A7
Tel: (514) 398-4197
Fax: (514) 398-6878
E-mail: ghosh@ott.lan.mcgill.ca

Dr Ratna Ghosh became the director of McGill International in 1995. She has been a professor in the department of administration and policy studies in education at McGill University since 1988. Between 1988 and 1990, she was the president of the Shastri Indo-Canadian Institute. She has been involved with the institute and McGill University for many years. Dr Ghosh is the author of six books, including *Education and the Process of Change* (1987). She has worked throughout the developing world on issues related to women and development and multicultural education. Dr Ghosh received her PhD from the University of Calgary in 1976.

McMaster University

I An overview

McMaster University has developed extensive linkages with universities, government agencies, non-governmental organizations and the private sector around the world. University participation in international development projects, the proliferation of contacts among academic communities in different countries and the movement of students across national borders have become important concerns of staff and faculty alike.

II Statement of principle on international cooperation

In 1991 the senate and the board of governors of McMaster University approved a strategic plan entitled, "Into the 21st Century." This document listed six key objectives of the university, one of which was to "enhance linkages and service to both local and global communities."

McMaster International has adopted the following mission statement:

"McMaster International is an agency promoting and coordinating institutional international activities for the constituent faculties of McMaster University. Its mission is to contribute to the international development effort and to enhance global cooperation and awareness within the McMaster community. Our efforts will be guided by the principles of partnership, social equity, human rights and environmental protection."

III Description of office of international cooperation

The role of McMaster International is to provide leadership in international education and research at McMaster and in the provision of professional services by McMaster personnel to the global community; and to facilitate the establishment of linkages of individuals and institutions within and among nations into productive, collaborative and reciprocal partnerships.

a) History

International activities have been administered through the Office of Research Services since 1973. McMaster International was established on July 1, 1988 by a decision of the university senate which was subsequently ratified by the board of governors. The senate also established the Centre for International Health on July 1, 1989. It focusses specifically on those activities related to health and the role of health in development.

b) Mandate

McMaster International has the following objectives as part of its mandate:

To encourage and coordinate multidisciplinary initiatives in international education and scholarship across all academic units of the university.

To facilitate the involvement and support of faculty staff and students from all parts of the university in international activities.

To foster partnerships between the university and external groups including industry in undertaking international activities.

To serve as the communication centre concerning international activities at McMaster.

To maintain and disseminate information within the university.

c) Administrative structure

McMaster International serves as the umbrella agency of all faculties for the coordination of the international activities of the university, including all multidisciplinary projects. The Centre for International Health functions as a specific unit and is responsible for international health activities headed by members of the faculty of health sciences.

The director of McMaster International reports to the vice-president (research). The following bodies provide guidance to the international office:

- *Policy and Coordinating Committee* — chaired by the academic vice-president.

  This committee consists of the president, vice-president (academic), vice-president (health sciences), associate vice-president (university services), faculty deans, dean of graduate studies, director of the Centre for Continuing Education and associate director of McMaster International.

- *Operations and Management Committee* — chaired by the director of McMaster International.

  This committee consists of representatives of all six faculties, the international students' advisor, and the director and associate director of McMaster International.

The director of McMaster International is also the international liaison officer for McMaster University.

The Centre for International Health is administered through an executive committee responsible for overseeing the day-to-day functioning of the centre. The chairperson of the executive committee serves as director of the centre.

d) Relationship to other offices in the university

McMaster International works in collaboration with the university's academic and administrative offices, as each case warrants. It liaises regularly with the office of the international students' advisor. It also cooperates with community groups and student organizations in the planning of public education events.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

None

b) Development of student exchange opportunities

McMaster currently has agreements with more than 25 universities in China, Latin America, southeast Asia and western Europe for the exchange of undergraduate and graduate students, as well as faculty. The process of negotiating and signing new exchange agreements is ongoing.

c) Negotiation

McMaster International assists as needed with the development of institutional projects and ensures that they are evaluated internally, including for their appropriateness and technical and financial feasibility. Negotiations are conducted primarily by the actual project leaders.

d) Project administration and management

McMaster International is designed to serve as either a facilitator or executing agent for projects depending on the situation.

McMaster University is participating in projects in the following countries/territories:

Chile - health sciences)
China - business
Indonesia - geology
Nigeria- geography
Pakistan - nursing
Sri Lanka - health sciences and peace studies
Uganda - nursing and social work
West Bank/Gaza Strip - health sciences and peace studies
The former Yugoslavia- health sciences and peace studies

e) Budget

The office presently receives its budget from university sources. It is anticipated that the office will increase the share of its revenue earned from overhead on project contracts.

V Description of schools or institutes on campus with an international mandate

Theme School on International Justice and Human Rights:

This interdisciplinary centre of learning brings together faculty members from a number of different fields to examine with students intellectual problems associated with issues of international justice and human rights. The focus is on comparative international debates about the relationships among modernization, technology, development, and human rights. The theme school concentrates on two public issues confronting contemporary society: how to develop efficiently and without violating human rights; and how to organize societies politically in a manner that permits development and human rights yet does not violate people's sense of community or culture.

VI Publications

None

VII Contact and biographical information

Dr Gary Warner
International Liaison Officer
Director
McMaster International
John Hodgins Engineering Building
Room A414
McMaster University
Hamilton ON L8S 4L7
Tel: (905) 525-9140, extension 24700
Fax: (905) 546-5212
E-mail: warner@mcmail.cis.mcmaster.ca

Gary Warner is an assocaite professor of French at McMaster University, where he teaches courses in Francophone African and Caribbean Literature and in international development. He served as chair of the department of romance languages (1979-84), associate dean of humanities (1985-88), associate director of McMaster's Theme School on International Justice and Human Rights (1993-94) and has been director of McMaster International since 1988. Dr Warner was director of the CUSO program in Sierra Leone, West Africa, from 1977-79 and represented Ontario on the CUSO Board of Directors for six years (1984-90), including three years as chairperson of the board.

Memorial University of Newfoundland

I An overview

Memorial University considers involvement in international development a legitimate and valuable academic and professional activity which should meet high academic standards. These activities should reflect the resources and expertise of Memorial University and should be considered by promotion and tenure committees. Involvement in international development projects should address the benefits to the developing country and the academic benefits to the university.

II Statement of principle on international cooperation

The Board of Regents and the Senate of Memorial University adopted a strategic plan, called "Launch Forth" in January 1994, which is regarded as its mission statement. It includes a statement on international cooperation as follows:

"Memorial University has helped to enrich the life or our province by bringing staff, faculty and students from many parts of the world to Newfoundland and Labrador. It has also enriched the lives of many of its students by providing educational experience in foreign countries through, for example, its Harlow campus in England, l'Institut Frecker on the French island of St-Pierre and the diverse placements arranged by the cooperative education programs. Such antidotes to insularity and isolation are essential to the future of Memorial University and to the development of the province. The university will build upon these strengths, using our existing facilities to attract faculty and students to us as well as to expand the horizons of our university community.

"One of the defining characteristics of the world today is the gap between developed countries (primarily in the North) and the underdeveloped countries (primarily in the South). Today, development banks and agencies are stressing community development and human resource development. These are areas in which Memorial University can make a contribution, and at the same time, add an international dimension for faculty and students. The university will expand efforts to enhance its international dimension through fellowships for international students; counselling and integrating international students into the university campus; faculty exchanges; study abroad programs; internationalizing the curriculum; co-operative research and technology transfer; area studies centres; and support for development projects."

III Description of office of international cooperation

a) History

Betweeen 1974 and 1984, the office of research was the designated liaison office for international development. In 1981, an internal ad hoc committee reported that it was desirable to increase the university's activities in international development and establish a policy. The president asked his special advisor to undertake a study on the international role of Memorial, with particular attention to the structures and programs that would provide for a sound, reasonable and effective international involvement. The study was widely supported by Memorial faculty and staff and other Canadian universities, and the special advisor's report which was completed in 1982, contained detailed recommendations on how Memorial should go about its international involvement.

Based on this report, an International Programs Office was approved in 1983 and established in March 1984.

b) Mandate

To serve as the focal point of international commitment at Memorial University of Newfoundland and assist the University Advisory Committee on International Development particularly in establishing and keeping under review a policy on international development.

To assemble information on international development opportunities and general information on international development and to ensure that this is made available to the university community.

To develop and co-ordinate appropriate programs with other organizations and institutions in Newfoundland and Labrador, with other Canadian institutions and with those in the developing world.

To act as a clearinghouse of information on the university's involvement in the developing world.

To assist, when necessary, in the development of international programs and projects. This might include:

- ensuring adequate arrangements have been made for financial management, both locally and in the field.
- ensuring logistical support is in place in the field, and that the university's commitment can be met.
- helping arrange consultations, meetings and surveys with representatives

from other universities, governments and funding agencies.

assisting faculty members in making arrangements for graduate students from the developing world and assisting students in obtaining appropriate international experience. The office does not normally play a role in the day-to-day operation of a program.

To monitor other international involvements in the university, in particular, but not limited to the university's formal international agreements.

To maintain a liaison with the appropriate university groups, e.g. graduate studies' student affairs, relative to CIDA's student sponsorship.

c) Administrative structure

The International Programs Office is run by an international programs officer and a full-time administrative assistant. The international programs officer reports to the vice-president (research) who is responsible for signing international development contracts and agreements on behalf of the university. The Advisory Committee for International Programs and Development was established by the president in September 1984.

d) Relationship to other offices in the university

The International Programs Office liaises, in matters of mutual interest relating to international research, scholarships or collaboration, with the international student advisor in the Office of the Dean of Student Affairs, the School of Graduate Studies, the Office of Research and M.I. International (the international office of the Fisheries and Marine Institute of Memorial University of Newfoundland).

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

The vice-president, research struck a task force on international programs in 1993 for the purpose of developing a coherent institutional approach to international cooperation. The senior executive of the university is drafting policies and guiding the internationalization of the institution.

b) Development of student exchange opportunities

The Office of Student Affairs is actively pursuing student mobility opportunities abroad and exchange agreements with institutions from other countries. The Canadian Centre for International Fisheries Training and Development and the School of Graduate Studies manage a university-initiated graduate scholarship program in marine science, funded by

CIDA. Memorial University, through several faculties, has also entered into several of formal agreements for exchange of faculty.

c) Negotiation

Project proposals from faculty and staff are received by the international programs officer, who advises on the contents and details of the proposals. He signs them and forwards them for final approval and signature to the vice-president, research. The director of the office of research assists in certain cases in the negotiation of contracts and agreements.

d) Project administration and management

The day-to-day running of projects is carried out by the project managers in their respective departments, faculties, centres or institutes concerned. The international programs officer monitors, assists and provides advice when requested. Liaison with the funding agencies is carried out by the international programs officer.

The university's activities are world-wide and cover a diversity of sectors. International development, research and cooperation activities include:

Fisheries, marine and environmental science in Brazil, Chile, Kenya, Tanzania, Vietnam, Philippines, Indonesia, Sri Lanka, Yemen, Seychelles, Malaysia, Gaza Strip and England.

Botswana - earth sciences
Belize, Uganda, Nigeria, Philippines - health sciences
Bangladesh, Indonesia, China - engineering
Indonesia - women's studies
Tanzania, Brazil - development communications
Mexico, England - geography
England, Ireland, France, Belgium, Netherlands, Norway, Sweden - business studies

The International Programs Office is primarily responsible for the promotion of international development opportunities and development education throughout the university community.

e) Budget

The International Programs Office is funded by the university with partial recovery from administrative costs included in project budgets. CIDA is the predominant source of funds for international development cooperation projects. IDRC and international financial institutions are other sources for international cooperation and research.

There is no separate administrative unit responsible for international academic relations; however, international research contracts are administered by the office of research.

Funding comes from the federal granting councils.

V Description of schools or institutes on campus with an international mandate

Office of the Dean of Student Affairs and Services: international student advisor: Mrs L. Beresford, (709) 737-7594.

Canadian Centre for International Fisheries Training and Development: (Memorial University entered into this joint venture in 1986 with the Newfoundland and Labrador Institute of Fisheries and Marine Technology, which amalgamated with Memorial University in 1993.) director: Dr A. Dickinson, (709) 737-4356.

The Don Snowden Centre for Development Support Communications: (established in 1985, this centre formulates and implements international cooperation projects.) director: Mr Tony Williamson, (709) 737-4473.

The two forementioned centres operate out of the International Programs Office and report to the vice president, research.

Centre for International Business Studies: (established in the Faculty of Business Administration in 1994), director: Mr Blair Winsor (709) 737-4504.

MI International (founded in 1991 by the Fisheries and Marine Institute), director: Mr Roger Pearson, (709) 778-0484.

VI Publications

None. International activities and opportunities are circulated electronically through the campus wide information system and through the *MUN Gazette*, the university newspaper.

VII Contact and biographical information

Mr Tony Williamson
International Programs Officer and ILO
International Programs Office
Memorial University of Newfoundland
St. John's NF A1B 3X5
Tel: (709) 737-4473
Fax: (709) 737-4330
E-mail: tonyw@kean.ucs.mun.ca

Tony Williamson has had extensive experience in northern research and 25 years' experience in community development and participatory research with aboriginal groups in northern Canada. He was associate director of Memorial's extension service and the founding director of Memorial's Labrador Institute of Northern Studies. In the past 10 years he has worked world-wide using interactive small format video to facilitate communication between local villagers, central administrators and decision makers. He has also managed international linkage projects in India, Pakistan, Nepal and Thailand. He has been the international programs officer and ILO since 1985. Mr Williamson holds a BA from Dartmouth College and an MA in Geography from McGill University.

Université de Moncton

I Tour d'horizon

Les orientations de la planification stratégique de l'université ont mis de l'avant le postulat que la coopération et le développement international « contribue au développement des projets de la société acadienne et à l'épanouissement de la francophonie canadienne, tout en participant aux efforts de la francophonie mondiale ».

La promotion des échanges dans le domaine de l'éducation pour l'Université de Moncton par le moyen de la coopération et du développement international signifie que :

- la coopération et le développement international sont un moyen important de se donner et d'entretenir concrètement cette perspective : elle s'inscrit en effet dans un contexte d'interdépendance croissante entre les différents points du monde, elle implique enfin le partage des connaissances, des techniques et des ressources entre les intervenants;

- le souci de donner une perspective internationale aux tâches d'enseignement, de recherche et de service au milieu ne peut que les rendre plus enrichissantes et aider l'université à atteindre sa mission; et

- la participation à des projets de coopération et de développement international est une composante académique valable et l'Université de Moncton la considère comme un bienfait pour l'ensemble de l'université.

L'Université de Moncton vise à développer des liens entre son institution et d'autres partenaires comme l'industrie pour la collaboration et le développement.

II Déclaration de principe sur la coopération internationale

Le 10 novembre 1987, le sénat académique de l'Université de Moncton a adopté un énoncé de principe sur la coopération et le développement international :

« Outre ses responsabilités à l'égard de la société dont elle fait partie, l'Université de Moncton considère la coopération au développement international en matière d'enseignement et de recherche comme partie intégrante du processus d'ensemble de l'éducation supérieure et encourage la sollicitation de projets de coopération internationale et leur financement auprès d'agences subventionnaires extérieures. »

III Description du bureau de coopération internationale

a) Historique

Nil

b) Mandat

A partir du 8 avril 1991, le mandat précise en outre :

- le dossier du développement de la politique institutionnelle du développement international de l'Université de Moncton et la coordination de cette politique deviennent une responsabilité intégrée dans celles de la faculté des études supérieures et de la recherche (FESR).

- il est entendu que cette nouvelle responsabilité confiée à la faculté des études supérieures et de la recherche signifie que, dorénavant, cette faculté est le responsable officiel de l'université pour les aspects suivants: information, responsabilité de la signature (si nécessaire), traitement des demandes de projets, de leur coordination et de l'appui aux stades d'initiation, d'évaluation (préparation, pré-évaluation, priorités) ainsi que de counselling durant leur exécution. La faculté des études supérieures et de la recherche continuera à exécuter certains projets généraux dans ce domaine conformément à sa vocation (2^{e}, 3^{e} cycles et de recherche-création-développement). Cependant, l'exécution des projets spécifiques dans le domaine du développement international revient aux unités qui proposent ces projets; mis à part les fonctions énumérées ci-haut, la faculté des études supérieures et de la recherche y jouera un rôle de conseiller seulement.

- la date effective de transfert ou des responsabilités du dossier de développement international des bureaux du développement universitaire à la faculté des études supérieures et de la recherche a été fixée au 1er avril 1991.

- les changements dans les responsabilités respectives seront inscrits dans les statuts et règlements aussitôt que possible.

- les facultés/écoles/campus seront informés de ce transfert par une note de service appropriée venant du rectorat.

c) Structures administratives

Le conseil de la FESR,(par son mandat élargi en date du 1er avril 1991) constitue, ensemble avec le décanat de la FESR, le doyen - agent de liaison en collaboration avec les vice-recteurs (enseignement et recherche et administration), la structure administrative. Le conseil assure la consultation des responsables des facultés et écoles. Le décanat se compose actuellement d'un doyen, d'un vice-doyen et d'une secrétaire. Si l'ajout d'un poste au développement international dans l'immédiat est peu probable.

d) Interaction avec d'autres services de l'université

C'est un domaine à développer (en priorité).

IV Activités du bureau de coopération internationale

a) Conception de stratégies et de politiques pour la coopération internationale

Un document à cet effet est en préparation.

b) Occasions d'échanges d'étudiants

Il existe des accords réciproques de l'université avec des établissements d'autres pays comme la France, le Vietnam, Haïti, etc., à travers l'ACDI, l'AUPELF-UREF et l'AUCC.

c) Négociation

Le titulaire du projet est le premier agent négociateur qui travaille en étroite collaboration avec le doyen de la FESR qui assure la liaison externe et interne, le vice-recteur à l'enseignement et à la recherche, etc.

d) Administration et gestion des projets

En fonction de la nature du projet, les voies les plus fréquemment empruntées pour administrer et gérer les projets sont le décanat de la FESR, le bureau du vice-recteur à l'enseignement et à la recherche et les bureaux des doyens des facultés et des directeurs d'écoles.

e) Budget

Pas de budget interne spécifique en 1995-1996.

V Description des écoles ou instituts du campus qui ont un mandat international

La faculté des études supérieures et de la recherche a «le mandat international» pour l'Université et coordonne les activités avec ses trois campus : Moncton, Edmundston et Shippagan.

VI Publications

Depuis septembre 1991, la FESR publie quatre fois par année le bulletin *La Recherche* dans lequel on trouve des information et des articles sur le développement international.

N.B. La responsabilité du développement international est nouvelle pour la FESR. L'université veut mettre l'accent sur des protocoles de jumelages, des affiliations, tout en continuant les activités courantes des projets en cours.

VII Contact et renseignements biographiques

M. Christophe K. Jankowski
Agent de liaison internationale
Doyen de la faculté des études supérieures et de la recherche
Pavillon Léopold-Taillon, Pièce 225
Université de Moncton
Moncton NB E1A 3E9
Téléphone: (506) 858-4310
Télécopieur: (506) 858-4279

Aucun renseignement biographique donnée.

Université de Montréal

I Tour d'horizon

L'Université de Montréal s'implique dans les projets suivants : accords de coopération institutionnelle; échanges académiques; missions d'études et de recherche; missions d'enseignement et de consultation; organisation de séminaires, de conférences, d'ateliers, de stages; collaboration à la création de facultés, d'écoles, de laboratoires et de bibliothèques; formation professionnelle (d'enseignants, de chercheurs, de personnel universitaire); évaluation de programmes d'enseignement; évaluation, planification et mise au point de projets d'assistance technique; diffusion internationale de systèmes et modèles; échanges d'étudiants; et recrutement d'étudiants à l'étranger.

Le bureau de la coopération internationale diffuse de l'information à l'intention des candidats à l'admission et des nouveaux étudiants étrangers.

Il administre également les programmes d'échanges d'étudiants (canadiens et étrangers).

II Déclaration de principe sur la coopération internationale

Un nouveau projet de politique d'internationalisation de l'université est présentement à l'étude et sera soumis à l'Assemblée universitaire à la rentrée d'automne 1995.

III Description du bureau de coopération internationale

a) Historique

En 1972 l'Université de Montréal créait un comité d'échanges interuniversitaires et en 1977, l'Université nommait un attaché de coopération pour gérer les ententes et les programmes de coopération. En 1984, devant la multiplication de projets de coopération et devant l'intérêt accru porté aux programmes internationaux par les professeurs-chercheurs, l'université se dotait d'un bureau de la coopération internationale. Enfin, en 1988, le bureau se voyait confier de nouvelles responsabilités en matière d'éducation internationale, notamment en ce qui concerne l'information aux candidats étrangers et la gestion des programmes d'échanges d'étudiants.

b) Mandat

Le bureau de la coopération internationale a pour mandat de faciliter la réalisation des activités internationales de la communauté universitaire et de les coordonner.

Les principales fonctions du bureau sont les suivantes :

- il travaille à l'élaboration et au développement de la politique de l'université en matière de coopération. A ce sujet, il fait l'analyse des actions de coopération et en dégage les liens avec les grandes orientations et les axes de développement de l'université;

- en liaison avec les divers paliers d'autorité de l'université, il est responsable de la promotion de la coopération auprès des facultés et départements et s'occupe en conséquence de la sensibilisation et de l'animation du corps professoral et des étudiants;

- en collaboration avec les autorités et les organismes compétents de l'université et à titre d'agent de liaison de l'université auprès des associations universitaires, des organismes gouvernementaux et des agents de développement international, il coordonne les actions de coopération et facilite leur mise en oeuvre;

- il conseille la direction de l'université dans l'élaboration et la négociation d'ententes en matière de coopération interuniversitaire et d'échanges d'étudiants;

- il coordonne l'accueil et l'élaboration des programmes d'activités des personnes et des visiteurs distingués en mission dans le contexte de la coopération et des échanges interuniversitaires;

- il négocie au nom de l'université les contrats de coopération avec les agences, institutions et gouvernements concernés;

- il prépare et diffuse de l'information à l'intention des candidats étrangers; il prépare l'arrivée des nouveaux étudiants étrangers admis à l'université.

- il administre les programmes d'échanges d'étudiants.

c) Structures administratives

Le bureau relève du vice-recteur à la recherche et à la planification. Le directeur est assisté d'un adjoint, de trois attachés de coopération et de deux collaboratrices au soutien logistique du bureau. En pratique, le travail est réparti selon les aires géographiques suivantes : Europe; Amériques, Afrique, ex-URSS et Asie-Pacifique.

Le bureau de la coopération internationale travaille de concert avec divers comités. De plus, au printemps 1993, l'université a créé une commission d'orientation en coopération internationale qui assistera le bureau. Cette commission a pour mandat de voir à l'élaboration et au développement de la politique de l'université en matière de coopération et de relations internationales et de conseiller la direction de l'université en ces matières.

d) Interaction avec d'autres services de l'université

Le bureau est en relation avec toutes les unités d'enseignement et de recherche qui sont concernées. De plus, le bureau est en relation étroite avec plusieurs services administratifs, notamment, la direction des communications, la direction des finances, le bureau d'organisation des congrès, les services d'admission, le bureau du registraire et le bureau des services aux étudiants étrangers.

L'Université de Montréal abrite l'Association canadienne des études asiatiques, le siège de l'Association des universités partiellement ou entièrement de langue française (AUPELF) ainsi que le Bureau Amérique de l'Université des réseaux d'expression française (UREF).

Le bureau de la coopération internationale entretient des rapports privilégiés avec le Service de la coopération internationale de l'École Polytechnique de Montréal et le Centre d'études en administration internationale (CETAI) de l'École des Hautes Études Commerciales de Montréal.

IV Activité du bureau de coopération internationale

a) Conception de stratégies et de politiques pour la coopération internationale

Le bureau coordonne l'ensemble de ces activités en collaboration avec d'autres instances universitaires.

b) Occasions d'échanges d'étudiants

Le bureau gère la plupart des dimensions " échanges d'étudiants " des ententes bilatérales ou multilatérales.

c) Négociation

Le directeur du bureau de la coopération internationale agit comme conseiller dans l'élaboration et la négociation d'ententes en matière de coopération interuniversitaire, et d'éducation internationale. Avec les professeurs/chercheurs responsables, il négocie les contrats internationaux.

Le directeur du bureau voit à l'approbation et la signature des contrats internationaux : selon la valeur monétaire du contrat international, ce dernier sera signé soit par le directeur du bureau, soit par le recteur ou son délégué.

d) Administration et gestion des projets

L'administration et la gestion des projets de coopération reviennent aux doyens des facultés, directeurs des programmes concernés ou aux professeurs responsables des projets.

La direction des finances est chargée de l'administration financière des projets.

e) Budget

Pour ses activités administratives, le bureau reçoit un budget de fonctionnement de la direction générale de l'université.

Pour ses projets internationaux, le bureau fait appel aux organismes subventionnaires, tels l'ACDI, le CRDI, l'ACCT, le CRSH, l'AUPELF, le CNRC, le CRSNG, l'OCDE, l'ONU, l'OTAN, l'UNESCO, l'OMS, les ministères provinciaux et fédéraux concernés, organismes et gouvernements étrangers (British Council, DAAD, France, États-Unis, etc.).

V Description des écoles ou instituts du campus qui ont un mandat international

Études en cours

VI Publications

Rapport annuel d'activités internationales
Guide de la coopération internationale (en préparation)
Brochure sur le bureau de la coopération internationale (en préparation)
Guide pratique à l'intention des étudiants étrangers.

Le bureau s'est doté récemment d'une base de données diverses disponibles via le World Wide Web sur Internet qui diffuse une mine de renseignements sur la coopération internationale; cet outil de communication électronique permet également de faire le lien avec plusieurs autres sites liés à l'internationalisation comme ceux des grands organismes de financement. Son adresse est : http://www.umontreal.ca/bci

VII Contact et renseignements biographiques

M. Jean-Louis Fortin
Directeur
Bureau de la coopération internationale
Université de Montréal
2900, boul. Édouard-Montpetit
C.P. 6128, Succursale A
Montréal QC H3C 3J7
Téléphone : (514) 343-7337
Télécopieur : (514) 343-7138
Adresse Internet : bcoint@ere.umontreal.ca

Aucune note biographique donneé.

124

Mount Allison University

I An overview

At present the university does not have a statement of principle on international cooperation. Nevertheless, the university has long fostered an international perspective among its faculty and students through the acceptance of international students for degree and certificate programs, through the provision of study abroad programs with overseas university partners, and through the maintenance of links with scholars and alumni in other parts of the world.

II Statement of principle on international cooperation

No statement of principle on international cooperation has been formulated.

III Description of office of international cooperation

a) History

Although Mount Allison University does not currently maintain an office of international cooperation, the dean of social sciences serves as the administrative officer who oversees international initiatives on behalf of the university. The dean is also the international liaison officer. In addition, there has been a Senate Committee on International Exchanges and Programs since 1990.

b) Mandate

The senate committee has attempted to consolidate and foster formal agreements for student and faculty exchange with partner institutions in Europe and Asia.

c) Administrative structure

The dean of social sciences oversees international cooperation initiatives and serves as ILO. The dean of students is responsible for the orientation and counselling of international students who attend Mount Allison University.

d) Relationship to other offices in the university

None

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

Mount Allison University is reviewing its position on international cooperation through an ongoing strategic planning process.

b) Development of student exchange opportunities

Mount Allison University presently has six undergraduate exchange programs with partners abroad. Through the ILO and the Senate Committee on International Exchanges and Programs, new proposals are developed and brought to the University Senate for approval. Currently, arrangements vary with partners, but reciprocal exchanges are preferred.

c) Negotiation

Contracts negotiated between the university and international agencies and partners ultimately are signed by the university president or his designate (normally the vice-president, academic or the vice-president administration and finance).

d) Project administration

Projects may be administered by a department head, a dean or vice-president depending on the nature of the initiative.

e) Budget

Mount Allison does not specifically allocate budgets in support of international projects or cooperation.

V Description of schools or institutes on campus with an international mandate

International perspectives are integrated into several areas of the undergraduate arts curriculum at Mount Allison University. Students may construct degree major and minor programs in international relations and American studies; a minor in Japanese studies is also possible.

VI Publications

None

VII Contact and biographical information

Dr Peter Ennals
International Liaison Officer
Dean of Social Sciences
Mount Allison University
Sackville NB E0A 3C0
Tel: (506) 364-2323
Fax: (506) 364-2625
E-mail: pennals@mta.ca

Dr Ennals is a geographer who serves as head of geography as well as dean of social sciences. He has written extensively on the historical geography of settlement in Eastern Canada and on the origins of common housing forms. In 1986-87 Dr Ennals served as visiting professor of Canadian Studies at Kwansei Gakuin University in Japan and in 1991 he was a visiting research fellow at the same institution where he conducted research on the historical urban geography of the "foreign concession" at Kobe. Dr Ennals has visited and presented lectures at a number of Japanese universities, at the University of Hong Kong, and at universities in the United States, Britain and Australia.

Mount Saint Vincent University

I An overview

Mount Saint Vincent University's objectives in international activities serve to reinforce its concern with the education of women. A central theme of the university's international projects been enhancing the quality of life for women and girls. The university's projects in women's studies, child studies, and nutrition are particular examples of its commitment to ensure that women's issues are central to the development process.

II Statement of principle on international cooperation

As Canada's only university oriented to the educational needs of women, the university believes it has a special responsibility to make a contribution to international development, as it is the university's belief that development projects will only succeed when they involve women more fully. The university has identified as one of its major planning objectives the following:

"Undertakings in the field of international development which are aimed at ensuring women's involvement in the betterment of society."

III Description of office of international cooperation

a) History

International activities are the responsibility of the research office, the vice-president academic (and deans) and the dean of student affairs.

b) Mandate

The research office is responsible for international development projects. Academic programming is the responsibility of the vice-president academic (and appropriate deans), while the dean of student affairs deals with international student issues.

c) Administrative structures

The director of research, who is also the ILO, reports to the vice-president academic, as do the deans.

The research office is staffed by the director of research and one secretary.

d) Relationship to other offices in the university

As indicated previously, the vice-president academic and the dean of student services are involved in international activities as a part of their other responsibilities. The international liaison officer is the director of research.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

Mount Saint Vincent University has begun discussions on its mandate and its approach to internationalization.

b) Development of student exchange opportunities

Mount Saint Vincent University has no formal programs above the departmental level. The dean's office handles students interested in exchanges on an individual basis.

c) Negotiation

Contracts are negotiated by the vice-president academic and the director of research and special projects. The international liaison officer is responsible for final approval prior to signature. The president or representative signs such agreements.

d) Project administration and management

- Mount Saint Vincent University has worked in the following countries: Guyana, Barbados, Cuba, Indonesia, Dominican Republic, Antigua, Barbuda, and Nigeria.

  Mount Saint Vincent University's international activities focus on the areas of human ecology, women's studies and child studies.

- Mount Saint Vincent University has recently undertaken a project entitled "Community Partnerships and Women's Studies" as the lead institution in partnerships with four Atlantic Canadian universities and four universities in the Caribbean and Indonesia. The project is designed to accomplish long-term and lasting goals for women's studies by responding to local community needs and developing curriculum and materials reflecting the concerns and priorities of the regional communities.

- Mount Saint Vincent University has established a link with the University of Malawi's Chancellor College, to develop diploma and degree programs in home economics. This agreement involves an exchange of students and faculty, in-service education of home economics teachers, rural development and extension workers.

- The university has been involved since 1978 in a nutrition education and rehabilitation project at Bani and Limonel in the Dominican Republic. The project is sponsored by the Sisters of Charity. The project originally involved the identification of malnourished children, their rehabilitation and teaching their mothers how to better meet their nutritional needs. A sewing centre has now been opened to teach skills in sewing and crafts to produce goods to sell to tourists at local markets. This is an income-generating activity for women.

  A dispensary with a full-time nurse and staff of three meets the day-to-day medical needs of the population and an adult education radio school operates with one part-time teacher providing elementary education. The services of an early childhood education specialist have been added to instruct the community development workers associated with the centre and the mothers how to provide a richer pre-school experience for their children.

- Mount Saint Vincent University is participating in a project to provide early childhood training to a group of women who are employed in preschool centres on the islands of Antigua and Barbuda. The purpose is to improve the quality of care which these women deliver. The program has been tailored to meet the specific needs of these women and the children with whom they work and the particular cultural circumstances of life in the Caribbean.

- Mount Saint Vincent University has been involved in a Canadian-Nigerian linkage project in women's studies with Dalhousie University and the universities of Obafemi Awolowo at Ife and Ibadan. The project consists of four components: provision of training to PhD students with a specialization in women's studies, professional development internships in women's studies, upgrading of library holdings in women's studies, and the publication of local women's studies research in two women's studies anthologies.

e) Budget

Administrative support is provided through the university's operating budget.

The major source of funds for international projects has been CIDA.

V Description of schools or institutes on campus with an international mandate

None

VI Publications

None

VII Contact and biographical information

Dr Sheva Medjuck
International Liaison Officer and
Director of Research
Mount Saint Vincent University
Halifax NS B3M 2J6
Tel: (902) 457-6296
Fax: (902) 445-3960
E-mail: sheva.medjuck@msvu.ca

Sheva Medjuck is director of research and international liaison officer and a full professor of sociology at Mount Saint Vincent University. Currently, she is principal investigator on two projects: a CIDA-funded project entitled "Community Partnerships and Women's Studies in Canada, Indonesia and the Caribbean," and a SSHRC strategic grant entitled "Women, Work and the Cost of Caring." She was instrumental in designing a workshop on curriculum consultation held in Georgetown, Guyana. She was a member of the management team for a Dalhousie University/ University of Guyana CIDA-funded project on social work curriculum development. She has published extensively in the areas of women and work, and ethnicity and feminism.

University of New Brunswick

I An overview

None

II Statement of principle on international cooperation

The revised mission statement of the University of New Brunswick adopted in 1992 addresses international cooperation by stating that part of the institution's mandate is:

"to encourage the development of a network of international cooperation in teaching, research and community development."

The university's commitment to this part of its mission was demonstrated by a reorganization of international activities by assigning responsibility for development and implementation to a vice-president's office.

III Description of office of international cooperation

a) History

The University of New Brunswick has been actively involved in international activities, especially the education of international studies, for more than 40 years. Currently there are more than 400 international students enrolled at the university.

Activities in the international contract area, development programs and exchanges were handled by a part-time international liaison officer (ILO) until 1992.

Currently the university has more than 30 agreements signed with academic institutions throughout the world.

In 1992, the board of governors established the office of vice-president (research and international cooperation) to recognize the importance to be placed on these areas and particularly to ensure the university fulfils its mission regarding international cooperation.

In 1992-93, an ILO was appointed for each of the two campuses of the university (Fredericton and Saint John).

The responsibility for the office covers both international development, cooperation and academic relations.

In 1994, the office of vice-president (research and international cooperation) became the location for the Canadian Foundation for the Americas, Atlantic Branch (FOCAL-Atlantic). It promotes business, academic, political and cultural cooperation between Canada, Latin America, and the Caribbean. Funding is provided mainly by CIDA and the Department of Foreign Affairs and International Trade.

b) Mandate

To encourage the development of a network of international cooperation in teaching, research and community development.

c) Administrative structure

International activities are directed through the office of the vice-president (research and international cooperation). In the case of the Saint John campus, liaison between the vice-president (research and international cooperation) and the vice-president (Saint John) occurs in the area of international cooperation.

The vice-president (research and international cooperation) reports to the president and through the president to the senates and board of governors.

On the Fredericton campus, the ILO is appointed by and reports to the vice-president (research and international cooperation). In the case of the Saint John campus, the ILO is recommended to the vice-president (Saint John) by the vice-president (research and international cooperation after consultation between the two vice-presidents. The ILO at Saint John reports to the vice-president (research and international cooperation) and maintains close liaison with the vice-president (Saint John).

A total of three people, in addition to the vice-president (research and international cooperation), are involved in the international area. These include the two ILOs and an administrative secretary on the Fredericton campus as well as a part-time program assistant for FOCAL-Atlantic. In addition, the contract research staff of the office of the vice-president (research and international cooperation) are available to handle and assist in negotiations, proposals, preparation and contract management for development of projects.

d) Relationship to other offices in the university

The university has an international student advisor office staffed by the international student advisor and a secretary. This office interfaces directly with the international cooperation office.

The offices of the registrar and dean of graduate studies work directly with the vice-president (research and international cooperation) in areas of undergraduate and graduate studies and interaction with exchange agreements.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

None

b) Development of student exchange opportunities

None

c) Negotiation

The vice-president (research and international cooperation) or designate is responsible for negotiations, final approval and signing authority of international contracts and agreements.

d) Project administration and management

A standard form and guidelines for agreements of cooperation was approved by the board of governors of the University of New Brunswick in April 1993 and was sent to all faculty members and chairs of departments who administer the projects and agreements.

The range of international activities includes: international development projects/technical assistance activities; international institutional exchange agreements; faculty exchange; student exchanges and joint research projects.

e) Budget

A separate budget for the ILO office is funded through the university budget process via the vice-president (research and international cooperation) for the Fredericton campus and through the vice-president (Saint John) for the ILO office on the Saint John campus.

V Description of schools or institutes on campus with an international mandate

None

VI Publications

UNBSJ International Newsletter September 1993
UNBF International Newsletter to be published January 1995

IV Contacts and biographical information

Dr Christiana Paponnet-Cantat
International Liaison Officer
FOCAL-Atlantic Director
Office of the Vice-President
(Research & International
Cooperation)
University of New Brunswick
P.O. Box 4400
Fredericton NB E3B 5A3
Tel: (506) 453-4975
Fax: (506) 453-5322

Dr Robert Chantaloup
International Liaison Officer
University of New Brunswick
Tucker Park P.O. Box 5050
Saint John NB E2L 4L5
Tel: (506) 648-5696
Fax: (506) 648-5528

No biographical information provided.

University of Northern British Columbia

I An overview

In the short time since the 1990 announcement that a university would be established in Northern British Columbia and the official opening ceremony for the Prince George campus on August 17, 1994, the University of Northern B.C. has demonstrated a strong commitment to fostering a global perspective on campus and in the community. International studies is one of the five interdisciplinary themes that provide an important focus for the university's programs and services. The other four themes are first nations studies, women's studies, environmental studies and Northern studies.

In 1992, staff were hired to direct UNBC's international work on two fronts: creation of an academic program in international studies and ensuring that the theme was represented in other disciplines; internationalization of the campus beyond the academic curriculum by fostering international linkages, developing programs and services for international students, spearheading UNBC involvement in organizations dealing with international education, and organizing international events for students, faculty and staff.

UNBC has signed ten formal exchange agreements with institutions in Sweden, Russia, Finland, Japan, New Zealand, Australia and the United States. International partners were chosen because of their geographic location in the Circumpolar North or the Pacific Rim and because their programs complement those taught at UNBC. In the 1994-95 academic year, UNBC received eight exchange students and will be sending an equal number abroad in 1995-96. UNBC also attracted a significant number of international students in its first year of full operation. International activities have included conferences, forums, faculty research projects and visits from abroad.

II Statement of principle on international cooperation

UNBC's international activities have been guided by generally recognized tenets, but these principles have not yet been articulated in a written document. A sub-committee of the Senate Committee on Academic Policy and Planning was recently established to review our cooperative activities at the international level and prepare formal principles and guidelines that will govern future activities. Using UNBC's mission and values statements as a starting point, the Committee on International Agreements will forward its recommendations to the senate committee and then to the university senate for consideration.

The university mission and values statements contain both explicit and implicit references to the importance of fostering an international perspective at UNBC. A global understanding is essential to accomplish the university's mission to:

"...assist students to acquire knowledge, values and skills that will enable them to gain employment and enhance their capacity to respond to and shape their future opportunities and circumstances;"

"...undertake research of regional, provincial, national and international significance...";

and "become an economic and cultural engine for the north.

The first paragraph of the university's values statement makes clear reference to UNBC's international objectives:

"Since Northern British Columbia is increasingly dependent on a global economy, UNBC will foster an international perspective within the university and the region and actively develop international ties."

Other references to the concern for developing an international perspective include the following:

"UNBC... will work to further understanding of similar regions elsewhere through an examination of shared experience."

"UNBC will pursue the highest academic standards and expects to become a world recognized centre of excellence in areas of particular strength."

"UNBC will recognize and respond to the different needs of each member of the university population and will celebrate diversity within the university community."

"UNBC will seek to provide the best possible facilities, policies and environment for learning, personal growth and development."

III Description of the office of international cooperation

a) History

The Office of International Programs was established in 1992 and has primary responsibility for the internationalization of the university beyond the curriculum. The office negotiates and administers UNBC's cooperative agreements, liaises with UNBC's international partners, provides services and programs for international students, prepares UNBC students to participate in international exchanges, maintains information on UNBC's partner institutions, other opportunities for study and work abroad and funding sources for international development initiatives, and organizes forums/conferences and other events that promote an international perspective at UNBC and in the community.

b) Mandate

Although there have been some structural changes to the office, its mandate has remained consistent. The office was established with a long-term vision of employing four full-time staff including a director; international programs administrator; international student advisor; and secretary/receptionist. The office is currently staffed by a full-time administrator and a part-time secretary. As international activities increase and the international student body grows, additional staff will be added.

c) Administrative structure

The office is an academic service unit which reports to the vice-president, academic. All international agreements must be approved by the Senate Committee on Academic Policy and Planning and then by the Senate. The Committee on International Agreements was established to assist the Office of International Programs in achieving its mandate by developing guidelines for international agreements and other activities. The committee is chaired by the vice-president, academic and includes representatives from the four teaching faculties (health and human sciences, management and administration, arts and sciences and natural resources and environmental studies), the dean of research and graduate studies, the associate registrar-admissions and registration, the chair of international studies and the international programs administrator.

d) Relationship to other offices in the university

Although the Office of International Programs has information on opportunities for joint research and possible sources of funding for international projects, research activities fall under the purview of the dean of research and graduate studies. The office works with student services in the provision of services for international students. Students are referred by the office to other units: the learning skills centre, health centre, and counselling centre for the services that they provide.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

The Office of International Programs, in conjunction with the Committee on International Agreements, plays a pivotal role in developing policies and strategies on international cooperation. While the title of the Committee on International Agreements suggests a limited mandate, this committee has discussed agreements within the broader context of internationalization. The task of drafting a policy on internationalization prior to developing guidelines for agreements is on the committee's agenda. The committee recognizes that a comprehensive policy/framework will ensure that all of the international activities that we undertake as an institution complement one another.

b) Development of student exchange opportunities

All of the cooperative agreements that have been been signed to date provide for student exchanges. Students pay their tuition to their home institution and can study at a partner institution for a maximum of one academic year. Eight of UNBC's ten international agreements are also concerned with faculty exchanges, joint research, exchange of academic materials and so on. International agreements are designed to provide opportunities for undergraduate and graduate students, faculty and staff from all of the university's faculties and programs.

The demands of developing and teaching courses in a brand new university left UNBC faculty with little time to undertake large-scale international projects during the 1994-1995 academic year. With a lighter course load for spring and summer 1995 attention has now turned to research and development projects and the university expects a significant increase in the number of projects in a year's time.

c) Negotiation

As mentioned above, the office is responsible for negotiating UNBC's exchange agreements in consultation with the Office of the Vice President Academic and the Committee on International Agreements. The international programs administrator drafts the cooperative agreements. Once the wording of an agreement has been approved by the partner institution and UNBC's Committee on International Agreements, it is sent to the Senate Committee on Academic Policy and Planning and then to the senate for approval prior to being signed by the university president and vice-president, academic.

d) Project administration and management

Several faculty members have brought projects with them that were initiated at their former institutions. Other faculty members have recently embarked on projects that they will administer themselves with assistance from their faculty/programme, the faculty of research and graduate studies and/or the Office of International Programs. The issue of administering larger scale projects has been discussed by the Committee on International Agreements; the resolution of this issue will be a subject for future committee meetings. The Office of International Programs maintains information on project funding and opportunities and will continue to play a role in the facilitation of the UNBC's involvement in development projects.

Some of the projects that UNBC faculty are involved in:

Russia - social policy planning and municipal government
Russia/Eastern Siberia - sharing experiences in first nations self-government
Kenya* - health/AIDS
Czech Republic* - community economic development
Russia/Eastern Siberia - aboriginal self-government in the Russian and the Canadian north

* These two projects are based at other Canadian institutions but UNBC faculty members are involved.

The Office of International Programs also has a role in facilitating joint research projects, faculty exchanges, and internationalization of the curriculum. It provides information and resources to those who are interested in these initiatives and ensures that research and faculty exchanges are incorporated into exchange agreements. Direct responsibility for these international initiatives is generally held by the faculty of research and graduate studies or the home faculty of the researcher, faculty member or program in question.

Area studies, development studies and international studies are offered by academic faculties. The role of the office in this area is to ensure that exchange opportunities are related to the curricula. For example, Russian language and culture courses are offered at UNBC as well as other courses across various disciplines with Russian content. The OIP has negotiated two agreements in Russia to provide additional opportunities for students and faculty interested in Russian studies.

e) Budget

The sources of funding for development projects include: Foreign Affairs and International Trade, the Circumpolar Liaison Directorate and the MacArthur Foundation. Funding for those projects which are not based at UNBC comes from CIDA, IDRC, MRC, and the Toyota Foundation.

The Office of International Programs is funded through the university operating budget. Additional funding for specific initiatives such as the Circumpolar Universities Cooperation Conference and the development of linkages with Yakutsk State University have been secured from CIDA, the Circumpolar Liaison Directorate of the Department of Indian and Northern Development and SSHRC.

V Description of schools or institutes on campus with an international mandate

The international studies program within the faculty of management and administration also has an international mandate. Students can pursue a BA or MA in international studies. The curriculum of this program includes: Russian and Japanese language and culture studies, international organizations, international law, international development, global resources, human rights, Pacific affairs, Canadian foreign policy, etc.

The Chair of the international studies program is: Dr Donald Munton, Tel: (604) 960-664, Fax: (604) 960-5544, E-Mail: munton@unbc.edu

Because international studies is one of UNBC's interdisciplinary themes, courses with international and comparative content and other international initiatives can be found in almost every faculty and program.

VI Publications

The Office of International Programs produces the following publications:

International Student Guide
International Student Handbook
International Exchange Opportunities
International Exchange Application Package

The office plans to develop a newsletter for the 1995-96 academic year.

The office also provides international content for:

The Guide to UNBC
The UNBC Calendar
The Student Handbook

Electronic mail/Internet is frequently used as a means of disseminating information about international activities on campus.

VII Contact and biographical information

Ms Sheena Trimble
International Programmes Administrator and International Liaison Officer
3333 University Way
Prince George BC V2N 4Z9
Tel: (604) 960-5702/5706
Fax: (604) 960-5546
E-mail: sheena@unbc.edu

Sheena Trimble has worked in the Office of International Programs for two years. Prior to being offered the position of international programmes administrator, Ms Trimble worked in program delivery at a multicultural organization in B.C.'s Lower Mainland. Her cross-cultural and international experience includes teaching English as a Second Language in Canada and abroad. Ms Trimble has a master's degree in political science from the University of British Columbia and a BA in political science from the University of Alberta. Her graduate studies focused on Korean politics; her master's thesis examined the student and labour movements in South Korea. Ms Trimble speaks Korean and has spent two years in various parts of South Korea.

Nova Scotia Agricultural College

I An overview

Nova Scotia Agricultural College is a university college committed to global food security and to the internationalization of its programs and activities. As a university offering both technician programs and degree programs at the undergraduate and graduate level, NSAC is committed to providing an excellent education and training in agriculture and related disciplines to students from Canada and elsewhere. NSAC's active research program encompasses investigation of global issues in agriculture and has extensive international links. NSAC is committed to developing a sense of global citizenship on the campus and within the community through a series of curriculum-based activities, exchange programs and receiving a diverse group of international students.

II Statement of principle on international cooperation

NSAC is dedicated to participating in international cooperation. It believes in the principles of partnership and sustainable development. The faculty council recognizes faculty participation in international development and other international initiatives as acceptable professional activity.

III Description of the office of international cooperation

The international centre at NSAC is located in a converted house on the campus. The building also has a small exhibition of international agricultural implements. The office is staffed by a director, coordinator and secretary. The centre's mandate is to coordinate international and internationalization activities at NSAC.

a) History

The international centre was established in 1986 as a result of growing interest in and commitment to international development cooperation.

b) Mandate

The objectives of the centre are:

To facilitate the planning and coordination of internationalization activities at NSAC.

To facilitate the development and management of international development projects undertaken by NSAC.

c) Administrative Structure

The director of the international centre reports to the vice-president, academic. The activities of the centre are overseen by a steering committee.

d) Relationship to other offices in the university

The director of the international centre is a member of the faculty council. The centre works actively with all departments within the college and the Nova Scotia Department of Agriculture and Marketing.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

The international centre is actively involved in strategic planning and policy development activities.

b) Development of student exchange opportunities

The international centre coordinates and develops student exchange and study abroad contracts.

c) Negotiation

The international centre negotiates project, linkage and exchange agreements on behalf of NSAC.

d) Project administration and management

The international centre manages projects and other international activities on behalf of NSAC.

e) Budget

The centre is funded through the NSAC's central administrative unit.

V Description of school or institutes on campus with an international mandate

All NSAC departments recognize the need for globalization and in keeping with this, attempt to incorporate internationalization activities when appropriate.

VI Publications

NSAC's international centre publishes a quarterly newsletter.

VII Contact and biographical information

Mr Bill Radford
Director
International Centre
NSAC
P.O.Box 550
Truro NS B2N 5E3
Tel: (902) 893-6905
Fax: (902) 893-4939
E-mail: wradford@cadmin.nsac.ns.ca

Bill Radford has a graduate degree in education from the University of Leeds, U.K. Mr Radford has lived in Poland, Italy and Southern Africa and travelled extensively. He has worked as a teacher, journalist, adult educator and has held a number of posts in international education with the Canadian Bureau for International Education and McMaster University before moving to NSAC.

The Ontario Institute for Studies in Education

I An overview

The Ontario Institute for Studies in Education (OISE) is a large graduate school and research and development institute. International work has been a central component of its work since its foundation in 1965. Over 40% of the OISE faculty are engaged in international work as a central part of their academic endeavours. They collaborate with colleagues and students from other cultures in educational research and development projects and apply knowledge from other parts of the world to the multicultural society of Canada.

At the time of publishing, OISE and the Faculty of Education of the University of Toronto were working on a merger to produce a new institution (OISE/UT) which will begin operation on July 1, 1996. The merger aims to add considerable domestic and international strength to programs, but the organizational and administrative details were yet to be worked out at the time of publishing.

II Statement of principle on international cooperation

International activity is noted in OISE's mission statement as a fundamental aspect of its work. However, since it is considered to involve *all* aspects of the institute's work, there is no separate formal policy statement.

III Description of office of international cooperation

a) History

Since the mid-1970s coordination of OISE's involvement in international and development activities has taken several forms. Since 1981 there has been a designated international liaison officer (ILO). In 1987 an International and Comparative Education Office was formally established, followed in 1989 by the establishment of the Comparative, International and Development Education Centre (CIDEC). International student orientation and counselling is handled by individual departments and the Office of Graduate Studies.

b) Mandate

The goals of the Comparative, International and Development Education Centre are:

- to stimulate and coordinate international development activities, with a particular emphasis on moving from individual-based and isolated project activities toward the establishment of long-term institutional cooperative arrangements between OISE (or departments and sub-groups within it) and educational research and teaching institutions in developing nations.

- to coordinate courses and other activities within the graduate program specialized in comparative, international and development education.

c) Administrative structure

The budget and staff time allocation for the centre, are currently located within the department of adult education. Specific administrative arrangements and linkages depend upon the nature of a given project or program. Several faculty members have portions of their time formally assigned to the centre, and there is one secretary, plus two to three graduate assistants to help with centre activities. General policy guidance is provided by a multi-disciplinary committee, involving faculty, students and support staff. The international liaison officer heads the centre and is responsible for coordinating all international work.

d) Relationship to other offices in the university

There are no formal affiliations, but there are a number of informal linkages with internal and external offices and agencies.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

None

b) Development of student exchange opportunities

None

c) Negotiation

Preliminary negotiations are initiated and carried on by individual faculty members, faculty teams or the centre. Final formal negotiations are cleared through the office of field services and research, whose head, or in some cases, the director of OISE, has final signing authority.

d) Project administration and management

Individual faculty members and faculty teams engage in a wide array of overseas projects and programs, including basic and applied collaborative research, technical assistance, consultations, training programs and seminars, university teaching and program development assistance. Through this activity, OISE has developed, among developing countries, very important links with all sub-regions of the Americas and with Asia and the Middle East, important links with English-speaking Africa, and weaker links with francophone Africa. Among industrialized countries, faculty have very important links with western Europe and the United States and important links with Asia and the Pacific, and central and eastern Europe. OISE has or has, recently had institutional project links with: China, Chile, Mexico, Colombia, Brazil, Egypt, Romania, Thailand, Malaysia and Indonesia.

There are also relations among OISE faculty and their coutnerparts in most regions of the world.

Institutionally, the institute has entered into a long-term cooperative research program with two private educational research and development institutions in Chile (funded by IDRC), and is linked to and working with a network of 25 educational research centres throughout Latin America and a network of eight teacher training institutions in China (funded by CIDA).

Negotiations for several other long-term institutional cooperative agreements are being actively pursued.

The institute has a masters and doctoral program in comparative, international and development education, housed jointly in the departments of adult education, sociology in education and higher education. In addition to regular graduate courses there are a number of special guest seminars and faculty-student working groups in special interest areas (e.g. women and development, popular education, participatory research), and conferences related to development problems.

Development education, both for students in formal schooling and for the general public, is part of OISE's general mandate.

Administration of all external contracts (domestic or foreign) is coordinated through the office of field services and research. This office provides project development assistance and liaison services for externally funded activities, and monitors budgeting and work completion. It acts as the central intermediary between funding agencies and the institute. Routine administration and management of each contract is handled by the budget unit (department or centre) in which the project is located. The ILO provides advice to other units as required, but directly administers only those projects specifically housed in the centre.

e) Budget

The institute provides the Comparative, International and Development Education Centre with a basic support budget. Specific projects are funded by a wide variety of Canadian and international agencies.

V Description of schools or institutes on campus with an international mandate

None

VI Publications

The CIDEC Newsletter is published and distributed monthly during the academic year. A regularly updated *International Project Capability Statement* is also available, as is a brochure describing the graduate studies opportunities in comparative, international and development education.

VII Contact and biographical information

Dr Joseph P. Farrell
International Liaison Officer
Comparative, International and Development Education Centre
Ontario Institute for Studies in Education
252 Bloor St. West
Toronto ON M5S 1V6
Tel: (416) 923-6641, Ext. 2361
Fax: (416) 926-4725
E-mail: jfarrell@oise.on.ca

Dr Farrell's area of interest and expertise is planning and policy analysis related to both formal and non-formal education of youth and adults, with particular emphasis on problems of equity in the distribution of opportunities to learn. Dr Farrell has worked extensively in Latin America, especially in Chile, and is currently working on a project funded by CIDA that links 24 educational research centres in 17 Latin American nations. He has also worked briefly in St. Lucia, Botswana, Philippines, Indonesia, and Thailand. He has published six books and more than 50 articles on various aspects of education in developing nations. Dr Farrell served as president of the Comparative and International Education Society in 1977-1978, and is currently the chair of the education sub-commission of the Canadian Commission for UNESCO.

Université d'Ottawa

I Tour d'horizon

Bien que l'Université d'Ottawa s'internationalise depuis longtemps, son rayonnement dans le monde s'est considérablement accéléré au cours de la dernière décennie. Les professeurs-chercheurs sont convaincus que les collaborations internationales contribuent à parfaire l'éventail des connaissances proposées par les filières d'études et les programmes de recherche.

Le développement des relations internationales de l'Université d'Ottawa est pour beaucoup inspiré par sa personnalité institutionnelle d'établissement bilingue, foyer des deux grandes cultures canadiennes. Ainsi pour ce qui a trait aux échanges internationaux, des initiatives de collaboration dans les domaines des études canadiennes, des langues secondes et du droit sont identifiées comme priorités institutionnelles. S'ajoutent naturellement les domaines prioritaires déterminés par les facultés pour leur internationalisation. En matière de coopération au développement international, l'université souhaite apporter une contribution toujours plus significative à l'avancement de ses partenaires du Sud en mettant en valeur ses domaines d'enseignement et de recherche les plus pertinents aux problématiques du sous-développement.

II Déclaration de principe sur la coopération internationale

En 1987 l'Université d'Ottawa a explicitement exprimé son engagement en matière de relations internationales, en inscrivant à son Énoncé de mandat sa volonté " de promouvoir la coopération internationale". L'université estime que ce secteur d'activités doit être mis à profit dans la poursuite de sa mission générale d'enseignement et de recherche et de sa mission spécifique de promotion du bilinguisme et de la culture française en Ontario. La dimension internationale fait également partie des paramètres du plan stratégique de l'université adopté en 1994.

III Description du bureau de coopération internationale

a) Historique

L'ancienne section de la coopération internationale de l'Institut de développement international et de coopération est devenue en 1992, suite à une réorganisation, le bureau de la coopération internationale. Le bureau est placé au sein des fonctions du vice-rectorat, Relations universitaires et développement; voué initialement à la coopération au développement international, le rôle du bureau a été élargi en 1995 pour y inclure les échanges scolaires.

b) Mandat

L'université reconnaît qu'une plus grande convergence des affaires internationales est propice à une meilleure cohésion des activités de ce secteur et à une gestion plus efficace des multiples aspects de l'internationalisation de l'université. Le bureau a un triple mandat de promotion, d'information et de gestion d'activités internationales. Il comprend deux sections : la coopération au développement international qui prend des initiatives de coopération, appuie les démarches facultaires et éventuellement participe à l'administration des projets, et la section des programmes d'échanges internationaux vouée à la coordination administrative et technique des ententes interuniversitaires d'échanges scolaires.

c) Structures administratives

Le bureau de la coopération internationale relève du vice-recteur, Relations universitaires et développement qui préside le Comité des relations internationales de l'université dont les membres sont: le vice-recteur, Enseignement et recherche, le vice-doyen recherche de l'école des études supérieures et de la recherche, le vice-recteur adjoint, Recherche institutionnelle et planification et le directeur du bureau de la coopération internationale. Ce comité est l'instance approbative des initiatives d'échanges internationaux et de coopération au développement proposées par les unités scolaires de l'université. Le directeur du bureau est l'agent de liaison internationale de l'université; à ce titre il assure le lien entre le secteur opérationnel scolaire et l'administration de l'université pour les divers aspects de la vie internationale de l'université. Le personnel régulier et contractuel du bureau comprend six personnes dont une à demi-temps.

d) Interaction avec d'autres services de l'université

Le bureau des étudiants étrangers, qui relève de la direction générale des affaires étudiantes, et le Bureau de la coopération internationale maintiennent un lien d'information et de consultation sur les questions relatives à la clientèle étudiante étrangère de l'université. Le bureau appuie le Centre pour la santé internationale et le développement de l'université et est membre de son Comité d'administration. Ce centre est animé par des professeurs et des étudiants volontaires des facultés de médecine et des sciences de la santé de même que du Programme de gestion des services de santé de la faculté d'administration.

IV Activités du bureau de la coopération internationale

a) Conception de stratégies et de politiques pour la coopération internationale

Le Comité des relations internationales est l'instance de l'université à laquelle doivent être soumises les initiatives internationales en matière d'échanges scolaires et de coopération au développement. Le comité est ainsi bien placé pour suivre et orienter la démarche d'internationalisation de l'université et contribuer au développement des politiques en assurant la liaison avec les instances supérieures que sont le Sénat pour les questions scolaires et le bureau des gouverneurs pour les questions budgétaires. C'est le président du comité, le vice-recteur aux relations universitaires et développement qui assure ce lien. Dans ce contexte le rôle du bureau consiste à informer le Comité des relations internationales sur l'évolution des relations qu'il initie et coordonne.

b) Occasions d'échanges d'étudiants

En 1995 l'université est engagée dans plus de cent ententes internationales conclues avec des universités d'une quarantaine de pays. La majorité de ces ententes comporte des échanges d'étudiants en plus des échanges de professeurs et des activités de recherche partagée. C'est la faculté d'administration qui est la plus active en matière de mobilité étudiante internationale en offrant annuellement à plus de 125 de ses étudiants, la possibilité d'effectuer une année de leurs études dans une université étrangère notamment en France, en Angleterre, aux États-Unis, au Mexique et en Thaïlande. Autant d'étrangers viendront étudier à l'Université d'Ottawa puisque ces accords bilatéraux sont établis en fonction d'une réciprocité. De manière générale, le bureau contribue à harmoniser les procédures administratives entourant la mobilité étudiante internationale. De plus, la participation de l'université aux programmes multilatéraux de mobilité étudiante sont gérés par le bureau.

c) Négociation

Les ententes internationales d'échanges scolaires sont généralement négociées par les responsables facultaires concernés en accord avec le doyen. L'approbation de ces ententes relève du comité des relations internationales qui les recommande au comité d'administration * du Bureau des gouverneurs pour signature par le recteur. Quant aux contrats, ils sont généralement négociés par le bureau en association avec des professeurs ou des comités multisectoriels selon les contenus des travaux ou des services qui font l'objet du contrat. La signature des contrats relatifs aux projets et aux services internationaux incombe au vice-recteur aux relations universitaires et au développement. (* Le comité d'administration du bureau des gouverneurs est constitué du recteur, des trois vice-recteurs et du secrétaire de l'université.)

d) Administration et gestion des projets

Généralement la direction des projets, pour ce qui concerne le contenu et la programmation des activités, est assumée par un professeur. Le directeur (l'Agent de liaison internationale) et le personnel du bureau accompagnent la démarche de conception et d'élaboration des plans d'exécution de projets. À l'étape de la mise en oeuvre, une chargée de projets veille aux aspects administratifs, financiers et logistiques tout en assurant la liaison de suivi auprès du bailleur de fonds ou du programme d'accueil du projet. Voici un aperçu de l'éventail des activités du bureau.

- Projets de développement international
  - collecte et diffusion d'information sur les occasions de coopération;
  - participation à la conception et à l'élaboration de projets;
  - administration financière, logistique et liaison avec le bailleur de fonds;
  - administration des stagiaires et boursiers; et
  - évaluation et rétroaction au Comité des relations internationales.

- Ententes interuniversitaires d'échanges scolaires
  - diffusion à l'université de l'information sur les échanges possibles;
  - tenue à jour de l'information sur les activités des ententes;
  - coordination et harmonisation des procédures administratives entourant les échanges d'étudiants;
  - mise en oeuvre des décisions du Comité des relations internationales concernant les échanges scolaires; et
  - rédaction et publication d'un rapport tous les deux ans, sur les activités internationales de l'université.

Projets de coopération internationale

Amériques - droit et politique commerciale
Burkina Faso - eau et assainissement
China - human rights, international, organizations and the right to education; environment; nursing, regional planning
Costa Rica and Mexico - biological alternatives to chemical pesticides
Equateur - écotourisme
Latvia - curriculum development for administration for a MBA program
Thailand - establishment of an ombuds office
Togo - production de phytomédicaments
Tunisie - développement du curriculum administration en commerce international
République centrafricaine - Gestion administrative et scolaire, Multidisciplinaire pédagogie universitaire et entrepreneuriat

e) Budget

Le bureau de la coopération internationale assume un rôle de gestion et de coordination centrales; à cette fin il reçoit une dotation budgétaire de l'université. Pour ce qui concerne les frais d'administration des activités de développement international, ils sont ordinairement remboursés par les budgets de projets. Signalons que les projets du programme de PUCD comportent tous une contribution significative en temps-professeur, selon les exigences de ce programme. La politique de l'université est à l'effet que tous les déboursés des projets de développement international doivent être assumés par des subventions externes.

V Description des écoles ou instituts du campus qui ont un mandat international

Le Centre de recherche et d'enseignement sur les droits de la personne, directeur : Prof. Errol P. Mendes, Tél: (613) 562-5890

The International Water Engineering Centre, director: Prof. Eric Schiller, Tel: (613) 562-5800 poste. 6128

Le Centre de recherche sur les organisations internationales, directeur : Prof. Paul-N. Dussault, Tél: 613-562-5800 poste 1717

Centre for Trade Policy and Law (jointly sponsored by the Norman Paterson School of International Affairs at Carleton University and the Faculty of Law at the University of Ottawa), director: Prof. Murray Smith, Tel: (613) 788-6696.

VI Publications

Le bureau publiera un bulletin d'information à partir de la fin 1995. Il sera destiné essentiellement à la communauté de l'Université d'Ottawa; il sera aussi distribué aux partenaires et alliés au Canada et à l'étranger. Signalons aussi que l'université publie depuis 1980 la Revue canadienne d'études du développement (RCED) qui est une tribune bilingue, internationale et interdisciplinaire consacrée à la problématique du développement. Pour toute information concernant la RCED, prière de vous adresser à Anne-Marie Lalonde, directrice de la rédaction, pièce 160B, 550 Cumberland, Ottawa, K1N 6N5, téléphone (613) 562-5800 poste 1561.

VII Contact et renseignements biographiques

M. Serge Monette
Agent de liaison internationale
Directeur
Bureau de la coopération internationale
Suite 153, Pavillon Tabaret
550 Cumberland
Ottawa ON K1N 6N5
Téléphone : (613) 562-5847
Télécopieur : (613) 562-5100

Serge Monette est associé aux activités de coopération internationale de l'Université d'Ottawa depuis 1971. Il a été le coordonnateur de plusieurs programmes de formation et de perfectionnement mis en oeuvre par l'université à l'intention de fonctionnaires de pays en développement. Il a dirigé en Haïti de 1980 à 1984 une équipe de professionnels dans le cadre d'un projet d'appui à une institution de formation en gestion. En 1987-88 il a été détaché auprès de la Direction de l'évaluation des programmes de l'ACDI où il a dirigé la mise en oeuvre d'une évaluation corporative des activités bilatérales dans le secteur de l'appui institutionnel à l'éducation post-secondaire. Il a été directeur adjoint de l'Institut de développement international et de la coopération (IDIC) et assume la direction du bureau de la coopération internationale depuis sa création en 1992.

École Polytechnique de Montréal

I Tour d'horizon

Dans son dernier plan d'orientation intitulé «Horizon 2000, notre priorité l'étudiant», l'École Polytechnique rappelle l'énoncé de sa mission dont le troisième et dernier volet se définit ainsi : «Avoir un rayonnement intellectuel et social concrétisé par des interactions avec les milieux externes tant au pays qu'à l'étranger». Les relations de collaboration avec d'autres établissements tant au pays qu'à l'étranger se sont multipliées de sorte que le cadre des activités déborde largement les frontières du Québec. Les échanges de professeurs et de chercheurs avec les institutions des pays industrialisés, les projets de développement avec les institutions des pays du Sud, les échanges d'étudiants avec les pays du Nord et du Sud comptent parmi les principales activités de coopération internationale que l'École Polytechnique souhaite maintenir et développer dans les années futures.

II Déclaration de principe sur la coopération internationale

L'École Polytechnique de Montréal possède une politique de coopération internationale même si notre institution n'a jamais adopté formellement une déclaration de principe en ce sens. C'est pour faire ressortir son ouverture sur le monde, le sens élargi des valeurs et du savoir qu'elle veut inculquer à ses étudiants et le champ d'influence qu'elle veut avoir, que l'école a adopté comme slogan l'expression «Le génie sans frontières».

L'école se définit comme un partenaire actif du monde industriel et comme partie prenante de la société. Elle s'engage à prendre les devants et à offrir ses ressources aussi bien au Québec qu'à l'étranger pour la recherche de solutions aux problèmes contemporains.

III Description du bureau de coopération internationale

a) Historique

L'École Polytechnique de Montréal, engagée dans le domaine de la coopération internationale depuis plus de 20 ans, a mis sur pied en 1981, un service de la coopération internationale dans le but de regrouper et de mieux planifier, organiser et administrer toutes les activités de l'école dans ce domaine.

b) Mandat

Le Service de la coopération internationale assure la planification, l'organisation et la coordination de toutes les activités de l'école dans le domaine de la coopération internationale. Il assure le suivi des conventions de collaboration avec les autres institutions, il gère les contrats ou accords de contribution signés par la direction de l'école pour les projets de développement et il maintient les liaisons appropriées avec les organismes extérieurs.

c) Structures administratives

Le Service de la coopération internationale relevait directement du directeur de l'école jusqu'au 1er juin 1995. Depuis la réorganisation des structures de l'école en vigueur depuis le 1er juin 1995, le Service des relations internationales relève du directeur des études et de la recherche qui relève du directeur général de l'école. Le directeur des relations internationales n'a pas d'autres responsabilités au sein de l'école.

La personne responsable du Service de la coopération internationale est aussi l'ALI.

Lors de la nomination du nouveau directeur dans le courant de l'année 1995-1996, il y aura 5 personnes à plein temps. D'ici là, il y a 4 personnes à plein temps et l'adjoint au directeur assume l'intérim.

Le directeur général de l'école approuve en dernière instance les conventions de collaboration et les contrats reliés aux projets de développement.

d) Interaction avec d'autres services de l'université

Le service aux étudiants de l'école s'occupe des échanges d'étudiants avec les institutions des pays du Nord et du Sud. Une trentaine de protocoles ont déjà été signés et il y a une personne du service qui s'occupe de ces échanges.

Le service des études supérieures vient d'amorcer les démarches pour les étudiants des 2e et 3e cycles.

La Direction des études et de la recherche s'occupe des stages de recherche pour les professeurs et chercheurs qui viennent surtout d'Europe.

Le service de l'éducation permanente est également impliqué dans plusieurs pays et s'occupe activement de coopération internationale.

IV Activités du bureau de coopération internationale

a) Conception de stratégies et de politiques pour la coopération internationale

Nil

b) Occasions d'échanges d'étudiants

L'École Polytechnique a signé plusieurs protocoles d'échanges d'étudiants avec différentes universités des pays du Nord et du Sud. Plusieurs se retrouvent au Mexique et en Europe.

c) Négociation

Le directeur de la coopération et son adjoint sont responsables de la négociation des contrats

L'approbation finale est donnée par le directeur général de l'école

Le directeur général signe les contrats ou les accords

d) Administration et gestion des projets

Le directeur de projets est chargé de l'administration des projets. Il y a déjà eu plusieurs directeurs de projets dans les années 1980 mais le volume d'activités a beaucoup diminué au cours des années 1990 et il n'y a plus qu'un seul directeur de projets. L'ALI supervise le travail du directeur de projets.

Le Service de la coopération internationale gère actuellement deux projets :

- Le Programme d'assistance en enseignement technique (PAET) au Cameroun : les activités sur le terrain se sont déroulées d'avril 1988 à août 1994 et sont maintenant terminées mais le programme de bourses se poursuit jusqu'en août 1998.

- Le projet de Timisoara en Roumanie en collaboration avec le groupe conseil Eduplus. La phase I de ce projet est terminée et nous entreprenons actuellement la phase II. Les deux projets appartiennent aux secteurs technique et du génie.

Le Service de la coopération internationale s'est occupé plus spécifiquement des activités suivantes durant la dernière année :

L'administration générale des actions de coopération universitaire dans le cadre des programmes suivants du gouvernement du Québec et de l'AUCC :

Québec/France,1994
Québec/France, manifestations scientifiques de haut niveau
Projets de coopération en recherche médicale entre le Québec et la France
Québec/Belgique
Québec/Italie
Québec/provinces canadiennes
Québec/États-Unis

Horizon le Monde - Europe 1992 (AUCC)
Fonds International de Coopération Universitaire AUPELF

- La signature de contrats relatifs à l'encadrement de divers boursiers et stagiaires avec l'ACDI, l'AUCC et le MESS (gouvernement du Québec).

- L'accueil de délégations et visiteurs étrangers provenant de nombreux pays et organismes internationaux.

- Le maintien de liaisons fonctionnelles avec l'Université de Montréal, le ministère de l'Enseignement supérieur et de la Science et le ministère des Affaires Internationales du Québec, le Secrétariat d'État canadien, le ministère des Relations extérieures du Canada en ce qui a trait à la coopération en général.

- Le maintien de contacts utiles avec les établissements universitaires du Québec et des autres provinces canadiennes, l'ACCT, l'AUCC, l'UNESCO, l'ACDI, l'OUI et diverses ambassades à Ottawa.

- La participation aux activités suivantes de l'AUPELF-UREF · le consortium d'appui aux filières francophones bulgares, la conférence des formations d'ingénieurs et techniciens d'expression française (CITEF), le comité d'orientation sectorielle scientifique (CDSS).

- La signature d'une entente de coopération avec les établissements au Mexique, en Chine, en Syrie, au Maroc, et au Niger.

e) Budget

Le Service de la coopération internationale est en partie subventionné par les revenus provenant des contrats relatifs aux projets de développement et en partie par le budget de fonctionnement de l'école.

V Description des écoles ou instituts du campus qui ont un mandat international

Nil

VI Publications

- Rapport annuel
- Fiches techniques pour les projets

VII Contact et renseignements biographiques

M. Jacques Martin
Directeur par intérim
Service des relations internationales
École Polytechnique de Montréal
C.P. 6079, Succursale Centre-ville
Montréal QC H3C 3A7
Téléphone : (514) 340-4650
Télécopieur : (514) 340-4222
Adresse électronique : jacques.martin@mailsrv.polymtl.ca

M. Jacques Martin a été professeur de mathématiques pendant dix-huit ans dans différents établissements au Québec et à l'étranger. Il a enseigné pendant dix ans dans différents pays d'Afrique, en particulier à l'Université d'Abidjan (Côte d'Ivoire) pendant quatre ans. En 1980, l'École Polytechnique de Montréal l'a recruté pour être responsable du recrutement pour le projet de l'École Polytechnique de Thiès (Sénégal). Il est devenu l'adjoint au directeur et directeur de projets internationaux en 1986. Depuis le 1^{er} juin 1995, il est directeur par intérim du Service des relations internationales (nouvelle appellation du Service de la coopération internationale) mais il continue d'exercer ses fonctions de directeur de projets.

University of Prince Edward Island

I An overview

The University of Prince Edward Island is a relatively new university (1969) carrying the history of two previous PEI universities, Prince of Wales and St. Dunstan's. UPEI is basically an undergraduate institution with the major graduate/research thrust being the Atlantic School of Veterinary Medicine. The university wishes to continue its international work in the fields of veterinary science, island studies and business administration while expanding its mandate in the field of international student mobility, joint ventures and public responsibility.

II Statement of principle on international cooperation

A report on international linkages containing a mission statement was accepted by the university senate (1993) and the need to emphasize the international dimension of UPEI was noted in the recent Wier report (1995).

An international statement is included in the mission statement of UPEI's Atlantic School of Veterinary Medicine.

The UPEI will expand its interest in internationalization under the direction of the new president, Dr Elizabeth Epperly.

III Description of office of international cooperation

a) History

An international development committee was formed in 1984 but was replaced with the appointment of an international liaison officer (ILO) in 1988. The University Senate International Linkage Committee was struck to consider policy and delivered a report to the senate. Currently, consideration is being given to the process of internationalization.

Most international matters go through the office of the ILO. Since 1990, student matters go through the student services office.

b) Mandate

The ILO is involved in international activities and participates in the establishment of institutional international policies. The international liaison office is the official link with the AUCC, CIDA, IDRC, CBIE and WUSC.

c) Administrative structures

The ILO is responsible for international cooperation and reports directly to the university president. A steering committee of the faculty of veterinary medicine was struck in 1991.

The office does not have full-time staff and is run on a "part-time" basis. The ILO is a full-time teaching member of faculty.

d) Relationship to other offices in the university

There is an informal relationship with the UPEI office of research and development. It relates to the student services office on matters of student interest.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

The university is currently initiating discussions, drafting policies, and monitoring its institutional approach to internationalization.

b) Development of student exchange opportunities

To date, student exchange opportunities have been ad hoc, through student services and/or through faculties and institutes, in concert with the registrar's office. It is anticipated that the university will move to formalize its student mobility program and reciprocal arrangements.

c) Negotiation

The ILO is responsible for negotiation of international contracts or agreements and for final approval prior to signature. Normally, the university president must give final approval to and sign international contracts or agreements.

d) Project administration and management

A project manager and team carry out this function. The ILO sits as a member of the management team on CIDA contracts.

The university is currently working on projects in China, Mexico, Poland and various island states (through the Institute of Island Studies).

The university is involved in a $1.5 million CIDA project in Mexico called "Veterinary, Aquaculture, Diagnostic & Extension Program." Through the UPEI Institute of Island tudies, the university is a member of a CIDA project led by Dalhousie University (1995).

The main sectors of international work are veterinary medicine, aquaculture, business and island/coastal studies.

The international liaison office is responsible for international development projects, international institutional agreements, internationalization of the curriculum, area studies, development education.

e) Budget

The university administration funds the ILO office, which is mainly for representation.

V Description of schools or institutes on campus with an international mandate

The Atlantic School of Veterinary Medicine is supported by the four Atlantic provinces in Canada and maintains an active international interest through the dean, Dr L. Heider, (902) 566-0958.

The Institute of Island Studies has provided an international focus on islands, especially those of the North Atlantic. It has various international programs in place. The director is Harry Baglole, (902) 566-0386.

The L. M. Montgomery Institute focuses on the work and influence of Lucy Maud Montgomery, and is of particular interest to Japanese students through an ESL summer program, Tel: (902) 628-4346.

VI Publications

An ILO quarterly newsletter has been published in the past, but an electronic information system will be in place in late 1995.

VII Contact and Biographical Information

Dr I David Morrison
International Liaison Officer
University of Prince Edward Island
550 University Avenue
Charlottetown PE C1A 4P3
Tel: (902) 566-0444
Fax: (902) 566-0420
E-mail: morrison@upei.ca

Dr Morrison teaches in the Canadian studies program, chairs the department of religious studies and is the university's liaison officer. Dr Morrison has extensive domestic and international experience. He is a former visiting professor to the University of Geneva and is a visiting scholar to Harvard University. During the 1990s, he has been a visiting scholar or lecturer to: the Centre for the Study of International Human Rights Law, University of Essex; Board of International Relations and Politics at the University of Kent in Canterbury; and the Centre for Multicultural Education at the University of London. During this same time he has spoken in Warsaw, Moscow, New Delhi, Bangkok, and in cities in the United States, Great Britain and Canada. A member of several national boards and committees including the United Nations Association in Canada, Amnesty International, WUSC, World Food Day and AUCC's international section, he has been an advisor to governments and has been sponsored by Foreign Affairs and International Trade in visits to embassies in several countries. His latest book (1994) examines religious denominations in Canada.

Université du Québec

I Tour d'horizon

Nil

II Déclaration de principe sur la coopération internationale

L'Université du Québec s'est donnée en 1993 une politique cadre d'internationalisation dont le but est «d'offrir à ses étudiants une formation appropriée à des contextes devenus internationaux et de faire en sorte que ses activités de recherche et de service aux collectivités soient en juste correspondance avec les besoins de la société québécoise d'aujourd'hui et de demain et avec les impératifs de la solidarité internationale».

Le siège social de l'Université du Québec est au service tant du réseau que constituent les onze établissements membres que de chacun des établissements. Le bureau de la coopération et du développement international appartient au siège social et participe à la mission de celui-ci.

III Description du bureau de coopération internationale

a) Historique

L'organisation d'un service de la coopération à l'Université du Québec remonte à 1972, lorsque la vice-présidence à l'enseignement du siège social se voyait confier la responsabilité de la coordination des activités internationales de l'ensemble des établissements du réseau de l'Université du Québec. Au printemps 1986, l'Université du Québec créait au sein du siège social le bureau de la coopération et du développement international.

Actuellement, on trouve dans chaque établissement de l'Université du Québec un responsable de la gestion des activités de coopération internationale. Compte tenu du volume des activités, le siège social de l'Université du Québec ainsi que quatre établissements, c'est-à-dire l'Université du Québec à Montréal (UQAM), l'Université du Québec à Trois-Rivières (UQTR), l'École nationale d'administration publique (ÉNAP) et la Télé-université (TELUQ), se sont donné un bureau auquel est confiée la gestion des actions de coopération internationale, autant dans les pays industrialisés que dans les pays en développement. Ces quatre établissements disposent également d'une politique institutionnelle d'internationalisation.

Il est à noter que, dans ce document, l'organisation des activités internationales dans chacun des établissements du réseau de l'Université du Québec, fait l'objet de descriptions spécifiques.

b) Mandat

Principaux rôles confiés au bureau de la coopération et du développement international de l'Université du Québec :

- faire connaître l'Université du Québec et promouvoir les expertises des établissements du réseau auprès des différents bailleurs de fonds et des partenaires éventuels (universités, collèges, ONG, entreprises privées).
- appuyer l'élaboration, la négociation et la gestion d'ententes et de contrats internationaux impliquant les ressources humaines des établissements du réseau ou du siège social lui-même.
- donner un appui aux services du siège social chargés de la mise en application des diverses facettes de la politique cadre d'internationalisation: internationalisation des programmes et de la recherche, mobilité des étudiants et des professeurs, accueil d'étudiants étrangers, etc.
- favoriser, par l'intermédiaire du Comité de la coopération internationale, l'animation, la formation et la concertation en ce qui concerne la coopération et le développement international, dans les établissements du réseau.
- soutenir l'élaboration de politiques institutionnelles d'internationalisation dans les établissements du réseau.
- diffuser dans le réseau de l'information sur les questions internationales.

c) Structures administratives

Le bureau de la coopération et du développement international relève de la Vice-présidence à l'enseignement et à la recherche du siège social de l'Université du Québec; son équipe est composée d'un directeur (demi-temps), d'un cadre conseil (demi-temps) et d'une secrétaire.

d) Interaction avec d'autres services de l'université

L'Université du Québec est un réseau; c'est ainsi que le bureau de la coopération et du développement international réunit régulièrement en comité les agents de liaison internationale des onze établissements de l'Université du Québec.

Ce Comité de la coopération internationale relève de la Commission de l'enseignement et de la recherche, qui regroupe les vice-recteurs et les directeurs à l'enseignement et à la recherche du réseau. Il en reçoit des mandats et lui soumet des projets relatifs à l'internationalisation.

IV Activités du bureau de coopération internationale

a) Conception de stragégies et de politiques pour la coopération internationale

Voir IV d)

b) Occasions d'échanges d'étudiants

Voir IV d)

c) Négociation

Nil

d) Administration et gestion des projets

Le bureau de la coopération et du développement international intervient à la fois comme centre de services (au niveau de la planification et la gestion de projets internationaux et de l'information sur l'international) et comme promoteur de la concertation et de la collaboration inter-établissement (promotion des expertises et représentation, animation et formation sur les questions internationales).

Les différents types d'action de coopération de caractère institutionnel réalisés par le bureau de la coopération et développement international avec les pays en développement ou les pays industrialisés sont :

- accords de coopération interuniversitaires de caractère général ou spécifique (échanges de professeurs, recherches conjointes, échanges d'étudiants, etc.).
- appui au développement et à l'établissement de programmes académiques dans des universités de pays en développement.
- participation à des études de faisabilité pour des organisations internationales et pour des gouvernements de pays en développement.
- appui à des collaborations avec des centres de recherche de pays en développement dans le domaine des transferts de technologie.
- accueil et encadrement de stagiaires internationaux.
- participation à des missions d'identification de projet.
- les régions avec lesquelles l'Université du Québec entretient des relations de coopération sont, par ordre décroissant d'importance: l'Europe occidentale et l'Europe de l'Est, l'Afrique francophone, les Amériques et les Antilles, l'Asie et l'Océanie.

- le bureau de la coopération et du développement international de l'Université du Québec organise des colloques et séminaires pour la communauté universitaire du réseau de l'Université du Québec sur des thèmes à connotation internationale. Le bureau participe également aux activités concernant les étudiants étrangers inscrits dans les établissements de l'Université du Québec. Il est responsable des publications sur les activités internationales du réseau de l'Université du Québec.

Enfin, le bureau accueille chaque année plusieurs visiteurs et délégations universitaires et ministérielles étrangères.

- Le bureau de la coopération et du développement international produit annuellement un rapport d'activités sur la coopération et le développement international. Ce rapport connaît une large diffusion à l'étranger et au pays.

  En outre, le bureau est responsable d'une rubrique internationale mensuelle dans le magazine ***Réseau de l'Université du Québec*** et il prépare des articles pour des revues spécialisées et des journaux.

De façon générale, l'administration et la gestion des accords et contrats sont sous la responsabilité des établissements du réseau. Le bureau de la coopération et du développement international gère certains accords réseau de coopération et certains contrats de coopération impliquant soit des établissements du réseau soit le siège social.

Tous les contrats et accords de coopération revêtant un caractère institutionnel sont reçus par le bureau de la coopération et du développement international et ils sont présentés pour autorisation aux organismes statutaires de l'Université du Québec. Selon les cas, ils sont ensuite transmis pour information ou approbation au ministère de l'Éducation en vertu des législations gouvernementales québécoises en matière de coopération universitaire.

e) Budget

Le directeur, le cadre conseil et la secrétaire sont rémunérés à partir du budget de fonctionnement général de l'université.

En ce qui à trait au financement des projets de coopération internationale et d'aide au développement, ils sont généralement financés à partir des programmes de coopération internationale offerts à la communauté universitaire, principalement par des organismes gouvernementaux canadiens, québécois et étrangers ainsi que par des organismes internationaux qui offrent des subventions pour la réalisation de projets internationaux.

V Description des écoles ou instituts du campus qui ont un mandate international

Nil

VI Publications

Rapport annuel des activités de coopération et de développement international ainsi que des autres activités relatives à l'internationalisation.

Inventaire des accords de coopération internationale de l'Université du Québec.

Répertoire de programmes de bourses internationales pour les Canadiens et les ressortissants étrangers.

Publications d'articles et de nouvelles dans le magazine *Réseau* de l'Université du Québec (chronique mensuelle).

VII Contact et renseignements biographiques

M. Fernand Caron, PhD
Directeur
Bureau de la coopération et du développement international
Université du Québec
2875, boulevard Laurier
Sainte-Foy QC G1V 2M3
Téléphone : (418) 657-4378
Télécopieur : (418) 657-2132
E-mail : fernand_caron@uqss.uquebec.ca

Au cours des douze dernières années, dont dix dans le réseau de l'Université du Québec (École de technologie supérieure, Université du Québec à Trois-Rivières, siège social de l'Université du Québec) et deux à l'Association des universités et collèges du Canada (AUCC, Division internationale - Programmes de développement), Monsieur Caron a travaillé à la mise en place et/ou au renforcement d'infrastructures institutionnelles de coopération internationale. Il a participé activement à la réalisation de projets de coopération scientifique et d'aide au développement dans de nombreux pays. Il a produit en collaboration plusieurs documents dont, entre autres, des politiques institutionnelles en matière de coopération internationale et une politique cadre sur l'internationalisation de l'Université du Québec.

Auparavant, il a complété des études de doctorat à l'Université catholique de Louvain en Belgique et a oeuvré comme conseiller technique en Tunisie pour le bureau de l'aide extérieure du gouvernement canadien.

Université du Québec à Chicoutimi

I Tour d'horizon

Après vingt-cinq ans d'activités, l'Université du Québec à Chicoutimi a pu mesurer l'importance de participer aux circuits internationaux pour remplir son rôle et de favoriser ainsi le rapprochement entre ses activités l'internationales et ses programmes de formation et de recherche.

II Déclaration de principe sur la coopération internationale

Dans son schéma directeur 1995-2000, l'UQAC identifie comme défi majeuré : Dispenser aux étudiants une formation originale et novatrice qui répondent de hauts standards de qualité de manirère à ce qu'ils puissent bénéficier des connaissances, du savoir-faire et du savoir-être leur permettant de contribuer au devenir de la société; d'agir en citoyen responsable et de s'ouvrir à la dimension internationale. Pour ce faire, l'université doit actualiser ses programmes d'études et s'adapter aux courants mondiaux de manière à mieux répondre aux impératifs d'une société où le changement va devenir de plus en plus la règle. Dans cet esprit, l'UQAC se doit d'assurer à la fois, souplesse de ses interventions, la consolidation de ses partenariats existants et le développement de nouvelles alliances interdépartementales, interétablissements, interuniversitaires autant sur la scène québécoise qu'à l'étranger.

III Description du bureau de coopération internationale

a) Historique

Jusqu'à la fin de l'année 1994, la coopération internationale relevait du décanat des études avancées et de la recherche. Au début de l'année 1995, un poste de responsable de la coopération internationale a été crée et un responsable à demi-temps nommé.

b) Mandat

Le responsable du bureau de la coopération internationale s'est vu confier les mandats spécifiques suivants :

- de définir les orientations de l'université en matière d'action internationale, de voir leur respect et d'en assurer la promotion, tant à l'interne qu'à l'externe;
- d'analyser les propositions de projets ou d'accords de coopération internationale et de fournir les avis requis pour fin d'approbation et de leur réalisation (notamment en matière de financement);

- d'assurer la coordination et l'animation des actions internationales de l'université ainsi que le support qu'elles requirent;
- d'établir et de maintenir la liaison avec les organismes pourvoyeurs de fonds dans le domaine de l'action internationale; et
- d'accomplir tout autre tâche que lui confie le vice-recteur à l'enseignement et à la recherche en matière d'action internationale.

c) Structures administratives

Le bureau de la coopération internationale apparait maintenant comme une entité administrative distincte sous la responsabilité directe du vice-recteur à l'enseignement et à la recherche. Le responsable du bureau agit aussi comme ALI. Une secrétaire à demi-temps est rattaché au poste. Un comité consultatif de coordination et de développement international composé de 11 membres fait la liaison entre le bureau et les départements. Ce comité a pour but : de définir les politiques en matière de coopération internationale, d'élaborer des programmes et des activités à caractère international, de veiller une répartition équitable du budget et de véhiculer l'information pertinente auprès des professeurs de l'université.

d) Interaction avec d'autres services de l'université

Le bureau de la coopération internationale se doit de travailler en étroite collaboration avec le décanat des études avancées et de la recherche et avec le service aux étudiants qui accueille les étudiants étrangers. Au département des sciences économiques et administratives un professeur agit comme responsable de la coopération internationale, engagé à demi-temps. Ce professeur est membre du comité de coordination.

IV Activité du bureau de coopération internationale

a) Conception de stratgies et de politiques pour la coopération internationale

L'université élabore des politiques concernant les procédures relatives à la réalisation de projets de coopération et développement international, aux contrats et commandites de recherche, etc. qui balisent la gestion des projets par les exécutants.

b) Occasions d'échanges étudiants

Il existe des accords d'échanges formels d'étudiants entre l'UQAC et l'université de Las Americas (Mexique) et l'Université d'État Do Ceara (Brésil).

c) Négociation

La négociation des contrats est la responsabilité première du promoteur qui agit de concert avec le responsable du bureau. Dépendant de la valeur du contrat, les approbations suivantes sont requises :

a) de 50 000 $: approbation du vice-recteur à l'enseignement et à la recherche;
b) de 50 001 à 100 000 $: approbation du vice-recteur à l'enseignement et à la recherche et du recteur;
c) de 100 001 à 250 000 $: approbation du comité exécutif;
d) de 250 001 à 1 000 000 $: approbation du conseil d'administration;
e) plus de 1 000 000 $: approbation de l'Assemblées des gouverneurs.

d) Administration et gestion des projets

Les projets sont gérés par les exécutants qui informent l'ALI de l'état d'avancement des travaux sous forme de rapport. Les projets les plus importants sont énumerés ci-dessous :

Cameroun - privatisation d'entreprises
Tchad - renforcer les ressources humaines et l'infrastructure technologique
Mexique - échanges bilatéraux d'étudiants
Haiti - initie par la réalisation d'une mission exploratoire qui a permis de dégager certaines priorités en vue d'une intervention efficace pour la création de PME.
Chine - recherche scientifique

Projet de valorisation des matières végétales en Afrique ayant pour but de créer des entreprises et de générer des revenus pour les populations les plus démunies des pays les plus pauvres. Quinze pays africains sont impliqués ayant chacun un partenaire canadien. Financement provient du CRDI.

Poursuite de l'université d'été avec l'Université des sciences et technologie de Lille qui a pris la forme d'un mois de formation continue en développement durable au SLSJ et dans la région du Nord-du-Port-de-Calais impliquant 15 étudiants français et 15 étudiants québécois. Financement partiel par l'Office franco-québécois pour la jeunesse.

Projet en hydrogomécanique impliquant l'UQAC, l'Université de Sherbrooke et l'Université de Bordeaux et le bureau de la recherche géologique et minière.

e) Budget

Le budget du bureau de coopération est généré même les contrats et commandites selon une règle de répartition approuvée par le conseil d'administration de l'UQAC.

V Descriptions des écoles ou instituts du campus qui ont un mandat international

L'école de langue française et de culture québécoise, directeur : Damien Ferland - Tél : (418) 545-2228

VI Publications

Nil.

VII Contact et renseignements bibliographiques

M. Gérard Woussen
Responsable de la coopération internationale
Université du Québec à Chicoutimi
555, boulevard de l'Université
Chicoutimi QC G7H 2B1
Tél : (418) 545-5212
Téléc : (418) 545-5012
E.mail : ali_ilo@uqac.uquebec.ca.

Aucune note biographique donnée.

Université du Québec à Hull

I Tour d'horizon

L'Université du Québec à Hull a dans le passé réalisé divers projets de développement communautaire en Afrique francophone et en Amérique latine. L'année 1995-96 en sera une de révision de ses orientations pour le futur. On peut déjà prévoir qu'une place importante sera faite aux échanges étudiants ainsi qu'aux projets conjoints de formation et de recherche avec des universités étrangères.

II Déclaration de principe sur la coopération internationale

Nil

III Description du bureau de coopération internationale

a) Historique

Dans le passé, les dossiers iternationnaux relevaient du doyen des études avancées. Depuis l'été 1995, ils sont sous la responsabilité du Bureau de liaison Université-Milieu (BLUM), dont c'est l'un des cinq mandats. Un comité conseil devrait être mis sur pied au cours de l'année.

b) Mandat

Le bureau est responsable de proposer à l'université les orientations en matière de coopération internationale. Il en définit les politiques, assure la coordination des dossiers et projets, et voit au développement du domaine dans l'institution.

c) Structures administratives

- Le bureau relève du vice-recteur à l'enseignement et à la recherche. Son directeur assume également d'autres mandats.
- Le directeur du bureau est l'agent de liaison internationale.
- Le bureau compte deux employés réguliers, une commis sénior et une professionnelle dont les projets internationaux occupent environ 10% du temps. Du personnel surnuméraire est embauché au besoin pour des projets spécifiques.

d) Interaction avec d'autres services de l'université

Le service aux étudiants assure l'accueil et l'orientation des étudiants étrangers et la collaboration avec le Bureau de liaison Université-Milieu est informelle. Les équipes de professeurs impliqués dans des projets en assurent la coordination et la responsabilité fonctionnelle, sous la supervision du bureau.

IV Activités du bureau de coopération internationale

a) Conception de stratégies et de politiques pour la coopération internationale

L'université revoit présentement ses orientations dans le domaine de l'international, et il est à prévoir que dans le futur, le bureau initie des activités visant à susciter des débats sur les questions internationales et pour accroître la sensibilité de la communauté universitaire aux dimensions internationales.

b) Occasions d'échanges d'étudiants

Des projets seront mis en branle au début de 1996. Il existe une entente de réciprocité dans le domaine de l'administration des affaires avec le CESEM Méditerranée (France). Ces dernières années, trois groupes d'étudiants en travail social ont fait un stage d'intervention communautaire en Amérique du sud.

c) Négociation

Les contrats et ententes sont négociés avec le directeur du Bureau de liaison Université-Milieu, qui les soumets pour approbation au vice-recteur à l'enseignement et à la recherche. Les contrats sont autorisés par le comité exécutif et signés par le recteur.

d) Administration et gestion des projets

Les projets sont sous la responsabilité administrative du directeur du bureau. La coordination fonctionnelle des projets est assumée par un professeur, spécifiquement désigné pour chaque projet, sous la supervision du directeur du bureau, qui est aussi l'agent de liaison internationale.

Inventaire sommaire des activités actuelles :

Brésil - études avancées
Costa-Rica - études avancées
Bénin - activités universitaires en économie

Gamme d'activités dont le bureau est responsable : projets de développement, accords entre institutions, échanges d'étudiants, enseignement dispensé à l'étranger.

e) Budget

Les activités internationales doivent s'autofinancer. Le financement actuel provient principalement de l'ACDI.

V Description des écoles ou instituts du campus qui ont un mandat international

Aucune

VI Publications

Aucune présentement

VII Contact et renseignements biographiques

M. Pierre Collerette, PhD
Directeur
Bureau de liaison Université-Milieu
Université du Québec à Hull
C.P. 1250, Succ. B
Hull QC J8X 3X7
Téléphone : (819) 773-1806
Télécopieur : (819) 773-1808
Internet : pierre collerette@uqah.uquebec.ca

Diplômé en psychologie (M.Ps.) de l'Université de Sherbrooke et en science de l'information et de la communication de l'Université Paul Valéry (PhD), Pierre Collerette est à l'Université du Québec à Hull depuis 1980. Il y a été professeur, directeur du département des sciences humaines, et directeur du Centre de la Petite et Moyenne Entreprise.

Ses principaux champs d'intérêt sont le changement organisationnel, les phénomènes de pouvoir dans les organisations et les problèmes de mutation des organisations contemporaines. Il a publié des ouvrages, des chapitres de volumes, des articles et des vidéos dans ces domaines, dont un vidéo tourné en Afrique francophone.

Université du Québec à Montréal

I Tour d'horizon

Nil

II Déclaration de principe sur la coopération internationale

Une version révisée de la politique institutionnelle de coopération internationale a été adoptée par le conseil d'administration de l'UQAM, en février 1991.

Les principes qui ont guidé l'élaboration de cette politique de coopération internationale à l'UQAM sont les suivants :

- maintenir le droit d'initiative des personnes impliquées;
- favoriser les interventions conformes aux axes de développement de l'UQAM et à sa mission propre;
- permettre un développement équilibré des divers types d'activités de coopération;
- voir à ce que les différents secteurs de l'université soient invités à participer à des activités de coopération; et
- mettre en place des conditions générales associées à l'internationalisation des activités de formation, de recherche et de service à la collectivité.

III Description du bureau de coopération internationale

a) Historique

Le bureau de la coopération internationale de l'UQAM est sous la responsabilité du directeur qui reçoit l'appui du Comité d'orientation et d'aide financière à la coopération internationale (COAFCI), composé de professeurs et d'administrateurs, pour toutes les questions d'orientation et de soutien aux projets internationaux.

Il existe également à l'UQAM un service d'accueil aux étudiants étrangers rattaché aux services communautaires.

En 1979, le conseil d'administration de l'UQAM adoptait la première politique de coopération internationale de l'établissement. L'application de cette politique relevait du bureau du doyen des études avancées et de la recherche, et le suivi des dossiers était assuré par le doyen adjoint.

Afin d'assurer un soutien adéquat à la gestion et au développement de la coopération, l'UQAM a créé un bureau de la coopération internationale en janvier 1988.

b) Mandat

Le bureau de coopération internationale a pour mandat formel de :

- diffuser l'information pertinente aux politiques et aux programmes de coopération auprès de la communauté universitaire;
- faciliter l'émergence, le développement, le suivi des projets de coopération et en assurer la gestion;
- gérer l'ensemble des programmes internes de coopération internationale;
- établir des liens étroits avec les services internes, notamment le service d'accueil aux étudiants étrangers et le bureau de liaison avec les entreprises;
- entretenir des relations suivies avec des organismes gouvernementaux ou internationaux responsables de la coopération;
- assister le recteur, le vice-rectorat à l'enseignement et à la recherche et plus largement la direction de l'UQAM dans ses fonctions de représentation de l'université dans un contexte international; et
- assurer l'orientation et la mise en place des conditions permettant une internationalisation croissante des activités de formation, recherche et services à la collectivité.

c) Structures administratives

Le bureau de coopération internationale de l'UQAM est rattaché à la vice-rectrice à l'enseignement et à la recherche.

La responsabilité du bureau de coopération internationale est assumée par M. Jean-Pierre Lemasson, directeur du bureau de la coopération internationale et qui agit à titre d'agent de liaison internationale. À ce titre, le bureau participe au comité de régie du vice-rectorat et est impliqué dans toutes les politiques institutionnelles d'ordre académique.

La gestion de la coopération internationale est sous la responsabilité des attachés d'administration à la coopération internationale.

d) Interaction avec d'autres services de l'université

Aucune affiliation formelle avec d'autres bureaux de coopération n'existe actuellement. Le bureau est membre du Comité de coopération internationale de l'UQ et du sous-comité des relations internationales de la CREPUQ.

Le bureau est par ailleurs membre ex officio des divers centres de l'UQAM à vocation internationale (ex: le Cifort ...).

IV Activité du bureau de coopération internationale

a) Conception de stratégies et de politiques pour la coopération internationale

Nil

b) Occasions d'échanges d'étudiants

Nil

c) Négociation

Les projets de coopération internationale sont, pour la plupart, l'initiative des professeurs-chercheurs de l'UQAM. Cependant, l'agent de liaison internationale, en étroite collaboration avec les professeurs, négocie au nom de l'institution les termes du contrat ou de l'entente. Lorsque les termes du contrat sont fixés, ils sont examinés par le directeur du Service des affaires juridiques. Finalement, le contrat est soumis pour ratification au conseil d'administration de l'UQAM.

d) Administration et gestion des projets

La responsabilité budgétaire des contrats est confiée au bureau de la coopération internationale qui travaille en collaboration avec les services financiers de l'UQAM.

Il existe à l'UQAM des activités de coopération diversifiées telles que :

- des activités dans le cadre des projets intégrés de coopération avec la France, la Belgique et les États-Unis: recherche conjointe, échange d'étudiants et de professeurs, publications conjointes;
- des activités dans le cadre des programmes fédéraux de coopération: recherche conjointe, échange de professeurs;
- des contrats de coopération avec des pays en voie de développement: renforcement institutionnel, formation de formateurs, assistance technique;

- des ententes avec des universités étrangères; et

- des activités de développement de la coopération par l'intermédiaire du programme d'aide financière à la coopération.

L'UQAM entretient des liens importants avec: l'Afrique francophone et l'Europe centrale (France, Belgique); avec l'Amérique du Sud, l'Amérique du Nord (Mexique), les États et l'Asie; des liens de moindre importance avec l'Afrique anglophone, l'Amérique centrale, les Caraïbes, l'Asie et Pacifique, l'Europe occidentale.

Le bureau soutient l'internationalisation de la formation et de la recherche en participant à des comités internes.

e) Budget

Le financement des activités de coopération est assuré en grande partie par les programmes de coopération offerts à la communauté universitaire, principalement par des organismes gouvernementaux. Les projets d'aide au développement sont, pour la plupart, financés par l'ACDI et le CRDI. Les projets de coopération scientifique (pays industrialisés) reçoivent l'aide financière d'organismes tels, le CRSNG, le CRSH, des ministères des Affaires internationales et des Affaires extérieures. Des projets multilatéraux sont financés par l'AUPELF et l'ACCT.

Le bureau de coopération dispose d'un modeste budget pour financer les activités prévues dans le cadre de la nouvelle politique, tels les programmes des professeurs et conférenciers invités, les jumelages départementaux, d'unités de recherche et les jumelages institutionnels, le soutien aux activités des réseaux et thématiques ainsi que les missions exploratoires.

V Description des écoles ou instituts du campus qui ont un mandat international

Nil

VI Publications

Au moins quatre fois par année, le bureau publie *UQAM-International* qui a la fonction d'un bulletin pour la communauté universitaire interne.

Chaque année, le bureau de la coopération internationale publie son rapport.

VII Contact et renseignements biographiques

M. Jean-Pierre Lemasson
Agent de liaison internationale
Directeur du bureau de la coopération internationale
Université du Québec à Montréal
C.P. 8888, succursale "A"
Montréal QC H3C 3P8
Téléphone : (514) 987-7969
Télécopieur : (514) 987-6506

Aucune note biogrpahique donnée.

Université du Québec à Rimouski

I Tour d'horizon

L'Université du Québec à Rimouski (UQAR) est un établissement à vocation générale intégré au vaste réseau de l'Université du Québec. Avec ses bureaux régionaux, c'est l'établissement le plus décentralisé parmi ceux du réseau universitaire québécois.

L'UQAR affirme son caractère distinctif par le regroupement de plusieurs activités d'enseignement et de recherche autour de thèmes de développement prenant leurs racines dans le milieu : les sciences de la mer, le développement régional, la gestion des ressources et l'éthique. On y dispense des programmes de premier cycle en gestion, en éducation, en sciences pures, en sciences humaines et en sciences religieuses. Au niveau des deuxième et troisième cycles, les programmes explorent l'océanographie (2^e cycle et 3^e cycles), le développement régional (2^e cycle et 3^e cycles), l'éthique, l'éducation (2^e cycle et 3^e cycles), les études littéraires, la gestion de projet, la gestion des ressources maritimes et la gestion de la faune.

Parmi les universités du réseau de l'Université du Québec, l'UQAR se distingue par le fait qu'elle attire un pourcentage élevé d'étudiantes et d'étudiants étrangers au deuxième et au troisième cycles dont des étudiantes et étudiants mexicains.

II Déclaration de principe sur la coopération internationale

Nil

III Description du bureau de coopération internationale

a) Historique

Nil

b) Mandat

Nil

c) Structures administratives

Nil

d) Interaction avec d'autres services de l'université

L'université s'intéresse envers la coopération avec le Mexique, à l'intérieur des thèmes de développement de l'UQAR associés aux sciences de la mer, au développement régional, à la gestion des ressources et à l'éthique. Un dossier de demande d'accréditation des programmes d'océanographie a été soumis auprès du Consejo Nacional de Ciencia Y Technologia du Mexique en juin 1995.

IV Activité du bureau de coopération internationale

a) Conception de stratégies et de politiques pour la coopération internationale

Nil

b) Occasions d'échanges d'étudiants

Nil

c) Négociation

Nil

d) Administration et gestion des projets

L'université travaille dans le domaine du développement international dans les régions et pays suivants :

Afrique francophone
l'Egypte
l'Indonesie
et le Brésil.

L'université a également des échanges institutionnels avec les pays suivants :

la Bulgarie
la France
les États-Unies
la Belgique
et le Brésil.

V Description des écoles ou instituts du campus qui ont un mandat international

Nil

VI Publications

Nil

VII Contact et renseignements biographiques

Université du Québec à Rimouski (UQAR)
300 allée des Ursulines
Rimouski QC G5L 3A1
Tél : (418) 723-1986
Télécopieur : (418) 724-1525

Personnes-ressources

Madame Hélène Tremblay
Vice-rectrice à l'enseignement et à la recherche
Tél : (418) 724-1412
Télécopieur : (418) 724-1525

Monsieur Pierre Couture
Doyen des études avancées et de la recherche
Tél : (418) 724-1540
Télécopieur : (418) 724-1525

Université du Québec à Trois-Rivierès

I Tour d'horizon

La communauté universitaire est invitée à promouvoir et à réaliser l'internationalisation de l'université, afin de répondre aux défis que sous-tend sa participation au développement international.

Pour ce faire, l'université doit poursuivre quatre grands objectifs :

- accélérer son ouverture aux activités internationales et aux mouvements qui affectent le monde, en formant ses étudiants à la vie internationale;
- valoriser et accroître sa participation à l'effort international de développement des connaissances scientifiques;
- réaffirmer, dans un cadre mieux ciblé et adapté aux exigences de la vie universitaire, sa volonté de maintenir son partenariat avec les pays en développement;
- favoriser une attitude « pro-active » de la communauté universitaire en vue de l'internationalisation de l'université.

II Déclaration de principe sur la coopération internationale

Grâce à ses expériences passées de coopération internationale et de partenariat avec les pays en développement, l'Université du Québec à Trois-Rivières a maintenant une meilleure connaissance de ses besoins, de ses particularités et de ses contributions possibles en ce domaine à la lumière des défis contemporains de l'internationalisation. Son objectif est de faire de la coopération internationale un outil efficace de développement, de transfert de connaissances et d'acquisition d'expertise, qui soit également cohérent avec sa propre réalité et ses défis propres de développement.

L'université affirme son intention de continuer à participer à l'effort de développement international, mais en définissant un cadre d'intervention plus précis dans la limite de ses moyens et le respect de sa nature. Ses objectifs spécifiques sont les suivants :

- maintenir une participation active, mais ciblée, au développement des pays;
- développer une ouverture et une sensibilité aux expériences des pays en développement en matière de culture, de formation, de développement régional et de transfert de technologie.

Une première politique de coopération internationale a été adoptée en 1985.

Une nouvelle politique de coopération internationale a été adoptée par le conseil d'administration de l'université en décembre 1991.

III Description du bureau de coopération internationale

a) Historique

Le Bureau de liaison Université-Milieu est responsable de relations de l'université avec le milieu ainsi que de la coopération et du développement international.

Le Bureau de la coopération et du développement international a été créé en 1984, et s'est transformé en Bureau de liaison Université-Milieu en 1988.

b) Mandat

Le Mandat du Bureau de liaison Université-Milieu implique les fonctions suivantes :

- établir des relations avec les organismes nationaux et internationaux impliqués dans la réalisation d'activités de coopération internationale, de même que préparer, coordonner et évaluer les projets de coopération;
- préparer des projets de dossiers institutionnels (avis, rapports, politiques, etc.)
- participer à la coordination des contributions aux dossiers institutionnels des autres bureaux et ce, dans le respect de leur juridiction;
- procéder à la cueillette d'informations relatives aux courants et tendances découlant du contexte dans lequel l'université évolue;
- mettre en application la politique institutionnelle de coopération avec l'extérieur;
- assurer les relations avec les décanats, les départements, les centres de recherche et les modules pour la réalisation des projets de coopération internationale (accueil et encadrement d'étudiants, organisation du séjour des visiteurs);
- effectuer la gestion budgétaire des projets de coopération internationale;
- dresser un bilan annuel des activités de coopération internationale.

c) Structures administratives

Le Bureau de liaison Université-Milieu et son directeur relèvent du vice-recteur à l'enseignement et à la recherche.

Une secrétaire de direction travaille au sein de l'unité.

D'autres personnes (professeurs, professionnels du service des finances) et d'autres unités administratives (service aux étudiants, décanat des études avancées et de la recherche, service juridique, vice-rectorat à l'enseignement et à la recherche) oeuvrent également dans le domaine de la coopération internationale.

Une sous-commission aux affaires internationales relevant de la Commission des études (v. politique 1991) assure l'orientation de la politique du bureau, ou approuve les projets.

d) Interaction avec d'autres services de l'université

Le bureau est en contact avec les secteurs suivants :

- les décanats;
- les départements;
- les centres et groupes de recherche, les laboratoires départementaux;
- le service aux étudiants;
- le service juridique;
- le service des finances;
- le service des relations publiques;
- le registrariat;
- le service de l'audio-visuel, etc.

IV Activité du bureau de coopération internationale

a) Conception de stratégies et de politiques pour la coopération internationale

Une gamme diversifiée de services et de moyens existe déjà à l'université dans le but de favoriser et d'appuyer la vie internationale; que l'on pense seulement aux services d'accueil et d'encadrement des étudiants et des ressortissants d'autres pays, au support à l'organisation de colloques internationaux, au fonctionnement de comités départementaux pour la réalisation de projets internationaux, ainsi qu'à l'action du Bureau de liaison Université-Milieu qui établit les liaisons nécessaires au sein de la communauté universitaire et auprès des agents de coopération extérieurs.

Le maintien et, si possible, le développement de ces moyens sont des conditions essentielles en vue de l'atteinte des objectifs de la politique institutionnelle de coopération internationale. Mais, on a pu le constater, l'activité internationale à l'université se déploie maintenant dans de multiples réseaux d'action, en relation avec d'autres partenaires régionaux, nationaux et internationaux, et elle doit s'imbriquer dans les programmes d'études et de recherche de l'établissement. De plus, les termes dans lesquels se pose aujourd'hui le défi de l'internationalisation de l'université exigent que les membres de la communauté universitaire se concertent et abordent collectivement les objectifs fixés.

Pour cette raison, il importe d'être particulièrement attentif à la cohérence d'action des unités et des personnes et de convenir de lieux et de mécanismes dédiés à une approche collective et concertée de la vie internationale.

b) Occasion d'échanges d'étudiants

L'université affirme nettement son intention d'assurer une formation suffisante à ses futurs diplômés, afin qu'ils puissent prendre le virage international et, en conséquence, en fait une orientation dont il faudra tenir compte dans le contenu des programmes de formation. Ainsi formule-t-elle les objectifs spécifiques suivants :

- assurer une dimension internationale à la formation des étudiants;
- assurer à ses étudiants québécois la possibilité d'étudier à l'étranger.

L'université a actuellement plus de 50 accords de coopération scientifique avec des universités à travers le monde.

c) Négociation

Le directeur du Bureau de liaison Université-Milieu est responsable de la négociation des contrats.

Le recteur, le vice-recteur et secrétaire général signent les contrats au nom de l'université, après leur approbation par les organismes concernés.

d) Administration et gestion des projets

Le directeur du bureau et le professeur impliqué dans le projet (chef de projet) sont tous deux responsables de sa réalisation.

Le directeur du bureau assure la coordination et la gestion du contrat pour l'accord.

L'Université du Québec à Trois-Rivières est impliquée dans les projets suivants :

- Renforcement institutionnel
- Projets de développement international et aide technique
- Accords internationaux entre universités
- Échange de professeurs et d'étudiants
- Recherche conjointe
- Internationalisation des programmes d'études
- Contrats internationaux

Les régions avec lesquelles l'Université du Québec à Trois-Rivières travaille sont les suivantes, par ordre décroissant d'importance : Afrique francophone, Amérique du Sud et Mexique, Asie, Europe centrale et occidentale, Asie et Pacifique, États-Unis, et l'Europe orientale.

Le bureau collabore à diverses activités :

- programme d'études
- accueil des étudiants étrangers
- études à l'étranger d'étudiants canadiens
- activités culturelles et multi-ethniques

Le bureau collabore également dans le cadre de conférences données dans des organismes publics; il constitue lui-même un centre d'information auprès des associations multi-ethniques.

e) Budget

Les projets de coopération et d'aide au développement doivent, pour être approuvés et mis en oeuvre par l'université et ses unités, comporter une garantie de financement autonome externe auprès des organismes agissant dans la matière. Le financement des projets permet à l'institution de couvrir les divers frais généraux et indirects qu'elle encoure dans la réalisation de ces projets.

Le financement de l'ensemble des activités internationales est assuré principalement par les organismes gouvernementaux dans le cadre des programmes de coopération et de développement dont les principaux sont : l'ACDI, la Banque Mondiale, la Banque Africaine de développement, la Banque interaméricaine de développement, le CRDI, l'AUPELF, l'AUCC, le CRSNG, les CRSHC, le Fonds de la recherche en santé du Québec, le Fonds pour la formation de chercheurs et l'aide à la recherche et les principaux Ministères du Gouvernement du Québec.

V Description des écoles ou instituts du campus qui ont un mandat international

Département des sciences de la gestion et d'économie, directeur : Professeur Bernard Vermot-Desroches, Téléphone : (819) 376-5082

Département des sciences de l'éducation, directeur : Professeur Blaise Balmer, Téléphone : (819) 376-5093

Département de chimie-biologie, directeur : Professeur Alain Maire, Téléphone : (819) 376-5054

Département de mathématiques et d'informatique, directeur : Professeur Ky-Toan Nguyen, Téléphone : (819) 376-5126

Centre de recherche en pâtes et papiers, directeur : Professeur Henri-Claude Lavallée, Téléphone : (819) 376-5075

Département d'ingénierie, directeur: Professeur Jacques R. Parent, Téléphone : (819) 376-5069

Département des sciences humaines, directeur : Professeur Normand Brouillette, Téléphone : (819) 376-5097

Institut de recherche sur l'hydrogène, directeur : Professeur Tapan K. Bose, Téléphone : (819) 376-5108

École internationale de français, directeur : Linda de Serres, Téléphone: (819) 376-5124

VI Publications

On publie des répertoires et un rapport annuel et l'on utilise le système d'information électronique sur le campus pour diffuser de l'information internationale.

VII Contact et renseignements biographiques

M. André Quirion, PhD
Directeur
Bureau de liaison Université-Milieu
Université du Québec à Trois-Rivières
Case postale 500
Trois-Rivières QC G9A 5H7
Téléphone : (819) 376-5001
Télécopieur : (819) 376-5167
Courrier électronique : therese_bettez@uqtr.uquebec.ca

Aucune note biographique donnée.

Université du Québec - École de technologie supérieure

I Tour d'horizon

Le *Plan de développement 1995-2000* de l'École de technologie supérieure (ETS) prévoit intensifier la croissance des activités internationales actuelles, multiplier les interactions entre les diverses activités afin d'en accroître les retombées, stimuler l'intégration progressive de perspectives et d'apprentissages internationaux dans les programmes d'études, renforcer le caractère international de la recherche et établir des priorités dans le choix et la réalisation des activités de coopération scientifique et d'aide au développement.

II Déclaration de principe sur la coopération internationale

Dans le cadre de sa mission d'enseignement universitaire et de recherche en génie d'application et en technologie visant le développement technologique et économique du Québec, l'ETS souscrit pleinement aux principes, aux orientations et aux conditions de développement contenus dans la *Politique cadre d'internationalisation de l'Université du Québec* (adoptée par l'Assemblée des gouverneurs de l'Université du Québec à sa réunion du 3 novembre 1993).

III Description du bureau de la coopération internationale

a) Historique

Une infrastructure responsable de la coopération internationale a été mise en place à l'ETS en 1989. Les secteurs d'activités du bureau ont évolué au cours des dernières années (***voir IV,d)***).

b) Mandat

Il consiste à mettre à contribution les domaines de compétence de l'ETS en tenant compte de ses orientations de développement institutionnel, de même qu'à accroître les retombées de ses activités internationales en les intégrant mieux les unes aux autres ainsi qu'à l'ensemble des autres activités.

c) Structures administratives

La responsabilité de la coopération internationale de l'ETS est assumée par un cadre (mi-temps) qui relève du directeur général; il est assisté par une secrétaire (mi-temps). Le responsable de la coopération internationale est aussi l'agent de liaison internationale.

d) Interaction avec d'autres services de l'université

Le Décanat des études avancées et de la recherche coordonne les activités internationales appuyées financièrement par les organismes subventionnaires de la recherche. Le service aux étudiants reçoit et diffuse les informations relatives aux bourses d'études, procède à l'accueil et à l'encadrement des étudiants étrangers, met de l'avant des activités de sensibilisation au développement international. Le service des finances assure le suivi des budgets contractuels.

IV Activité du bureau de la coopération internationale

a) Conception de stratégies et de politiques pour la coopération internationale

L'ETS comme membre du réseau de l'Université du Québec a participé activement à l'élaboration de la politique cadre de l'internationalisation. A l'interne, un document de consultation sur les éléments d'une politique propre à l'ETS alimentera le débat sur l'internationalisation de l'institution.

b) Occasions d'échanges d'étudiants

En collaboration avec le service aux étudiants, des occasions d'échanges d'étudiants ont été initiées au cours des dernières années. A titre d'exemple, un programme de formation internationale bidiplomante en génie de la production automatisée permet à des étudiants français et de l'ETS d'obtenir, au terme de leurs études universitaires, deux diplômes d'ingénieur reconnus en France et au Canada; le cheminement académique fait alterner annuellement les études et les stages en entreprise en France et au Québec. De plus, une initiative prise par les étudiants et appuyée par l'école, le Programme de regroupement étudiant pour la coopération internationale (PRECI), fournit aux étudiants l'occasion de réaliser un stage à l'étranger dans le cadre de leur programme d'études.

c) Négociation

La négociation d'un contrat ou d'un accord relève du responsable du bureau de la coopération internationale; elle se fait en collaboration étroite avec les personnes ressources les plus concernées. Cette négociation tient compte des procédures opérationnelles dont l'ÉTS dispose pour l'administration de ses services externes. Le contrat négocié doit être approuvé par le conseil d'administration de l'école. Ce sont le directeur général et le secrétaire général de l'école qui procèdent à la signature des contrats.

d) Administration et gestion des projets

L'administration et la gestion des projets relèvent d'abord du responsable de la coopération internationale, mais ces fonctions peuvent être partagées en raison de la nature des travaux à exécuter.

Les principaux secteurs d'activités pour lesquels le responsable de la coopération internationale joue un rôle de coordination, de supervision ou de contrôle sont les suivants: les actions relatives à l'internationalisation des formations et de la recherche, les activités reliées à la coopération scientifique et à l'aide au développement, l'appui à l'information, au démarchage, à la promotion, etc.

e) Budget

Le bureau de la coopération internationale bénéficie d'un financement venant du budget général de fonctionnement de l'école, mais un objectif d'autofinancement est poursuivi.

V Description des écoles ou instituts du campus qui ont un mandat international

Ne s'applique pas

VI Publications

Articles, nouvelles et communiqués publiés dans le journal interne de l'ETS - *EchoTech*.

VII Contact et renseignements biographiques

M. Fernand Caron, PhD
Agent de liaison internationale
Responsable de la coopération internationale
École de technologie supérieure
4750, avenue Henri-Julien
Montréal QC H2T 2C8
Téléphone : (514) 289-8810
Télécopieur : (514) 289-8950

Au cours des douze dernières années, dont dix dans le réseau de l'Université du Québec (École de technologie supérieure, Université du Québec à Trois-Rivières, siège social de l'Université du Québec) et deux à l'Association des universités et collèges du Canada (AUCC, Division internationale - Programmes de développement), Monsieur Caron a travaillé à la mise en place et/ou au renforcement d'infrastructures institutionnelles de coopération internationale. Il a participé activement à la réalisation de projets de coopération scientifique et d'aide au développement dans de nombreux pays.

Auparavant, il a complété des études de doctorat à l'Université catholique de Louvain en Belgique et a oeuvré comme conseiller technique en Tunisie pour le bureau de l'aide extérieure du gouvernement canadien.

Université du Québec - Télé-université

I Tour d'horizon

Nil

II Déclaration de principe sur la coopération internationale

L'énoncé de mission de la Télé-université en matière de coopération internationale se retrouve dans la politique adoptée en 1984. Dans cet énoncé, la Télé-université envisage quatre finalités: participer au développement de solutions nouvelles pour favoriser un meilleur accès à l'éducation dans le monde; participer au développement des connaissances; contribuer au développement des pays; favoriser une ouverture du milieu québécois sur le monde et ses réalités.

L'action du bureau de coopération nationale et internationale (B.C.N.I.) s'appuie sur sept principes fondamentaux qui tiennent compte d'une part de la situation au niveau national et international, et d'autre part des caractéristiques de la Télé-université, principes acceptés dans le rapport annuel du bureau de coopération extérieure de 1985.

Premier principe : Toute action ponctuelle doit s'inscrire dans une vision globale qui garantisse la continuité du développement que nous souhaitons réaliser en coopération.

Deuxième principe : la coopération internationale doit s'appuyer sur la coopération nationale. L'arrimage avec les établissements et les réseaux actuels et la mise en place de réseaux pancanadiens sont donc nécessaires si on veut assurer l'accès, aux pays coopérants, à des ressources et des savoirs variés. Les projets doivent donc se réaliser dans un esprit de collaboration et non pas de compétition.

Troisième principe : le bureau doit adopter une approche réaliste, sensible au contexte des restrictions budgétaires actuelles et de la rareté des ressources humaines.

Quatrième principe : le bureau doit utiliser des moyens qui facilitent le partage des savoirs tout en respectant l'autonomie de chacun des établissements et des pays tout autant que des étudiants. A ce chapitre, l'intégration des modèles pédagogiques et médiatiques est cruciale.

Cinquième principe : l'action du Bureau du coopération extérieure doit s'inscrire dans un système qui prend d'abord et avant tout en considération les attentes et les besoins des institutions des pays coopérants. Sans bénéfices réciproques et mutuels, il est difficile d'envisager des collaborations fructueuses à long terme.

Sixième principe : compte tenu de la variété et de la complexité des attentes et des besoins des divers pays coopérants, le développement international doit reposer sur la multidisciplinarité et l'interdisciplinarité dans un esprit d'ouverture, de tolérance et d'échange.

Septième principe : pour éviter le "néocolonialisme" de l'information dans le transfert technologique, il est essentiel d'assurer à chacun des coopérants la réappropriation des technologies de communication en se mettant ensemble, et la réhumanisation de ces technologies en rétablissant le rapport homme-machine-homme par l'interactivité en temps réel.

III Description du bureau de coopération internationale

a) Historique

La création du bureau de coopération extérieure de la Télé-université remonte à mars 1985, à l'occasion d'un réaménagement structurel de l'institution. Le bureau se voyait alors confier la promotion, le développement et l'entretien d'activités de coopération internationale. Depuis novembre 1993, le bureau est identifié "Bureau de coopération nationale et internationale".

b) Mandat

Le bureau de coopération nationale et internationale a reçu comme mandat principal d'accélérer l'ouverture sur le savoir national et international et d'en actualiser l'échange avec celui de la Télé-université, autant en matière de contenus que de savoir-faire dans l'enseignement à distance. Deux grands champs d'intervention lui ont été alors désignés: la coopération nationale et la coopération internationale.

c) Structures administratives

La Télé-université a assigné un directeur sous l'autorité de la direction générale. Il est assisté dans ses fonctions par une coordonnatrice de projets, une secrétaire, et une agente de bureau.

d) Interaction avec d'autres services de l'université

La Télé-université, par son bureau de coopération nationale et internationale, est appelée à travailler en étroite collaboration avec diverses institutions, autant au niveau des contenus que du développement de modèles de coopération.

IV Activité du bureau de coopération internationale

a) Conception de stratégies et de politiques pour la coopération internationale

Nil

b) Occasions d'échanges d'étudiants

Nil

c) Négociation

Les propositions de coopération internationale revêtant un caractère institutionnel sont généralement traitées par la direction du bureau de coopération nationale et internationale de la Télé-université. C'est le directeur du bureau qui négocie, au nom de l'institution, les termes du contrat ou de l'entente. Une fois les termes du contrat déterminés, le projet de coopération est soumis pour ratification au conseil d'administration de la Télé-université et signé par le directeur général et, selon le type de contrat, pour autorisation par le conseil des ministres du gouvernement du Québec en vertu de l'article 21 de la Loi sur le ministère des Affaires intergouvernementales du Québec.

d) Administration et gestion des projets

L'administration du B.C.N.I. est sous la responsabilité du directeur du bureau, en étroite collaboration avec les différents services de la Télé-université et des autres institutions impliquées s'il y a lieu. La gestion des projets est assumée par le personnel académique des unités d'enseignement et de recherche.

- Les principaux types de coopération réalisés par la Télé-université avec les pays en voie de développement sont :

  - offrir aux étudiants de la Télé-université dans le cadre de leur formation des occasions d'apprendre et de côtoyer, si possible, la réalité internationale. Les études culturelles et linguistiques devraient occuper une place importante pour permettre une meilleure compréhension et acceptation des réalités différentes, pour promouvoir les échanges et la coopération et pour fonder solidement les projets bi et multilatéraux;

  - favoriser l'ouverture de la recherche aux problématiques internationales et faciliter l'insertion des chercheurs dans les réseaux internationaux;

  - former des étudiants d'origine étrangère dans leur pays;

  - rendre disponible l'expertise en enseignement à distance de la Télé-université à la communauté internationale;

- faciliter les échanges d'information entre les établissements ou les organismes respectifs;

- favoriser la mobilité des professeurs, des chercheurs, des professionnels pédagogiques et des étudiants en tenant compte constamment de la spécificité de la distance à la Télé-université;

- contribuer à répondre à des impératifs de solidarité internationale;

- concourir, au moins indirectement, à la consolidation et au développement de l'établissement.

- La vocation de la Télé-université est d'assurer la formation à distance. Le bureau de coopération nationale et internationale cherche donc à respecter cette vocation dans les projets de coopération internationale. Cette position place la Télé-université au coeur même des grands développements en cours dans ce domaine, et dans celui des télécommunications. Ainsi, la Télé-université est sollicitée pour contribuer à la mise sur pied des réseaux internationaux de formation à distance. Ceci réduit, il va sans dire, les activités sur le campus sans toutefois les éliminer. C'est ainsi qu'un programme en trois volets a été institué, composé d'un stage intensif dans l'institution, du cours "La formation à distance maintenant (FADIM)" donné à distance, et d'un diplôme de deuxième cycle en formation à distance, offert également à distance.

- L'expertise en formation à distance et en télécommunication ainsi que les infrastructures mises en place permettent à la Télé-université de jouer un rôle intéressant en matière d'éducation. Des conférences internationales sur des thèmes d'intérêt public, des séminaires et des échanges sont rendus accessibles au public canadien comme à celui des pays en voie de développement.

e) Budget

Le personnel à temps plein du bureau de coopération nationale et internationale est rémunéré à partir du budget de fonctionnement général de la Télé-université. Un budget minimal de fonctionnement est également fourni par la Télé-université.

Quant aux activités internationales, elles sont financées à partir de programmes de coopération internationale offerts aux universités, principalement par des organismes gouvernementaux nationaux et internationaux qui offrent des subventions pour la réalisation de projets de coopération internationale. Lorsque du personnel supplémentaire est nécessaire pour mener à terme un projet, il est donc rémunéré à même ces subventions. Les missions à l'étranger sont en grande partie appuyées financièrement par des ministères provinciaux et fédéraux.

V Description des écoles ou instituts du campus qui ont un mandat international

Nil

VI Publications

- un répertoire bibliographique (rapports, communications, etc.)
- une brochure
- un vidéo

De plus, en tant que membre du réseau CANAL et de TV Ontario, la Télé-université diffuse des cours quotidiennement au niveau national. Elle est également membre des réseaux internationaux dont les principaux sont les suivants:

- CIFFAD (pays francophones)
- CREAD (pays hispanophones)
- ATVEI (pays hispanophones)
- COL (pays anglophones)
- EUROSTEP (pays européens)

VII Contact et renseignements biographiques

M. Robert Brulotte
Directeur, Bureau de coopération nationale et internationale
Télé-université
1001, rue Sherbrooke Est, 4ième étage
CP 670, Succursale C
Montréal QC H2L 4L5
Téléphone : (514) 522-4046, poste 318
Télécopieur : (514) 522-3608
Courrier électronique: robert_brulotte@teluq.uquebec.ca

Aucune note biographique donnée.

Institut national de la recherche scientifique (INRS)

I Tour d'horizon

L'Institut national de la recherche scientifique (INRS) estime que les universités doivent se préoccuper de plus en plus du rayonnement et de l'impact de leurs activités sur la scène internationale, obligation qui s'inscrit dans la foulée du phénomène de la mondialisation de la recherche et de la formation. À l'aube du 21^{e} siècle, l'internationalisation devient plus qu'un échange d'informations nouvelles. Les acteurs en coopération internationale dans les universités doivent maintenant prendre acte des profonds bouleversements qui sous-tendent la globalisation des marchés et des échanges et s'inscrire dans ce mouvement comme un des acteurs les plus influents. Pour ce faire, l'INRS a adopté les grandes lignes suivantes: favoriser la coopération internationale par la formation en recherche en concertation et en partenariat, internationaliser ses programmes de formation et développer des programmes d'accueil de stagiaires.

II Déclaration de principe sur la coopération internationale

L'INRS n'a pas énoncé encore de déclaration de principe sur la coopération internationale. Les responsables de la direction scientifique sont à finaliser actuellement un document portant sur une "Procédure relative à la signature d'ententes avec d'autres organismes de recherche ou d'enseignement supérieur", qui réglementera la signature, entre autres, des accords de coopération. Par contre, la tenue d'un colloque interne à l'INRS sur l'internationalisation, en mai 1995, permettra sûrement de dégager quelques pistes d'actions qui pourraient engager plus fortement l'Institut sur la voie de l'internationalisation.

III Description du bureau de coopération internationale

a) Historique

Il n'existe pas à proprement parler de bureau ou d'établissement responsable de la coopération au développement international ou des relations interuniversitaires au plan international. Le responsable à l'INRS est aussi impliqué activement dans le support à accorder aux chercheurs de l'Institut dans la réalisation de leurs projets de recherche. Ce responsable a été assigné officiellement, à temps partiel, au support à la coopération en 1986. Il fait partie de la direction scientifique de l'INRS.

b) Mandat

Le responsable de la coopération internationale assume principalement une tâche de soutien ou de support à la coopération internationale. Il assure la liaison entre les professeurs-chercheurs, les bénéficiaires qui reçoivent notre aide et les bailleurs de fonds. Quant à la mobilité universitaire, elle dépend, pour le moment, du service des études avancées ou du registrariat de l'INRS.

c) Structures administratives

Le responsable de la coopération internationale relève de la direction scientifique, car il assume également en même temps la responsabilité du service à la recherche de l'INRS. Il est aussi l'Agent de liaison international (ALI) de l'INRS. Une secrétaire travaille également à temps partiel à cette fonction. Il n'existe pas de comité relevant ou supportant le travail de l'ALI, mais tous les projets subventionnés ou commandités, en coopération internationale ou autres, doivent recevoir l'autorisation de l'assemblée des professeurs de chaque centre de l'INRS.

d) Interaction avec d'autres services de l'université

En plus évidemment des centres de recherche de l'INRS, l'ALI est principalement en contact avec les responsables du bureau de la coopération et du développement international de l'Université du Québec, à son siège social, à Québec.

IV Activité du bureau de coopération internationale

a) Conception de stratégies et de politiques pour la coopération internationale

Comme déjà mentionné, l'INRS tenait, en mai 1995, un colloque interne sur l'internationalisation dont les objectifs principaux étaient de faire partager aux participants les expériences des chercheurs et des étudiants impliqués dans des projets de collaboration internationale et d'identifier les moyens à privilégier pour permettre à l'institut de s'inscrire davantage dans la dynamique de l'internationalisation. Dans un contexte d'internationalisation, la formation à un haut niveau à l'intérieur de thématiques de recherche bien identifiées semblent la voie à privilégier.

b) Occasions d'échanges d'étudiants

À l'INRS, les échanges d'étudiants se font principalement dans le cadre de projets de développement de la recherche avec des pays industrialisés. Il n'y a donc à proprement parler de programmes officiels d'échanges d'étudiants.

c) Négociation

L'ALI est en principe responsable de la signature des contrats ou accords internationaux qui sont négociés directement par les chercheurs de l'INRS, sous la responsabilité immédiate de leurs directeurs de centre. Ces accords sont ensuite présentés au conseil d'administration de l'INRS par le directeur scientifique. L'accord final est ensuite signé par le directeur général de l'INRS suite à une résolution de ce même conseil.

d) Administration et gestion des projets

L'administration et la gestion des projets sont assurées par le professeur-chercheur en concertation avec le directeur du centre de recherche. Souvent, l'ALI demeure officiellement le seul contact entre les organismes subventionnaires et les responsables des projets.

Le responsable de la coopération internationale est impliqué occasionnellement dans des projets dans le champ de la coopération au développement international, principalement en ce qui a trait à la recherche conjointe. En ce qui a trait aux projets dans le champ des relations interuniversitaires au plan international, l'ALI est principalement engagé dans des projets comportant des échanges de professeurs travaillant sur un projet conjoint de recherche. Ces projets impliquent parfois l'échange d'étudiants, principalement au niveau du doctorat. Les principales régions avec lesquelles sont entretenus actuellement des liens privilégiés sont, en ce qui a trait aux pays en voie de développement, l'Afrique francophone (Maroc, Tunisie et Côte d'Ivoire), l'Amérique du Sud (Argentine, Brésil, Colombie), Haïti, les Antilles et le Mexique . En ce qui a trait aux pays industrialisés, des échanges ont lieu principalement avec les pays de l'Europe occidentale (France, Allemagne), les États-Unis, la Russie, et l'Asie et le Pacifique (Japon).

Ces activités ont lieu dans le cadre des thématiques de recherche et de formation dûment identifiées par l'INRS, à savoir : culture et société, eau, énergie et matériaux, géoressources, océanologie, santé, télécommunications, et urbanisation. Dans le cadre de ces thématiques, le rôle de l'ALI en est surtout un de conseiller, surtout en ce qui concerne la négociation de projets de développement international, de signature d'accords internationaux entre universités, et l'élaboration de projets de recherche concertée.

Le support apporté au développement d'activités relatives à des programmes d'études dans le domaine de la coopération internationale est le même que pour les activités de recherche. Par contre, le support pour les étudiants étrangers relève plutôt du registrariat que de l'ALI.

Jusqu'à maintenant, le responsable de la coopération internationale n'a pas été impliqué dans des programmes d'enseignement destinés au grand public ou à divers organismes publics voués à la coopération internationale.

e) Budget

Les fonds de fonctionnement des activités de coopération ne sont pas identifiés comme tels. Le personnel assumant le support à la coopération est rémunéré à même le budget général de fonctionnement de l'institut. Les fonds pour la réalisation des projets en coopération au développement international proviennent en majorité des organismes canadiens bailleurs de fonds. Les projets en relations interuniversitaires au plan international sont supportés principalement par les ministères québécois et, à l'occasion, par les principaux organismes subventionnaires fédéraux.

V Description des écoles ou instituts du campus qui ont un mandat international

Les activités de recherche et de formation ayant lieu dans les huit centres de l'INRS, les principaux responsables en sont donc les directeurs de centre :

INRS-Culture et Société, directeur : Monsieur Frédéric Lesemann, Téléphone : (514) 841-4000, Télécopieur : (514) 841-4015

INRS-Eau, directeur : Monsieur Jean-Pierre Villeneuve, Téléphone : (418) 654-2524, Télécopieur : (418) 654-2600

INRS-Énergie et Matériaux, directeur : Monsieur Benoît Jean, Téléphone : (514) 929-8100, Télécopieur : (514) 929-8102

INRS-Géoressources, directrice : Madame Aïcha Achab, Téléphone : (418) 654-2604, Télécopieur : (418) 654-2615

INRS-Océanologie, directeur : Monsieur Vladimir Koutitonsky, Téléphone : (418) 724-1650, Télécopieur : (418) 724-7234

INRS-Santé, directrice : Madame Andrée G. Roberge, Téléphone : (514) 630-8800, Télécopieur : (514) 630-8940

INRS-Télécommunications, directeur : Monsieur Gilles Y. Delisle, Téléphone : (514) 765-7844, Télécopieur : (514) 761-8501

INRS-Urbanisation, directeur : Monsieur Jean-Claude Thibodeau, Téléphone : (514) 499-4000, Télécopieur : (514) 499-4065

VI Publications

Il n'y a pas de publication produite par les responsables de la coopération internationale. Les nouvelles importantes transitent par *INRS-Nouvelles*, une publication produite par le service des relations publiques de l'INRS. Les projets en coopération internationale sont mentionnés également dans les rapports annuels publiés par chaque centre de l'INRS et celui de l'institut.

VII Contact et renseignements biographiques

M. Magella Cantin
Agent de liaison international
Responsable des services à la recherche
Institut national de la recherche scientifique (INRS)
2600, boulevard Laurier
Casier postal 7500
Sainte-Foy QC G1V 4C7
Téléphone : (418) 654-2519
Télécopieur : (418) 654-3858
E-mail : magella_cantin@inrs.uquebec.ca

M. Cantin a une formation universitaire en pédagogie, en géographie, en bibliothéconomie et en administration. Il oeuvre depuis plus de 25 ans à l'INRS, à divers niveaux administratifs. Plus particulièrement, depuis 1986, il est responsable du Service à la recherche, et responsable de la coopération internationale. Son expertise en coopération internationale se limite à la connaissance des programmes financiers de soutien aux activités internationales et à la négociation de certains projets de collaboration.

École nationale d'administration publique

I Tour d'horizon

L'École nationale d'administration publique (ENAP) a pour mission la formation et le perfectionnement des administrateurs publics ainsi que la recherche en administration publique. Aussi, toutes les interventions de coopération internationale s'exercent-elles dans les limites et les perspectives d'enseignement et de recherche qu'assume l'ENAP et elles doivent respecter les principes directeurs du Plan de développement de l'École.

II Déclaration de principe sur la coopération internationale

L'École présentait le 24 février 1995 la version révisée de l'énoncé intitulé : *La dimension internationale de l'ENAP - éléments pour une politique* (adoption initiale par le conseil d'administration le 11 décembre 1992). Ces éléments doivent conduire à la formulation d'une politique complète, amorcée à ce jour, et qui doit se poursuivre dans les prochains mois.

III Description du bureau de coopération internationale

a) Historique

La coopération internationale occupe depuis plusieurs années une place importante dans les activités de l'ENAP. Elle fut d'abord le fruit du travail de quelques membres du personnel cadre et du personnel d'enseignement et de recherche, mais c'est au début des années 80 qu'elle a pris toute sa signification par l'obtention de deux contrats d'importance, l'un au Costa Rica et l'autre au Cameroun (création de l'Institut supérieur de management public).

Le 1er juin 1984, l'ENAP a mis sur pied la coordination générale de la coopération internationale. En septembre 1991, l'École créait la direction des Affaires extérieures, tout en laissant à celle-ci le mandat du développement général des activités de coopération. En décembre dernier, la coordination générale de la réalisation des projets de coopération internationale a été intégrée à la direction de l'Enseignement et de la Recherche.

b) Mandat

La dimension internationale du management fait partie intégrante des mandats qu'assume l'ENAP à l'égard du développement de l'administration publique. À cette fin, l'ENAP doit :

- mener des activités d'enseignement et de recherche dans le domaine de l'administration internationale;

- agir dans le perfectionnement de gestionnaires publics étrangers;

- s'impliquer en matière d'assistance institutionnelle sur le plan international;

- entretenir des relations suivies avec les écoles, instituts, associations et organismes qui, dans leurs pays respectifs ou sur le plan international, ont des mandats apparentés et sont susceptibles d'apporter à l'école une meilleure connaissance de l'administration publique.

c) Structures administratives

La coordination administrative de la coopération internationale relève du directeur de l'enseignement et de la recherche. Elle se compose de la coordonnatrice, des directeurs de projets, d'une technicienne et d'une secrétaire.

La direction des Affaires extérieures relève du directeur général et elle est composée d'un directeur et d'une secrétaire.

d) Interaction avec d'autres services de l'uiversité

Nil

IV Activité du bureau de coopération internationale

a) Conception de stratégies et de politiques pour la coopération internationale

L'ENAP cherche à assurer sa présence et accroître son influence au sein du réseau international des écoles, instituts ou académies d'administration publique, en oeuvrant particulièrement au sein de l'Association internationale des Écoles et Instituts d'administration (AIEIA). À ce chapitre, elle a obtenu la responsabilité d'organiser à Québec en 1997 le congrès annuel de cette association et de celui de l'Institut International des Sciences Administratives (IISA) auquel l'AIEIA est rattachée.

L'école a également mis sur pied, en 1993, l'observatoire de l'administration publique qu'on peut définir comme une antenne de détection des grands changements porteurs d'avenir et qui permet des discussions entre le personnel d'enseignement et de recherche affecté directement à l'observatoire, mais aussi avec un réseau de chercheurs, d'experts et d'administrateurs du Québec, du Canada et d'autres pays.

Plus récemment, l'ENAP décidait de mettre en place une didacthèque en management public constituée d'un laboratoire en didactique, d'un centre de ressources et d'un service d'experts. La Didacthèque comprend une dimension internationale par la mise en réseau d'établissements étrangers voués à la formation et au perfectionnement des administrateurs publics.

b) **Occasions d'échanges d'étudiants**

Nil

c) **Négociation**

Sous réserve des dispositions réglementaires relatives à l'approbation des contrats, le conseil d'administration, le comité exécutif et le directeur général sont chargés, selon leurs juridictions respectives, d'approuver les ententes d'association avec des établissements de pays étrangers.

d) **Administration et gestion des projets**

Le directeur de l'enseignement et de la recherche est responsable d'assurer la qualité académique des interventions internationales de l'école.

La coordonnatrice administrative au développement international est responsable de la liaison avec les organismes subventionnaires de coopération internationale ainsi que de la coordination administrative et du contrôle budgétaire de la réalisation des projets internationaux. Les directeurs de projets assument la direction académique des projets.

Le directeur des affaires extérieures est responsable de la coordination des relations internationales institutionnelles ainsi que de la fonction de *guichet central* quant aux demandes de coopération internationale soumises à l'École.

Trois catégories principales d'intervention regroupent les activités de l'ENAP sur le plan international :

- *le perfectionnement en management public des cadres étrangers*
  - le Programme intégré de management public pour les cadres étrangers (PIMCE) de six semaines à Québec;
  - les programmes de perfectionnement en management public adaptables et offerts à Québec ou sur le terrain;

- *la formation didactique en management public*
  - s'adresse à des enseignants, des formateurs ou des gestionnaires-formateurs en management public;

- *l'assistance institutionnelle qui comprend* :
  - l'appui à la gestion académique et administrative;
  - le renforcement du personnel d'enseignement;
  - le développement des programmes.

L'ENAP entretient, depuis plusieurs années, des liens importants avec les pays d'Afrique francophone, l'Amérique du Sud et l'Amérique Centrale.

Elle développe actuellement des projets avec les institutions suivantes :
- l'Université Santiago du Chili;
- l'Institut national d'administration et de développement (INAD) du Liban;
- l'Institut national d'administration publique (INAP) au Viêt-nam.

Enfin, au printemps 1995, l'ENAP était sélectionnée par l'ACDI parmi 28 autres universités pour recevoir une subvention importante afin de réaliser son programme d'implantation d'un projet de Didacthèque en management public. Cette didacthèque permettra à des homologues situés dans cinq régions du globe d'obtenir l'appui d'experts et le soutien documentaire nécessaires au développement de leurs programmes et de leur personnel d'enseignement en management public.

e) Budget

Les fonds de fonctionnement des activités de coopération internationale proviennent en partie de l'École et des subventions accordées par les différents bailleurs de fonds : ACDI, PNUD, Banque Mondiale, ACCT et ministère des Affaires internationales, de l'Immigration et des Communautés culturelles du Québec.

V Description des écoles ou instituts du campus qui ont un mandat international

Nil

VI Publications

- *La dimension internationale de l'ENAP - éléments pour une politique* (version révisée, 24 février 1995);
- *Coopération internationale : orientations et activités* (mars 1995);
- Plan de développement de l'ENAP 1994-2000 ;
- *Rapport annuel de l'ENAP*;
- *Le Bottin des anciens* (étudiants étrangers) de l'ENAP;
- *Lettre aux anciens* (bulletin annuel);
- Nouvelles de l'international publiées dans le journal interne de l'école : *ENAPERÇU*.

VII Contact et renseignements biographiques

Madeleine Moreau
Agent de liaison internationale
Coordonnatrice administrative de la coopération internationale
École nationale d'administration publique
945, avenue Wolfe
Sainte-Foy QC G1V 3J9
Téléphone : (418) 657-2485
Télécopieur : (418) 657-6265

Aucune note biographique donnée.

Queen's University at Kingston

I An overview

Queen's believes that in its role as a university it has an obligation to provide its students with an educational experience that engenders a sensitivity to the richness that cultural diversity can bring. The university believes that its graduates must be well prepared to live and work in an increasingly international environment and must therefore be provided with opportunities to meet this challenge. Opportunities such as engaging in international collaborations must also be made available to faculty in order to enrich academic programs. Queen's recognizes the importance of broadening its international perspective while at the same time working towards a greater international presence.

II Statement of principle on international cooperation

Queen's University is committed to:

being a national and international leader in providing the highest possible undergraduate and graduate education;

achieving national and international distinction in its research;

providing opportunities for students to engage in an international curriculum, studies abroad, continuing educational (and professional development) and strong programs in interdisciplinary studies; and

attracting exceptional students, faculty and staff who will allow the university to pursue its international objectives.

III Description of office of international cooperation

a) History

The Office of International Programs was established in 1985 and was initially part of the School of Graduate Studies and Research. Two initial areas of responsibility were defined for the office: project development and international visits. In the intervening period since its formation, the responsibilities of OIP have expanded on an informal level to include linkages and exchanges.

b) Mandate

The Office of International Programs has a broad mandate to encourage and facilitate international activities, particularly those that link researchers and scholars at Queen's with partners around the world. OIP provides liaison with international development agencies that sponsor collaborative work, by making faculty members aware of international project opportunities, by assisting in the preparation of proposals and through supporting student exchanges delivered by the individual faculties.

c) Administrative structure

The office reports to the vice principal research. The office currently has a director, who is also associate vice principal (research) and a program officer.

d) Relationship to other offices in the university

Given the decentralized structure of Queen's, it is the responsibility of the individual schools and faculties to deliver international student exchanges. The office has strong linkages with these schools and faculties and with other units at Queen's that are active on the international front. The office has strong linkages with the Centre for International Relations, the Centre for Canada-Asia Business Relations, the International Centre (support services for international students), Alumni Affairs, the Office of Research Services, the International Centre for the Advancement of Community-Based Rehabilitation, the registrar's office and the International Study Centre at Herstmonceux, England.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

Queen's University has recently reaffirmed its commitment to international activities as a major priority. The university is currently reviewing the mandate and structure of the Office of International Programs vis-a-vis other departments and agencies to ensure the international objectives of the university are being fulfilled.

b) Development of student exchange opportunities

Student exchange opportunities are currently the responsibility of the individual faculties. The office acts in a support role to ensure that these agreements are consistent with the international objectives and interests of the university.

c) Negotiation

On an as needed basis, the office provides support in negotiating international agreements.

d) Project administration and management

Once an international student exchange or research project is approved, all aspects of the administration and management of the project rest with the appropriate individual and department named in the agreement. The office provides advisory services during the project proposal development phase on matters pertaining to project administration and management. Financial administration and reporting services are provided by the Queen's University financial services.

e) Budget

The operating costs of the Office of International Programs are provided from the budget of the office of the vice-principal research.

V Description of schools or institutes on campus with an international mandate

Increasing the international content and approach to the curriculum and research is a priority for all faculties and schools of the university. In addition to these activities, there are the following:

i) Centre for Canada-Asia Business Relations

The mission is to promote and develop a better understanding of countries of the Asia-Pacific Region, promote links between Asian nations and Canada and to help Canada further develop its international competitiveness. The centre seeks to achieve these through outreach and executive development programs, through academic enrichment in all programs at Queen's and through applied research on the Asia-Pacific region.

Activities of the centre include professional development programs, short courses, workshops, briefings for managers, international strategy and management and institutional development.

ii) Centre for International Relations

Established in 1975, the centre conducts research in strategic studies and other aspects of international relations. The centre is associated with the School of Policy Studies and draws on expertise from faculty in the department of political studies, the faculty of law, the School of Business and the department of economics. Linkages also exist with staff from the Royal Military College and the National Defence College, both situated in Kingston.

iii) International Centre for the Advancement of Community-Based Rehabilitation

The purpose is to advance the involvement of Canadian universities in the development and implementation of community-based rehabilitation programs nationally and internationally. The centre has been active in Bangladesh, India, Indonesia, Central and Eastern Europe including the former Yugoslavia, Russia and Czech Republic. Other current areas of interest include French-speaking nations in Africa as well as France.

iv) International Study Centre at Herstmonceux, U.K.

Located 100 km south of London, Herstmonceux Castle is a centre for international studies and conferences. Programs currently carried out at Herstmonceux include studies in arts and science and commerce. As well, the International Study Centre is used to host study conferences on international issues. The 15th century estate is situated on 93 hectares. It includes a 140-room castle which has been upgraded to provide all amenities required for a contemporary international study and conference facility.

v) Queen's University Mineral Resources

The departments of geological science and mining engineering and the Centre for Resource Studies have agreed to coordinate their international efforts under a common umbrella. The activities include curriculum reform, professional development courses as well as international consulting and advisory services. High priority is being placed on the establishment of linkages in countries in Central and South America and the Pacific Rim.

VI Publications

The Office of International Programs publishes a biennial report "*The Year in Review,*" "*International Exchange Opportunities at Queen's,*" and "*Sources of Funding for International Activities,*" the latter of which disseminate information pertaining to international opportunities to the Queen's community.

VII Contact and biographical information

Mr George Hood
Associate Vice-Principal Research
Office of International Programs
Queen's University at Kingston
Kingston ON K7L 3N6
Tel: (613) 545-6933
Fax: (613) 545-6934
E-mail: hoodg@qucdn.queensu.ca

No biographical information provided

University of Regina

I An overview

In a world where modern communications, transportation and research have shrunk the globe, the University of Regina, is functioning as a member of the global community.

More than 40 per cent of the faculty have received graduate degrees from foreign universities, and foreign students have been present since the institution began. Faculty attend and present papers at international conferences and work on joint projects with faculty from other countries. They hold memberships in international societies and from time-to-time serve on executive committees. This global contact through students, personal study and resarch, conferences, learned societies and research projects bring to the university a world view. It brings current, up-to-date scholarly and research materials which are incorporated into curricula and ongoing research programs. Students stimulate broader understanding among the Canadian students, create an international awareness in the classroom, and provide significant financial contribution to the community.

II Statement of principle on international cooperation

The mission of the University of Regina International Liaison Office is to enable members of the university community to meet the challenges and opportunities of an increasingly globalized world.

III Description of office of international cooperation

a) History

The main coordinating office for international matters is the office of the associate vice-president (research) and dean, faculty of graduate studies and research.

The associate vice-president (research) and dean serves as the international liaison officer for the university. Administratively, a research and international liaison officer assists the associate vice-president and dean in this area. This position was created in 1993.

b) Mandate

In overseeing all things international, the mandate of the International Liaison Office falls within four areas:

1) act as a resource centre for all international development and cooperative activities.
    - the office maintains a database and newsletter to communicate potential funding sources
    - reviews and assists in preparing project proposals with faculty
    - liaises with CIDA, IDRC, and other international development agencies, and with provincial and federal government offices

2) facilitate the establishment of and the maintenance of international academic relations.
    - coordinates faculty and student international exchanges, and negotiates formal agreements with institutions
    - hosts and develops itineraries and programs for international delegations
    - develops policies and coordinates the review and acceptance of visiting scholars

3) act as a clearinghouse for university international affairs.
    - the ILO serves on the management committee for major international projects and helps to coordinate proposals
    - reports on international activities at the University of Regina

4) the international liaison officer is the signing authority for international-related contracts.
    - all grants, contracts, etc. are signed and negotiated through this office in conjunction with the office of research services

c) Administrative structure

The associate vice-president (research) and dean, reports to the vice-president (academic). The research and international liaison officer, reports to the associate vice-president (research) and dean and is half time in the international liaison office and half-time in the office of research services.

d) Relationship to other offices in the university

The office interacts with the international student affairs office and student services. It works closely with all faculties at the University. The office is closely linked with the office of research services.

The Saskatchewan Centre for International Languages provides intensive language training in French, Ukrainian, German, Mandarin, Italian, Cree, Japanese, Korean, Russian, Arabic, Spanish, Hindi and Urdu.

The English as a Second Language Program provides training for oral and written English language skills sufficient for university admission.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

A five-person senior administrative committee was developed and meets monthly to discuss and advise the international liaison office on strategies and policies concerning international activities. The committee consists of the associate vice-president (research), associate vice-president (academic), vice-president (academic), vice-president (administration) and the president.

The University of Regina's International Liaison Office collaborates with a group called FOSIED (Forum on Saskatchewan International Education and Development) in the development and communications for international strategies at the provincial level.

Faculty with extensive international experience meet periodically to discuss and advise on international issues. This group is called Group for International Development (GID).

b) Development of student exchange opportunities

The University of Regina currently has 13 formal student (and faculty) exchange agreements with various institutions in China, Thailand, Japan, Latvia, Ukraine, France, and the USA.

Students are encouraged to study abroad as part of their academic program. For example, the faculty of social work allows students to work/study abroad for a minimum four-month practicum. The department of French offers a program for fourth year honours students to go to France to teach for a semester; reciprocally, a student from France will come to Regina to assist in teaching French.

The ILO is currently developing a graduate student co-operative education program in conjunction with the co-operative education department on campus. Currently, only undergraduate students are allowed to take part in the cooperative education program.

c) Negotiation

The international liaison office, in conjunction with the office of research services, is responsible for negotiation and execution of contracts. Before submission to an agency, a proposal (grant or contract) must have the formal approval and signature from the office of research services as university signing authority and, if required by the agency, the president or his delegate.

d) Project administration and management

All international projects are governed by a management committee, with representation from the ILO, as well as the dean of the faculty where the project is housed.

When a project is formally accepted by a funding agency, it is implemented through the office of research services. The project director is responsible for the management of the project and the office of research services monitors the activities of the account.

The University of Regina carries out a number of international activities such as: international development projects/technical assistance activities; international institutional agreements; faculty exchanges; student exchanges; study, research, and work abroad for Canadian students; joint research projects; international students and student services; facilitation of visits by international scholars; and development education.

The University of Regina is involved with the following countries:

Cameroon - education
Chile - geographic information systems, rural sustainable development and the environment
China - education
Denmark - biochemistry
France - atomic energy, French-Canadian studies
Ghana - renewable energy, technical assistance
Italy - nuclear physics
Japan - nuclear physics, language training
Netherlands - nuclear physics
Thailand - advising on graduate education
UK - chemistry/anti-cancer pharmaceuticals

e) Budget

The university does not allocate a yearly budget for international activities, but it devotes half the time of a staff member in the faculty of graduate studies and research to international liaison and the international liaison officer doubles as dean and associate vice-president (research). In general, activities are funded from a portion of overhead cost recovery on international projects that have been funded externally.

International development cooperation projects and international academic relations projects rely on external granting agency funding with minimal seed funding from the ILO/associate vice-president (research).

V Description of schools or institutes on campus with an international mandate

Centre for International Teacher Education, G. Pickard, Faculty of Education, (306) 585-4521

Institute for Northeast Asian Studies, J. Turtle, Faculty of Administration, (306) 585-4162

Language Institute (includes English as a Second Language, and Saskatchewan Centre for International Languages), A. Lalonde, (306) 585-4828

VI Publications

Research at the University of Regina, (published in the faculty of graduate studies and research)
Research Newsletter (a bimonthly publication which contains granting agency information, deadlines, and lists grants/contracts awarded to faculty members)

VII Contact and biographical information

Dr Nick Cercone
International Liaison Officer
Associate Vice-President (Research) and Dean
Faculty of Graduate Studies and Research
University of Regina
Regina SK S4S 0A2
Tel: (306) 585-4835
Fax: (306) 585-4893
E-mail: nick@cs.uregina.ca

Dr Cercone holds a PhD degree in computing science from the University of Alberta. His research interests include natural language processing, knowledge-based systems, knowledge discovery in databases, and design and human interfaces. Formerly Dr Cercone was director of the Centre for Systems Science at Simon Fraser University and past chairman of the School of Computing Science. Dr Cercone has authored more than 125 technical papers. He is co-editor of *Computational Intelligence* and serves on the editorial board of six journals. Dr Cercone currently serves on the Canadian Genome Assessment and Technology Board, the CANARIE Board, CanWest, the Institute for Robotics and Intelligent Systems (IRIS) Research Committee, and the Saskatchewan Research Council Board. Dr Cercone also serves on NSERC committees, Regina Economic Development Authority (REDA) and the Premier's Action Committee on the Economy (PACE).

Royal Military College of Canada

The Royal Military College of Canada, a federal government institution under the Department of National Defence, does not have a mandate to initiate international cooperative projects. However, professors engage in a variety of international undertakings either through secondment to, or other arrangements with, federal government departments responsible for international co-operative activities. Professors also maintain direct contact with universities and researchers abroad.

The college has a reciprocal student exchange programme with the Australian Defence Force Academy.

The office of the dean of graduate studies and research also serves as the office of the international liaison officer.

For more information contact:

Dr Ron D. Weir
International Liaison Officer and
Dean of Graduate Studies and Research
Royal Military College of Canada
Kingston ON K7K 5L0
Tel: (613) 541-6000, ext 6612
Fax: (613) 542-9489

Ryerson Polytechnic University

I An overview

In spring 1994, Ryerson Polytechnic University adopted a new mission statement which included among its aims "a focus on interdisciplinary studies and international perspectives" and "ensurance that our educational and public responsibilities reflect and respond to the changing needs of the local, regional, national, and international communities we seek to serve." These aims commit Ryerson to participate through its academic mandate in the life of all its communities, from the local to the international, and to prepare students to live and work in an increasingly interconnected global environment.

As Ryerson evolves, so does Ryerson International. From its initial focus on international development and cooperation projects, the mandate of the centre has expanded to include the provision of a wide range of support services to Ryerson academic units as they undertake international activities. Ryerson International helps the university to develop, coordinate and integrate international activities into the university's mandate. It also contributes to the growth of Ryerson as a new university through strategic international linkages that foster the development of graduate programs and international joint research.

II Statement of principle on international cooperation

In 1980, Ryerson adopted an international development policy in which cooperation with developing country institutions of higher learning was recognized as an integral part of Ryerson's mandate. With the establishment of Ryerson as a full-fledged university in 1993, the university renewed its commitment to all forms of international cooperation with institutions of higher education in both developed and developing countries.

A working group within the university was established to identify Ryerson's vision with respect to internationalization. This committee's report was endorsed by the Academic Planning Group in fall, 1994, as a framework for further action. In his "Academic Priorities and Issues, 1995/96" paper, the vice president, academic suggested that:

"our strategy for internationalization should be student-centred; it should aim to develop increased awareness and understanding, and an ability to critically assess the importance and impact of internationalization at local, national and international levels; it should reflect support to faculty and staff members and individual organizational units from all levels of administration and from Ryerson International in its internationalization efforts."

The activities identified in the report include curriculum innovation, international agreements, faculty, staff and student exchanges, and scholarly, research and creative activities. The report calls for an internationalization strategy to be phased in over four to five years, with specific targets to be set for each year.

III Description of office of international cooperation

a) History

In December 1976, the vice-president, academic, presented a series of resolutions to the academic council on behalf of the Third World Committee. With the acceptance of these resolutions the council endorsed the principle of the formation of a Third World Centre at Ryerson. The centre's name was subsequently changed in 1980 to Ryerson International Development Centre. After 13 years of successful involvement in international development initiatives and international cooperation with institutions of higher education in particular, Ryerson endorsed a change in the name of the centre to Ryerson International. This change was instituted in recognition of the broadened mandate of the centre that includes, in addition to work on development projects, the coordination on behalf of the university of international activities and initiatives.

b) Mandate

Ryerson International's primary mission is to support the stated goals, objectives and mission of Ryerson Polytechnic University and to demonstrate leadership in the field of international academic activities.

The goals of Ryerson International are:

to promote the involvement of university faculty, staff and students in international activities (exchanges, cooperation projects, research, international programs, development education);

to support academic and administrative units in areas related to international academic activities;

to liaise with external groups within the international community; and

to facilitate the creation of professional partnerships in both the private and public sectors to effectively respond to international initiatives.

c) Administrative structures

The centre is headed by a full-time director, normally a member of the permanent university faculty, who is appointed by the vice-president, academic. The director is responsible to the university for ensuring the satisfactory implementation of the university's international development policy.

Ryerson International also includes four associates (faculty and non-faculty) and two administrative staff members. Members of Ryerson's faculty are seconded on a part-time basis to assist with the programs of the centre. On matters of policy, contracts, international agreements, and financial accountability, the Ryerson International director reports to the associate vice-president, academic.

Ryerson International's advisory council consists of 15 members drawn from Ryerson faculty and staff, and three members external to the Ryerson community. The advisory council reviews the policy framework within which the centre is to carry out its activities. It also examines the annual budget proposal and the director's annual report, and advises the vice president, academic on the direction of international development activities at Ryerson. The council meets at least twice a year.

d) Relationship to other offices in university

Ryerson International has close links with the division of continuing education, the Centre for Advanced Technology Education, the Office of Research Services, and the Office of Student Services.

In fulfilling its service mandate to the university, Ryerson International works collaboratively with all departments, faculty members and students across campus.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

A working group was assembled by the vice-president, academic, in fall, 1993. In October of that year, the group presented its report "*Towards an Internationalization Strategy for Ryerson*." This report was passed by the Academic Planning Group, and many of its proposals are now being implemented through the office of the vice-president, academic.

b) Development of student exchange opportunities

The process of developing an international agreement is multi-levelled, and involves faculty deans and chairs, Ryerson International, the offices of the registrar and student services, individual faculty members and others.

While the initiation and development of academic agreements (including student exchange opportunities) are at the faculty level, Ryerson International plays a role in developing policy guidelines, supporting faculty, providing advice to the vice-president, academic, and acting as a repository for all approved international agreement documents. Currently, there are more than 30 approved international academic agreements operating at Ryerson.

c) **Negotiation**

Either an individual faculty member or a Ryerson International associate may negotiate an international contract or agreement.

The director of Ryerson International (who is also the university's international liaison officer) is responsible for final approval of international contracts and agreements prior to signature.

The president and vice-chancellor is responsible for signing approved international contracts and agreements.

d) **Project administration and management**

An international project at Ryerson can be either centre-administered (in Ryerson International's case this would mean management by either the director or an associate), or faculty-administered (in which case, in addition to the faculty management, there is usually Ryerson International collaboration or participation).

Ryerson International has traditionally centred its activities in Asia, the Middle East and Latin America. As a strategy to integrate and coordinate activities, a program approach to two regions has been adopted. The China Partnership Program, a university-wide program initially launched by Ryerson International, builds on and extends the activities, resources, contacts and interest that Ryerson has developed during ten years of working in China. The program encompasses information networks, joint research and institution building for mutual benefit, international trade and management training, customized professional upgrading courses, human resources development projects, collaborative research and publication initiatives, student activities such as study tours, and briefing and cross-cultural orientation services.

The Latin American program similarly builds upon established linkages in that region. Components of the program include bilateral projects, university linkage projects, professional development training programs, joint research, consultancies, conferences, customized study tours, independent faculty research, links with regional international organizations and student involvement.

Ryerson is currently working on projects in the following countries and sectors:

Kenya - education
Malawi - education
South Africa - education; human resources development; institutional support and management
Egypt - education
Sudan - education

West and Central Africa - education
Zimbabwe - education
Yemen - education; human resources development
China - education; human resources development; institutional support and management
Cyprus - environment
Hong Kong - education
India - women in development; education
Philippines - human resources development
Vietnam - education; institutional support and management; human resources development
Taiwan - education
Thailand - education; institutional support and management; human resources development
Australia - education
Bolivia - human resources development
Brazil - human resources development; institutional support and management; education
Barbados - education
Cuba - human resources development
Jamaica - education
Mexico - education, institutional support and management
Trinidad and Tobago - education
France - education
Germany - education
Hungary - education
Italy - education
Netherlands - education
Portugal - education
Russia - education
Ukraine - education
United Kingdom - education
USA - education, communications

Ryerson International is responsible for a range of activities, including:

- International cooperation and linkages

Ryerson International acts as advisor and resource to the president and vice-president, academic, as well as to Ryerson academic faculties and departments by providing advice on the development of international institutional agreements and international contracts. The office participates actively in the review, assessment and approval of all international agreements and supports the administration in monitoring and evaluating the progress of existing agreements.

In cooperation with student services, the office provides advice and support to the administration on the development and implementation of broad policies concerning international and exchange students at Ryerson.

- Joint research projects

While most research projects are handled through the Office of Research Services, many Ryerson International-managed projects involve a research component. Additionally, the office director and several associates are involved in research activities in the areas of higher education, internationalization and sector research.

- Internationalization of Ryerson

Ryerson International provides advice and resource support to the president, vice-president, academic and senior academic administrators on all issues concerning the internationalization of Ryerson. This includes advice on the internationalization of curriculum in various program areas, development and implementation of international academic programs in Canada and overseas, the participation of Ryerson in international and national academic consortia and the development of cooperative programs that involve increased mobility for Ryerson students nationally and internationally.

- International development

Ryerson International formally represents Ryerson Polytechnic University internationally. On behalf of the president and the vice-president, academic, Ryerson International coordinates, controls and provides accountability in all international cooperative ventures. Ryerson International manages all contracts and relationships and supervises all international agreements in its field.

The office is responsible for the advancement of international development activities involving various consortia of universities which facilitate cooperation among the partner institutions and Ryerson academic units. Ryerson International monitors the university's international development projects and activities.

Ryerson International executes these activities in close collaboration with academic administrators, chairs, directors, and deans, and recognizes the professional expertise of the schools/departments in the evaluation of new initiatives.

- Development education

Ryerson International, in cooperation with national and international organizations, public and private sector institutions, coordinates and organizes a number of public events to promote awareness of development issues and activities. This includes the organization of seminars, workshops, and panel discussions on relevant issues in education, community services, international trade etc. Specific examples include Ryerson International's participation in the university's annual International Development Week activities, and the Conference on Health and Communication in the Americas hosted by Ryerson International.

- Cross-cultural training

Cross-cultural training is an integral part of the preparation of personnel involved in Ryerson International-managed technical cooperation projects. The centre is keenly aware of the importance of such preparation and places considerable emphasis on the evaluation of these activities.

e) Budget

Core funding for the centre's operations is provided by Ryerson Polytechnic University. Additional finances are derived from projects and a variety of private and public sources, including CIDA, IDRC, the World Bank and international government ministries from around the world.

V Description of schools or institutes on campus with an international mandate

Most schools, departments and faculties at Ryerson include an international perspective in their curricula and activities. Certain centres within the university highlight international activities on campus. They include:

Division of Continuing Education, dean: Marilynn Booth, (416) 979-5035.

Centre for Advanced Technology Education, director: Al Oatridge, (416) 979-5000, extension 7200.

Office of Research Services, director: Robert Guerriere, (416) 979-5042.

Centre for Study of Commercial Activity, director: Ken Jones, (416) 979-5000, extension 7612.

Centre for Entrepreneurship Education and Research, director: David Schlanger, (416) 979-5000, extension 7189.

Centre for Tourism Studies, manager, development and communications: Michael Hallé, (416) 979-5189.

Rogers Communication Centre, academic director: Michael Murphy, (416) 979-5000, extension 7010.

VI Publications

The annual report on international activities at Ryerson captures all international activities on campus.

Electronically, various interest groups have created listservers and bulletin boards to communicate; and international activities and events are publicized on the Internet using the university's Gopher system.

VII Contact and biographical information

Mr Sam Mikhail
Director
Ryerson International
Ryerson Polytechnic University
350 Victoria Street
Toronto ON M5B 2K3
Tel: (416) 979-5000, extension 6072
Fax: (416) 979-5352
E-mail: smikhail@acs.ryerson.ca

Sam Mikhail has been at Ryerson for 28 years. His professional background is in electrical engineering, and he has been a seconded faculty member from that department to Ryerson International since 1985. Mr Mikhail has done research and consultancy work in higher education, technical education and vocational training for a number of organizations, including CIDA and the World Bank. In addition, he has published a number of articles on higher education. Mr Mikhail's international experience includes project, research and consultancy work in the Americas, Asia, Africa, the Middle East and Europe. Mr Mikhail speaks English, French and Arabic.

Université Sainte Anne

I Tour d'horizon

L'Université Sainte-Anne accorde la priorité en collaboration internationale à l'accueil d'étudiants des pays de la francophonie non-europenne. Ainsi, chaque année, l'Université Sainte-Anne accueille sept ou huit étudiants de l'Afrique francophone.

II Déclaration de principe sur la coopération internationale

L'Université Sainte-Anne n'a pas de déclaration de principe sur la coopération internationale.

III Description du bureau de coopération internationale

L'Université Sainte-Anne n'a pas de bureau consacré à la coopération internationale.

a) Historique

Nil

b) Mandat

Nil

c) Structures administratives

La coopération internationale fait partie du mandat du vice-recteur à l'enseignement et à la recherche qui sert aussi d'ALI.

d) Interaction avec d'autres services de l'université

Nil

IV Activité du bureau de coopération internationale

a) Conception de stratégies et de politiques pour la coopération internationale

Nil

b) Occasions d'échanges d'étudiants

Nil

c) Négociation

Nil

d) Administration et gestion des projets

Nil

e) Budget

Nil

V Description des écoles ou instituts du campus qui ont un mandat international

Nil

VI Publications

Nil

VII Contact et renseignements biographiques

M. Ian M. Richmond
Vice-recteur à l'enseignement et à la recherche
Université Sainte-Anne
Rue Principale
Pointe-de-l'Église NB B0W 1M0
Tél : (902) 769-2114
Téléc : (902) 769-2930

Aucune note biographique donnée

Collège universitaire de Saint-Boniface

I Tour d'horizon

Le conseil d'administration du collège appuie tout projet de coopération interuniversitaire qui offre des retombées positives pour les différents partenaires. Le collège a choisi d'orienter ses efforts et ses ressources principalement vers l'accueil des étudiantes et des étudiants internationaux, le secteur d'éducation au développement international et le Programme canadien des bourses de la francophonie administré par l'Association des universités et collèges du Canada (AUCC).

II Déclaration de principe sur la coopération internationale

Nil

III Description du bureau de coopération internationale

a) Historique

Le conseil a adopté en 1990 une proposition formelle permettant la création d'un bureau de coopération internationale.

b) Mandat

Nil.

c) Structures administratives

La fonction première du bureau de coopération internationale est de faciliter l'intégration des étudiantes et des étudiants internationaux. Le collège a retenu les services d'une conseillère à temps partiel pour gérer ce bureau depuis 1991.

La conseillère est responsable d'accueillir les étudiantes et les étudiants internationaux, de les conseiller dans leurs choix de cours, d'encourager leur participation active dans le milieu universitaire ainsi que dans la communauté manitobaine. Elle règle également les questions administratives ayant trait aux étudiantes et aux étudiants internationaux.

L'agent de liaison est responsable de surveiller l'opération du bureau et d'aviser le recteur dans le domaine de la coopération internationale en général. Il est aussi responsable de représenter le collège lors de rencontres traitant de coopération internationale. L'agent de liaison est professeur titulaire à plein temps.

d) Interaction avec d'autres services de l'université

Le collège est membre de différents organismes qui s'intéressent à la coopération universitaire. L'agent de liaison siège au comité responsable de la distribution des bourses de la francophonie; il entretient également des contacts avec un certain nombre de personnes qui s'intéressent à la coopération universitaire.

IV Activité du bureau de coopération internationale

a) Conception de stratégies et de politiques pour la coopération internationale

Nil

b) Occasions d'échanges d'étudiants

Nil

c) Négociation

Nil.

d) Administration et gestion des projets

Voir section IIIc.

L'université gère des projets en Allemagne et en France :

Allemagne

Le collège universitaire a établi des liens de coopération entre le Centre d'études canadiennes de l'Universität Trier en Allemagne et le Centre d'études franco-canadiennes de l'Ouest du Collège universitaire de Saint-Boniface.

France

Le collège universitaire a signé une entente cadre de coopération avec l'Université d'Avignon et des Pays de Vaucluse. Le recteur est responsable de l'entente, en général alors que les projets spécifiques de coopération seront directement touchés par ces projets.

e) Budget

L'opération du bureau de coopération internationale est financée partiellement par une subvention fédérale destinée à l'enseignement dans la langue de la minorité officielle, et partiellement par une subvention provinciale pour faciliter l'accès aux études universitaires. Il est à noter qu'il s'agit de subventions ponctuelles qui ne font pas partie du financement de base du collège. Ces sources de financement ne sont donc pas assurées à long terme. D'autre part, les services de l'agent de liaison sont offerts gratuitement par celui-ci, puisqu'il accepte cette responsabilité comme charge supplémentaire non-rémunérée.

V Description des écoles ou instituts du campus qui ont un mandat international

Nil

VI Publications

Nil

VII Contact et renseignements biographiques

M. Fernand Girard, PhD
Agent de liaison internationale
Collège universitaire de Saint-Boniface
200, avenue de la Cathédrale
Saint-Boniface MB R2H 0H7
Tél : (204) 233-0210
Téléc : (204) 237-3240

Aucune note biographique donnée

St. Francis Xavier University

I An overview

St. Francis Xavier University is committed to excellence in discovering, investigating, transmitting and preserving knowledge. One manifestation of excellence is the university's outreach programs which actively promote lifelong learning.

The Antigonish Movement, a community development initiative, began on the St. F.X. campus. It is propelled by a vision of society based on principles of social justice, participatory control and democratic decision-making. The movement emphasizes the teaching and learning that occur as ordinary people seek to acquire skills and knowledge they can then apply to solving economic and social problems. The extension department continues this work today with a broader mission, and the Coady International Institute extends the principles of the Antigonish Movement to human development of the disadvantaged in the developing world.

II Statement of principle on international cooperation

The International Development Office's mission statement is as follows:

"St. Francis Xavier University's primary constituency remains the people of eastern Nova Scotia, but we are proud that we attract students from around the world, and that our faculty, through scholarly and research activities, contributes locally, regionally, nationally and internationally to the advancement of knowledge. The university will continue to support these efforts as part of a commitment to make education relevant to the needs of individuals and societies worldwide. Our outreach programs are disseminated internationally through the Coady International Institute, and regionally through the extension department.

"The Coady International Institute has traditionally accepted the philosophical principles of the Antigonish Movement as the basis of its development vision and mission. In 1988, it produced a statement of its development philosophy which envisions the integral development of disadvantaged peoples of developing countries. Integral development is defined in terms of enhancement of the personal and collective capabilities of people, transformation of the institutional structures which determine the distribution of public opportunities and benefits within society, transformation of cultural patterns which provide the social blueprint of society and finally, sustainable enhancement of the ecological resource base. Adult education with, and organized action by, the disadvantaged constitute the basic development strategy. The principles of social justice and equity provide the normative framework."

III Description of office of international cooperation

a) History

The International Development Office was established in 1982 by the St. Francis Xavier University president. In 1991, a university advisory committee was established to assist the international liaison officer in matters related to international development. The ILO appointment is a part-time responsibility within the university system. The current ILO is director of the Coady Institute. The institute was established in 1959 with a special mandate for international development. As a non-academic institute, it has its own director and advisory committee. It reports directly to the university's board of governors and president.

b) Mandate

The mandate of the International Development Office is:

to maintain active liaison with the international offices of Canadian universities, the AUCC, CBIE, ACCC and other educational networks engaged in the development process;

to maintain an informed linkage with international development agencies such as CIDA and IDRC;

to facilitate the involvement of university staff in development programs both in the developing world and in industrialized countries;

to cooperate with the Coady International Institute in developing the university's overall development program;

to maintain an informed linkage with Canadian NGOs engaged in international development.

The mandate of the Coady Institute is to strengthen developing country government and non-government institutions which have programs (or the potential) to promote integral development among the disadvantaged peoples of their respective countries.

c) Administrative structure

The ILO reports directly to the university president. The present ILO is the director of the Coady International Institute with teaching and administrative responsibilities. A university advisory committee works with the ILO.

The director of the Coady International Institute reports directly to the university board of governors and the president.

The institute has eight full-time staff in teaching and administration and three full-time staff in administrative support. The institute also has an advisory committee.

d) Relationship to other offices in the university

The International Development Office is the main contact point for faculty and students on campus who are interested in international activities.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

The university is initiating discussions and drafting policies to guide the development of an institutional approach to internationalization.

b) Development of student exchange opportunities

The university is discussing ways to develop opportunities for students to study abroad.

c) Negotiation

Individual faculty and departments are responsible for initiating and negotiating their own contracts. The vice-president of administration will negotiate directly or indirectly university-related costs. The role of the ILO is that of advisor. As a general practice, contracts are vetted by the vice-president of administration and by the academic vice-president (if the contract involves employment of academic staff). The final signature on contracts is that of the president.

The director of the Coady International Institute is responsible for negotiating all contracts and is responsible for final approval usually in consultation with the vice-president, administration. The university president or a designate signs the final contract.

d) Project administration and management

Individual professors or departments are responsible for the overall administration and management of projects. The university business office provides all of the financial services. As a rule, the ILO does not play a direct role in project management and administration.

The Coady International Institute administers and manages its own projects. Its director and finance officer cooperate with the university administrative office which maintains all financial records.

In the last several years, involvement of university academic departments/staff has been limited to a few research and evaluation projects. International academic relations projects have not been implemented.

The Coady International Institute, however, implements a two-component international development program. The Canada-based component consists of a five-month diploma program in social development, and two 10-week certificate courses — one in organizational management and development; the other in programming for integral development. The overseas program consists of some 30 development workshops/consultations mounted annually with partner institutions in the developing world. The program is oriented toward institutional strengthening. The program is concentrated in English-speaking Africa, South Asia, Central and South America.

The Coady International Institute cooperates on an ad hoc basis with university groups to sponsor international development activities, e.g. intercultural exhibits.

The institute cooperates with community groups, local schools and with the university College of Cape Breton on development education programs.

e) Budget

The university provides the International Development Office with a budget to cover limited travel costs related to meetings at AUCC and other Canadian networks. The Coady International Institute is funded by CIDA, external private donors and the university. All funds are directed to international development cooperation.

V Description of schools or institutes on campus with an international mandate

The mandate of the Coady International Institute is to strengthen the performance of partner organizations in developing countries to conduct programs of integral development with disadvantaged peoples through the provision of quality training services, consultancies and participatory evaluations both in Canada and overseas. The director of the institute is Dr François Bélisle, (902) 867-3980.

VI Publications

The International Development Office does not produce publications.

The Coady International Institute produces a biannual newsletter focussing on development. As well, it produces training manuals and reports on its various training activities overseas. Finally, brochures and an annual report are produced about the institute's Canada-based and overseas programs.

VII Contact and biographical information

Dr François Bélisle
International Liaison Officer
St. Francis Xavier University
P.O. Box 5000
Antigonish NS B2G 2W5
Tel: (902) 867-3980
Fax: (902) 867-3907
E-mail: fbelisle@stfx.ca

Dr Bélisle is St. Francis Xavier University's international liaison officer and director of the Coady International Institute. He has extensive international experience through his work with the International Development Research Centre (IDRC) in Latin America, the Caribbean, Asia and Africa. At IDRC, Dr. Bélisle held several administrative positions including associate director, senior program officer, and program officer of the social sciences division. He also lectured at the Institute for International Development and Co-operation and the Department of Geography at the University of Ottawa. In addition, Dr Bélisle has been a consultant for the US Agency for International Development and was the associate director-multilateral, international affairs directorate, of the Corporate Policy Group of Environment Canada.

Dr Bélisle holds a Master's of Arts in geography and a PhD in geography from the University of Georgia.

He is fluent in English, French and Spanish and has a working knowledge of Portuguese.

Saint Mary's University

I An overview

Saint Mary's strong commitment to internationalizing its campus reflects its determination to be more than a traditional university, writes Denis Leclaire, director of international activities. "Rather than focus inward, we are taking our strengths abroad. In so doing, we have not only enriched ourselves, but have brought back opportunities for many other Nova Scotians as well. Saint Mary's University has developed partnerships, formal and informal, with universities, businesses and government agencies on every continent. In particular, our Pacific Rim connections are vital and growing."

II Statement of principle on international cooperation

Saint Mary's University is committed to the ongoing process or the "internationalization" and "globalization" of its campus. Priority is placed on developing global competence which is necessary for effective communication and dialogue with people, institutions, governments, and business from other cultures and nations. In addition, the university places emphasis on international contacts and activities which strengthen the competitive position of Saint Mary's in relation to international contracts and projects, sponsored research and employment opportunities for its students.

As part of its mission statement, the primary goals of Saint Mary's University are to strengthen and broaden the university's international linkages, and to reach out and provide leadership to the regional, national and international community by cooperating with businesses, government agencies and other academic institutions.

III Description of office of international cooperation

a) History

The International Activities Office was established in July 1992. The role of this office is to coordinate the international activities of Saint Mary's University, serve as liaison with governments, non-governmental organizations and international agencies involved in overseas programming, and assist in developing and managing the university's international contracts. In September 1993 the office doubled in size and scope with the addition of a project management function. The office is now responsible for managing all international projects on campus. It works in cooperation with the faculty who are involved in a specific project, and provides administrative and logistical support to the project activities.

b) Mandate

- To coordinate international activities on campus.
- To advise the university administration about policy development for international activities.
- To actively assist faculty, staff and students in the identification and development of international projects.
- To manage the financial, administrative, reporting, logistical functions of international projects, in cooperation with the department or faculty which provides the academic input.
- To ensure overall university coordination, quality control on implementation and management of projects, and the efficiencies relating to project management and staffing.
- To provide information on student work/study abroad programs and oversee the coordination of these activities.
- To support the development and sustainability of institutional linkage and partnering activities.
- To provide a focal point for the Nova Scotia community (business, NGOs, government, community groups, etc.) for information relating to international activities and opportunities.

c) Administrative structure

The director of international activities reports to the president of Saint Mary's University. This is a full time position. The director also acts as the international liaison officer. The international activities office has five full-time staff and other part-time staff, as required. The International Advisory Committee, which includes representatives from all faculties and external members from the Nova Scotia government and private sector, provides advice to the university president on international matters and their relationship to the university community.

d) Relationship to other offices in the university

In addition to the academic offices, the international activities office works in close cooperation with student services (the international student advisor is situated here), admissions (student recruitment), the registrar, residence and food services, development (fund raising), business office (financial relationships with different donor agencies), public affairs and continuing education (non-credit programming).

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

In the past year, the Task Force on International Students, which was chaired by the director of international activities, made a number of recommendations related to international students and the provision of services for these students. As well, policies have been developed to set minimum standards for briefing any Saint Mary's student leaving Canada on a university-sponsored program. A release of liability must be signed by each participating student.

At a broader level, Saint Mary's has taken a leadership role in the formation of the Atlantic Education Network, a grouping of ILOs from both colleges and universities throughout the four Atlantic provinces. The objective of the network is to establish an information clearing house on international matters, to coordinate international marketing of the Atlantic tertiary education system, and to jointly promote the concept of internationalization.

b) Development of student exchange opportunities

There is a growing emphasis on seeking opportunities for Canadian students to study abroad. However, experience to date suggests that these opportunities must be bolstered with designated funding. Making these programs work and ensuring that students are well prepared carries a heavy administrative load.

c) Negotiation

The director of international activities is responsible for the negotiation of international contracts and agreements. Final agreement on all contracts rests with the university president.

d) Project administration and management

The manager, international projects, is responsible for project administration. She reports to the director, international activities. The director, who is also the ILO, does not have hands-on responsibility.

The international activities office's role in project management varies. For example, in an institutional linkage funded by CIDA, faculty members provide the academic expertise for curriculum development and supervision of trainees; the office provides financial control, narrative and financial reports to CIDA, orientation for trainees, briefing for Canadians going overseas and arrangements for travel and visa. In another, where the faculty director prefers to be more "hands on," the office role is financial control, liaison with the funding agency and report writing.

For programs of student exchange managed by different university departments, the office provides a briefing service and "reminders" of university policies (e.g. each participant must sign a release of liability).

Of course, individual faculty members have international research and consulting interests. They are more likely to ask the office for assistance or information if they are going to a country where Saint Mary's is known to be active (e.g. Vietnam or Mexico). Also, faculty will offer to represent the institution while travelling; in those cases the office may provide promotional materials, in-country contacts, and a briefing on university interests there.

e) Budget

The international activities office is funded by Saint Mary's University.

Project activities are funded by ACOA, CIDA, IDRC, UNDP, the Max Bell Foundation, various NGOs, private sector firms and by Saint Mary's University.

International academic relations projects are supported through SSHRC, CIDA, IDRC, various NGOs and foundations, and Saint Mary's University.

V Description of schools or institutes on campus with an international mandate

- The Summer Institute for Gender and Development (SIGAD), which involves other Halifax universities under Saint Mary's umbrella, has taken a leading role in developing an analytical framework for the integration of women in the development process. SIGAD activities include the provision of intensive workshops to development practitioners and academics from Canada, the developing world and international donor agencies. In addition, SIGAD provides technical assistance directly to donor agencies in the development of policy relating to gender issues in international development programming. SIGAD funding has been on a project basis and has come from a number of Canadian and multilateral sources including CIDA, IDRC, the Commonwealth of Learning, and the Japanese International Cooperation Agency.

- Saint Mary's has master's and bachelor's level programming in international development studies. It has an MBA program with an option in international development management and an interdisciplinary program in Asian studies.

VI Publications

There are several publications from the International Development Studies Program. 1995 will see the creation of a "home page" on WWW through which interested students and faculty can have electronic access to information on international jobs, research projects, conferences, etc.

VII Contact and biographical information

Mr Denis Leclaire
Director of International Activities
Saint Mary's University
Halifax NS B3H 3C3
Tel: (902) 420-5195
Fax: (902) 420-5566
E-Mail: denis@carp.stmarys.ca

Denis Leclaire has a wide professional experience in international development and in international education. As a project officer for the International Centre for Ocean Development he developed projects in the Indian Ocean region and identified agencies to execute them. He represented community colleges across Canada as ACCC's field representative in the Middle East, and developed land reform policies in the South-Pacific as a cooperant. Since coming to Saint Mary's he has placed particular emphasis on building alliances with other universities and colleges in Atlantic Canada. Mr Leclaire holds a master's in international affairs from Carleton University.

St. Thomas University

I An overview

St. Thomas University is a small, Catholic institution whose central liberal arts program is complemented by professional programs in education and social work. St. Thomas University takes pride in and seeks to nurture its Catholic and humanistic heritage, its concern for social issues, its interaction with the community beyond the campus and its sensitivity to the needs of individual students. A strong sense of community unites its alumni, students, staff, faculty and friends.

The university is primarily concerned with people, ideas and values. The university considers itself to be an institution with a social conscience. The university believes that women and men of divergent backgrounds and abilities should have an opportunity to learn and practice critical thought and to realize their intellectual potential in an academic setting that is both responsive and stimulating.

II Statement of principle on international cooperation

St. Thomas University's strategic plan directs university administration and faculty "to strengthen ties between St. Thomas and the international community." In 1995-96 initiatives will be taken to recruit more international students, develop a comprehensive exchange program for both students and faculty, and seek funding from CIDA for an international development project in the Caribbean or Latin America.

St. Thomas University welcomes international students and provides, through its relationship with the University of New Brunswick, comprehensive personal and educational support services for these students. The university welcomes partnership programs in both developed and developing countries. St. Thomas University has a natural and historical relationship with the Caribbean and Latin America.

The vice-president (academic) is responsible for international cooperation.

III Description of office of international cooperation

a) History

Nil

b) Mandate

Nil

c) Administrative structure

International cooperation duties are handled by the office of the vice-president (academic) acting as the international liaison officer. The vice-president (academic) sits on committees dealing with various aspects of international development and cooperation (at St. Thomas, regionally and nationally), liaises with CIDA; attends conferences on various aspects of international development, and keeps the St. Thomas community in touch with current thinking and publications in the field.

d) Relationship to other offices in the university

Nil

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

Nil

b) Development of student exchange opportunities

Nil

c) Negotiation

Nil

d) Project administration and management

Nil

V Description of schools or institutes on campus with an international mandate

St. Thomas University is the home of the Atlantic Human Rights Centre (AHRC) and it maintains an endowed "Chair in Citizenship." Working in cooperation with academic departments, the AHRC and the Chair in Citizenship have developed and provided programs in human rights and good governance. Through the utilization of these resources, St. Thomas University offers to provide the human rights and good governance components of international programs offered by other institutions. For further information please contact:

Senator Noël Kinsella
Director
Atlantic Human Rights Centre
St. Thomas University
P.O. Box 4569
Fredericton NB E3B 5G3

VI Publications

Nil

VII Contact and biographical information

Dr Roger Barnsley
International Liaison Officer
Vice-President (Academic)
St. Thomas University
P.O. Box 4569
Fredericton NB E3B 5G3
Tel: (506) 452-7700 Ext. 531
Fax: (506) 452-0617
E-mail: barnsley@stthomasu.ca

Dr Roger Barnsley has a background in psychology, education, university administration, and has been involved in human rights programming and events at the national and international levels. He has managed projects in China and several ASEAN countries.

Saskatchewan Indian Federated College

I An overview

The Saskatchewan Indian Federated College (SIFC) is the only first nations-controlled university college in the Americas which has established an international program. The college was founded in 1976 when the Federation of Saskatchewan Indian Nations entered into a federation agreement with the University of Regina.

SIFC's Centre for International Indigenous Studies and Development has been formally involved in international development since 1983. It has been responsible for various international agreements with indigenous peoples and institutions around the world dealing with academic and development activities. The agreements lead to staff and student exchanges and provide opportunity to develop awareness and appreciation for the broader socio-political and cultural context of indigenous peoples on a global scale.

II Statement of principle on international cooperation

"The centre contributes to the strengthening of a sector of society that has traditionally been kept on the outside of the power structures and excluded from opportunities available to non-Indian communities in the field of international education and development. Technological change, development of economic-natural resource bases, self-government, training and culturally relevant education and awareness are some of the issues the centre focuses on. There are enormous and urgent demands for sound structures to deliver and facilitate access to knowledge, expertise and financial resources for the challenges that indigenous people face today. The centre also serves as a central resource for the Indian and non-Indian community concerned with the development of indigenous people globally."

III Description of office of international cooperation

The SIFC president and the director of the Centre for International Indigenous Studies and Development are responsible for the negotiations of international agreements, exchanges and contracts. Faculty members are very involved in the initiation and implementation of programs.

Centre staff include a director, a program coordinator, a liaison officer in Costa Rica and a secretary.

a) History

The SIFC's involvement in the international arena followed the 1982 World Assembly of First Nations. The assembly approved a final document with resolutions and educational agreements that was adopted by the World Council of Indigenous People as a guide for future planning and implementation. One of the concrete outcomes was the establishment of SIFC's Centre for International Indigenous Studies and Development.

b) Mandate

To assist in the development and strengthening of indigenous jurisdictions in their homelands for the welfare and well-being of their people.

To provide students, faculty and communities at large with opportunities to develop an awareness and appreciation for indigenous peoples on a global scale.

To pursue relevant research to benefit self-determination for indigenous peoples at home and abroad.

To cooperate in the training and development of the Canadian and overseas indigenous human resources base required to fulfil self-development models.

To pursue the exchange of information and linkages with agencies, organizations and institutions involved and concerned with the development of indigenous peoples at the international level.

To facilitate access of the first nations and non-first nations community to a better understanding of first nations society.

To provide, initiate or facilitate training and exchanges in education, culture, economics, community development, health, socio-political development, environment, management and administration, media and communications.

c) Administrative structure

See section III above.

d) Relationship to other offices in the university

None

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

SIFC undertakes a variety of activities resulting in the internationalization of the college. There are a number of international academic and development-related agreements with institutions around the world. The agreements include research and exchange of students and professors. SIFC offers a course on international indigenous issues in the department of Indian studies. It sponsors the visit of scholars and leaders of international Indian organizations to share their experiences with Canadians. The centre also runs a program called "Internationalizing Indigenous Communities" which strives to increase the understanding of development issues among Canadian indigenous and non-indigenous communities.

b) Development of student exchange opportunities

The university has signed 12 international agreements and has hosted exchange students and visiting scholars from China, Mongolia, Australia, Norway, New Zealand, Tanzania, South Africa, Papua New Guinea and several countries of the Caribbean and South and Central America. The SIFC has also signed an agreement with the United Nations University for Peace in Costa Rica.

c) Negotiation

Negotiations are undertaken by the director of the centre and the SIFC president.

d) Project administration and management

As well as administering student exchange programs, the centre offers a 15-month program which provides university-level graduate education in development administration, human rights and non-confrontational resolution techniques for indigenous students to prepare students for community leadership roles in political, economic and social development. Twelve participants a year are selected for the program which is funded by CIDA and the SIFC. The centre is also involved in several international academic and research agreements with institutions around the world.

e) Budget

The centre is supported by SIFC and receives some funding from CIDA for its graduate program for indigenous people from developing countries.

V Description of schools or institutes on campus with an international mandate

The Centre for International Indigenous Studies and Development is the only institute with an international mandate; however, many of SIFC's faculties have an international component. The faculties are: Indian fine arts; School of Business and Public Administration; School of Social Work; Indian languages; literature and linguistics; science; Indian education; English; and Indian studies\Indian communication arts.

VI Publications

None

VII Contact and biographical information

Mr Ronald Hoenes
Centre for International Indigenous Studies and Development
Saskatchewan Indian Federated College
118 College West
University of Regina
Regina SK S4S 0A2
Tel: (306) 779-6302
Fax: (306) 585-1289
E-mail: rhoenes@tansi.sifc.sk.ca

No biographical information provided

University of Saskatchewan

I An overview

Diversity, cooperation, collaboration, opportunity and achievement are central issues related to the University of Saskatchewan's international perspective. The university encourages the inclusion of a global perspective in all its endeavours. Whether it is welcoming visitors to the campus or going abroad, the University of Saskatchewan is committed to being an international academic leader.

The University of Saskatchewan is actively involved in international, institutional and democratic development, international business, academic collaborative research, technology transfer, and student and faculty exchange.

The office of the University of Saskatchewan International is committed to promoting international activities.

II Statement of principle on international cooperation

The University of Saskatchewan is committed to enhancing its international cooperation activities as part of its overall process of internationalization. In 1993, the board of governors approved the following mission statement:

> "The University of Saskatchewan belongs to the people of Saskatchewan. As an academic community, our mission is to achieve excellence in the scholarly activities of teaching, discovering, preserving and applying knowledge."

This mission statement is supported by a recognition of the university's heritage, vision, values and goals. In 1994, the university council adopted the mission and its objectives. Since that time, the university senate has adopted it as well. Five objectives of the mission enhance the university's internationalization agenda:

to promote and expand scholarly exchange programs for faculty, students, and staff;

to encourage the development of programs and curricula that provide an international perspective on campus;

to reach beyond campus boundaries to establish international links in scholarship;

to implement financial, scheduling and geographical strategies to improve access to university programs; and to enhance opportunities for university students, faculty, and staff to participate in and contribute to global development initiatives of community organizations.

III Description of office of international cooperation

a) History

The University of Saskatchewan has always fostered and encouraged international activities involving faculty and students.

In February 1993, University of Saskatchewan International was established to oversee the institutional commitment to internationalization and to coordinate all activities related to international development, international institutional and academic exchanges, and international contracts. University of Saskatchewan International acts as a liaison among members of the university and between the university and outside agencies.

In September 1994, "Alternatives: The International Resource Centre" was established. Staffed by volunteers, the centre provides information and counselling on studying, working, volunteering and travelling abroad.

b) Mandate

University of Saskatchewan International is responsible for coordinating consultation on the "global dimensions" of the university mission. University of Saskatchewan International works to accomplish:

- broadening the interest of internationalization
- integration of international activities into the university academic agenda
- proactive development of new opportunities for collaboration
- a strengthening of competitive positioning and
- sustaining the international portfolio.

c) Administrative structure

University of Saskatchewan International is headed by a director who also acts as a special advisor to the president on international relations. Administratively, the office is responsible to the vice-president (academic). The director is supported by a full-time project coordinator. In addition, a number of colleges have individuals responsible for coordinating international matters.

International students are the responsibility of the international student advisor who reports to the dean of student services.

d) Relationship to other offices in the university

Close liaison is maintained with the office of the associate vice-president (research), office of the controller, office of the international student advisor, and the deans of the concerned colleges.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

The University of Saskatchewan is continuously exploring and establishing linkages with other institutions around the world. The initiation and maintenance of international contact is made by the director of University of Saskatchewan International, faculty members, and students. The university encourages participation from all aspects of the academic community.

b) Development of student exchange opportunities

Student exchange opportunities at the University of Saskatchewan increase every year. In partial fulfilment of its mission, the University of Saskatchewan welcomes international students and encourages study abroad opportunities for Canadian students. While each formal exchange is unique in its own way, the University of Saskatchewan attempts to achieve a balance of students with its partner institution. For example, over a five-year period, the two institutions may agree to each exchange 10 students. Payment of tuition is often paid to the home institution so that the student may be eligible for a student loan. Transportation, accommodation, and other costs are exchange specific. The University of Saskatchewan makes every effort to make class credits transferrable.

c) Negotiation

Acting on behalf of the president, the director of University of Saskatchewan International is responsible for providing the official commitment of the university on international projects and signing international exchange agreements.

d) Project administration and management

University of Saskatchewan International coordinates: international development projects, faculty exchanges, student exchanges, joint research projects, international visitors and institutional linkages.

The respective professors and deans are responsible for project administration. University of Saskatchewan International provides support and monitors the projects.

Diversity represents a key factor in the international activities of the University of

Saskatchewan. There are a variety of disciplines and areas of expertise. Through projects relating to international and institutional development, international business and academic collaborative research, the university's presence is felt in all regions of the globe. The following is just a sample (by no means complete) of the countries the University of Saskatchewan is collaborating with:

Argentina - academic exchange
Australia - mathematics, academic exchange
Brazil - physics, agriculture
China - academic exchange, agriculture, mathematics, education
Denmark - engineering
Finland - agriculture
Germany - academic exchange
Ghana - agriculture
Hong Kong - education
Indonesia - veterinary medicine
India - academic exchange, agriculture, biology, business management, education
Israel - archaeology
Italy - physics
Japan - agriculture, physics, commerce
Kenya - engineering
Korea - agriculture
Lesotho - agriculture
Malaysia - academic exchange, institutional linkages
Malawi - commerce
Mexico - international development/AIDS awareness
Mozambique - dentistry/international development
Poland - education
Portugal - agriculture
Russia - democratic development
Saudi Arabia - agriculture
South Africa - physics
Spain - modern languages
Sweden - physics/space, academic exchange
Switzerland - physics/space
Taiwan - agriculture
Ukraine - academic exchange, agriculture
United Kingdom - physics
United States - agriculture, medicine, engineering
Uruguay - academic exchange

e) Budget

University of Saskatchewan International was established through a two-year funding commitment by the deans of various colleges. The central adminstration covers the academic salary component of the director. On an ongoing basis, the funding will come from international project management fees, shares of institutional overhead on international projects and related activities.

V Description of schools or institutes on campus with an international mandate

None

VI Publications

None

VII Contact and biographical information

Dr Asit Sarkar
Special Advisor to the President, and
Director, University of Saskatchewan International
Room 216 Kirk Hall
University of Saskatchewan
117 Science Place
Saskatoon SK S7N 5C8
Tel: (306) 966-5903
Fax: (306) 966-8597
E-mail: sarkar@lighthouse.usask.ca

In 1970, Dr Asit Sarkar joined the faculty of the University of Saskatchewan. He has served as the head of the department of management and marketing, associate dean and acting dean of the college of commerce, director of the Centre for International Business Studies, and he is currently the director of the University of Saskatchewan International and special advisor to the president. Dr Sarkar has led and managed projects in China, Malaysia, Singapore, Thailand and other countries. He has served as visiting faculty in Indonesia, Malaysia, and Singapore. He is chair of the university's management committee for the Yeltsin Democracy Fellowship Program.

Université de Sherbrooke

I Tour d'horizon

A l'Université de Sherbrooke, la collaboration internationale est étroitement liée à l'internationalisation de l'université. La grande ligne d'action qui sous-tend les objectifs secondaires consiste à favoriser chez les étudiants et chez toutes les personnes intervenant dans leur formation le développement de connaissances, d'attitudes et d'habiletés correspondant au mouvement de mondialisation de la science, de la culture et de l'économie.

Les activités prioritaires de l'Université de Sherbrooke en matière de collaboration internationale sont de participer à des ententes stratégiques avec d'autres établissements étrangers d'enseignement supérieur bien intégrés, de développer une stratégie de recrutement et d'accueil afin d'augmenter les nombre d'étudiants étrangers, de mettre en place un programme de formation aux réalités interculturelles à l'intention du personnel de l'université et de maintenir un fonds d'encouragement aux initiatives internationales.

II Déclaration de principe sur la coopération internationale

L'Université de Sherbrooke est dotée d'une politique institutionnelle en matière de coopération internationale (aide au développement). Cette politique, adoptée en 1990 par le conseil d'administration et qui fait partie de l'énoncé de mission de l'université, stipule notamment que :

«les activités de coopération internationale pour le développement visent à générer une réflexion critique sur le processus de développement, sur les modèles et les approches du développement et sur les valeurs et les enjeux qui y sont impliqués.

Les projets de coopération internationale pour le développement doivent s'inscrire dans un véritable partenariat.

Les projets sont conçus, élaborés et réalisés dans une collaboration empreinte d'égalité et de respect mutuel des spécificités culturelles des partenaires.»

III Description du bureau de coopération internationale

a) Historique

L'Université de Sherbrooke a instauré un comité institutionnel de la coopération internationale (pays en développement) en 1990. Ce comité a été créé par la direction de l'Université de Sherbrooke principalement pour implanter une politique institutionnelle, laquelle touche à la fois au développement et aux relations interuniversitaires internationales.

Les services aux étudiants s'intéressent aux bourses et à l'accueil des étudiants étrangers.

L'agent de liaison internationale est rattaché au bureau de la recherche, dont il est le directeur. L'ALI fait partie du comité institutionnel de la coopération internationale.

b) Mandat

Le comité a comme rôle principal de voir à l'implantation et à l'application de la politique institutionnelle. Le comité joue également un rôle de conseil auprès du vice-recteur aux relations extérieures. Le comité se penche sur les questions de coopération internationale et de mobilité universitaire. Il participe également à la formulation de politiques internes.

c) Structures administratives

Le comité institutionnel de la coopération internationale relève du vice-recteur aux relations extérieures. Il est composé du vice-recteur responsable (ou de la personne qu'il a désignée pour le représenter), de trois professeurs, d'un membre de l'extérieur et de l'agent de liaison internationale. Le vice-recteur fait rapport des activités du comité au conseil universitaire.

L'agent de liaison internationale est également directeur du bureau de la recherche et relève lui-même du vice-recteur à la recherche.

Les facultés et les services aux étudiants disposent d'une grande latitude pour travailler à la coopération internationale.

d) Interactions avec d'autres services de l'université

L'agent de liaison internationale interagit avec toutes les facultés et avec les services aux étudiants. Les facultés et les services aux étudiants ont des pratiques et des coutumes en matière de coopération et de collaboration internationales. Dans chaque faculté, une personne est responsable de la diffusion de l'information sur les questions internationales.

IV Activités du bureau de coopération internationale

a) Conception de stratégies et de politiques de la coopération internationale

L'université considère que l'internationalisation des études comme une de ses priorités et entend participer et faire participer la communauté universitaire activement à ce mouvement mondial. L'université lance des débats sur l'internationalisation des études, sur la coopération internationale et sur les réalités interculturelles.

b) **Occasions d'échanges étudiants**

L'Université de Sherbrooke a mis en place des moyens pour accroître les échanges étudiants entre le Canada et les pays étrangers et pour promouvoir l'émergence de projets conjoints milieu-université visant à initier les étudiants aux réalités internationales. L'université a signé des accords réciproques avec des établissements de la France, du Japon, du Brésil, de la Colombie, des Pays-Bas, du Costa Rica, du Maroc et plusieurs autres pays.

Dans la majorité des accords de coopération scientifique dans plusieurs pays d'Europe et aux États-Unis et des accords d'appui au développement, notamment avec des pays africains et latino-américains, il y a un volet échange d'étudiants et plusieurs authres pays.

c) **Négociation**

Le vice-recteur aux relations extérieures a la responsabilité de la coopération internationale. L'agent de liaison est responsable de la négociation des contrats et des accords internationaux. Le vice-recteur à la recherche participe au processus lors d'accords de coopération scientifique. Le comité exécutif de l'université approuve les contrats et mandate le vice-recteur aux relations extérieures à les signer. Certaines activités sont de juridiction facultaire avec l'appui des divers services. En dehors des accords de coopération scientifique et d'appui au développement, les projets d'échanges étudiants de même que les projets touchant la mobilité universitaire sont négociés à la pièce.

d) **Administration et gestion des projets**

La responsabilité de l'administration d'un projet est en général du ressort d'une faculté qui désigne un chargé de projet. L'agent de liaison internationale est chargé d'examiner toutes les questions qui seraient soulevées par les parties et qui nécessiteraient des modifications ou des amendements au budget ou au contrat.

A l'Université de Sherbrooke, les facultés et les diverses unités administratives partagent la responsabilité de la conception, de l'élaboration et de la réalisation d'activités telles les projets de développement international, les échanges de professeurs et d'étudiants, les accords interuniversitaires internationaux, les études, la recherche et le travail à l'étranger pour les étudiants québécois, l'internationalisation des programmes d'études, les études régionales, les études sur le développement, l'éducation sur le développement, l'initiation aux différences culturelles.

L'Université de Sherbrooke a de nombreux projets de coopération internationale dont les quatre suivants :

- consolidation d'un réseau panaméricain de gestion et de développement des coopératives (Colombie);

- appui institutionnel à l'implantation d'un programme de maîtrise en administration des coopératives (Costa Rica);
- formation d'experts en gestion des coopératives (Brésil); et
- appui à des laboratoires périphériques de la région de Bafata (Guinée Bissau).

e) Budget

Le budget du bureau de la recherche provient du budget de fonctionnement de l'université. Il en est de même pour les relations interuniversitaires au plan international.

Les fonds de réalisation des projets en coopération au développement international proviennent en grande partie de l'ACDI et du CRDI. Les fonds concernant les relations interuniversitaires au plan international proviennent en grande partie du ministère des Affaires internationales du Québec et des organismes subventionnaires qui financent les projets de recherche.

V Description des écoles ou instituts du campus qui ont un mandat international

Dans la mission de toutes les unités administratives de l'université, on retrouve un volet qui vise à favoriser l'internationalisation.

VI Publications

L'Université de Sherbrooke fait état de ses activités internationales dans son journal bimensuel *Liaison* et dans son magazine *Sommets*.

Sur Internet, il est fait mention que l'Université de Sherbrooke fait de la collaboration internationale et il y est question des étudiants étrangers.

VII Contact et renseignements biographiques

M. Jacques Oliva Bélair
Agent de liaison internationale et directeur du bureau de la recherche
Université de Sherbrooke
2500, boul. Université
Sherbrooke QC J1K 2R1
Tél : (819) 821-7555
Téléc : (819) 821-8053

Aucune note biographique donnée

Simon Fraser University

I An overview

Simon Fraser University (SFU) has been aggressively pursuing international activities for more than 10 years. This drive is spurred by the conviction that rapid globalization demands that universities internationalize education programs and research activities to remain on the leading edge of creating knowledge and delivering education. SFU is expanding opportunities for students to study overseas through its field schools and formal exchange programs. Faculty are encouraged to expand their international experience and networks. The design and delivery of international projects is seen as a particularly effective way of achieving these objectives, as well as meeting community service responsibilities at the international level in a manner that benefits SFU, its partners and overseas communities.

II Statement of principle on international cooperation

According to Challenge 2001: The President's Strategic Plan, (adopted as a university mission statement in 1991): "Simon Fraser University will expand the international dimension of all of its study, research and service activities."

In the following "*University Policy on International Activities*," (adopted by the board of governors as university policy in 1993), it states "international activities at Simon Fraser University include study-abroad programs for domestic students, an international student presence on campus, academic exchange agreements with foreign institutions, and initiatives taken by individual faculty members as part of their regular research, teaching and service responsibilities. The university also engages in development assistance projects that contribute to an improved quality of life in developing countries, complement the university's academic mission and support the university's role as a responsible and responsive centre of higher learning.

These activities impose on the university and its members the responsibility to ensure that international activities are consistent with institutional values, especially when the policies and practices of a host government overseas may be subject to criticism.

III Description of the office of international cooperation

a) History

The Office of International Cooperation was established in 1985. Initially, the director position was staffed on a part-time basis, with student mobility activities managed by one additional full-time person. In 1994, the Office of International Cooperation was expanded. It now has three full-time staff.

b) Mandate

The Office of International Cooperation performs the following administrative functions:

- plan and coordinate student mobility and academic exchange programs;
- oversee and administer all international student exchange programs and international field schools;
- generate and secure opportunities for externally funded international projects by establishing personal contacts with government, diplomatic and funding agency officials;
- draft or review proposals, assist in budget preparation, and advise applicants on the procedures and requirements involved when making submissions to international development agencies;
- negotiate with funding agencies and international cooperation partners;
- assist in the administration of international projects, where appropriate;
- Monitor the progress and implementation of international projects and agreements;
- in conjunction with the vice-president, finance, provide services with respect to international project finances;
- work cooperatively with research, information and other units, in all matters of complementary responsibility;
- act as a clearing house for information on international cooperation activities by keeping the university community informed of opportunities and by maintaining an inventory of the university's international cooperation expertise;
- perform public relations and related functions pertinent to the university's international cooperation interests and activities;
- provide for the good management of the Office of International Cooperation with respect to its administrative, budgetary and personnel requirements; and
- along with others, represent the university in bodies such as the Institute for International Education (IIE), the B.C. Centre for International Education (BCCIE) and the Canadian Bureau for International Education (CBIE).

The office is responsible for the following advisory functions:

- assist the university to expand its commitment to international cooperation by advising the executive director, external relations, on development strategies;
- advise the executive director, external relations, on policies and procedures governing the university's international cooperation activities;
- consult with the executive director, external relations and the Committee of Deans to ensure that the Office of International Cooperation is guided by, and represents the university's academic interests;
- make recommendations to the executive director, external relations concerning the desirability of seeking to enter into specific contracts and agreements;
- promote student mobility programs by advising on policy development and by initiating and implementing recruitment and information strategies; and
- provide guidance and assistance to academic units designing new field school activities.

c) Administrative Structure

The Office of International Cooperation includes the following positions: director, international cooperation; director, international education; and secretary/administrative assistant. The office is managed by the director, international cooperation, who reports to the executive director, external relations. In turn, the executive director, external relations reports to the president and vice-chancellor.

The executive director also serves as secretary to the Senate Committee on International Activities. The senate committee advises the president with respect to the desirability of entering into international activities that are to be conducted in whole or in part outside Canada and that are to be undertaken by the university on the basis of a contract, contribution agreement or letter of understanding signed by the president, or requiring approval by senate or the board of governors. The committee ensures that such activities meet the conditions and criteria established by the university policy on international activities.

The executive director for external relations is also SFU's international liaison officer.

d) Relationship to other offices in the university

The Office of International Cooperation liaises and exchanges information with several other university offices which deal with international activities. These include:

- The Centre for International Students. It provides support to both undergraduate and graduate students from other countries. Services include orientation, airport reception, counselling, assistance with immigration and income tax issues.

- Cooperative education. Places students in work terms, primarily in Canada, but also internationally where specific programs and agreements have been established (e.g. China, England, Germany, Japan, Korea, Taiwan, the United States).
- Research services. Promotes and coordinates the university's research activities both in Canada and abroad. Notices for international research opportunities are distributed by this unit.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

A university committee has been struck, chaired by the executive director, external relations, to develop a strategy to achieve SFU's international objectives. The Office of International Cooperation is responsible for coordinating this activity.

b) Development of student exchange opportunities

SFU is involved in 24 undergraduate, and four graduate student exchange agreements. This number is growing annually. The standard undergraduate exchange relationship is a reciprocal tuition waiver, where participating students pay tuition to the home university, and trade places with students from the host university. Participating students are personally responsible for all other costs related to their participation in the exchange. In the academic year 1994/95, approximately 40 SFU students participated in formal student exchange programs.

c) Negotiation

The director of the Office of International Cooperation generally manages negotiations with external agencies. Negotiations normally take place in consultation with participating faculty, their respective faculty deans, and the executive director, external relations.

The president approves and signs international contracts and agreements, on the recommendation of the Senate Committee on International Activities.

d) Project administration and management

In cooperation with their international counterparts, the faculty, department or program unit that initiates a project usually manages it and relies on the regular administrative support services of the university when doing so. The services of the Office of

International Cooperation are available to assist.

Where the activity has been initiated at the institutional rather than the program level, and where interdisciplinary coordination is required, the management responsibility normally will be located in the Office of International Cooperation.

SFU faculty and staff have worked in 76 different countries, in 55 sectors or fields of study. Much of this activity has been undertaken at the individual faculty and departmental level. At the institutional level, development projects and other major initiatives are currently underway in:

Chile - research collaboration (primarily in the sciences)
China - development of environmental policy; development of cooperatives; community development
Cuba - distance education; management/entrepreneurial skills development
Ghana - institution building for distance education
India - community development/environmental management
Indonesia - institution building (sciences, English as a second language)
Korea - management of technology, environmental management
Philippines - fisheries
South Pacific - distance education, health care training
Vietnam - upgrading science education

The Office of International Cooperation is involved in: development projects and technical assistance activities; international institutional agreements; student exchanges; international strategies; information flow; development education; and cross cultural training.

e) Budget

The Office of International Cooperation receives its operating funds through the office of the president. Where costs arise from specific contract activities, full-cost recovery is expected.

The main source of funds for international development projects has been the Canadian International Development Agency (CIDA). SFU is looking to diversify funding sources. Student exchanges and field schools are funded primarily from tuition and fees paid by participating students.

V Description of schools or institutes on campus with an international mandate

Centre for Distance Education, director: Colin Yerbury, (604) 291-4269.

Centre for Policy Research on Science and Technology, director: Catherine Murray, (604) 291-5204.

Council for North American Business Studies, director: Bradly Condon, (604) 291-5106.

David See-Chai Lam Centre for International Communication, director: Jan W. Walls, (604) 291-5021.

VI Publications

None

VII Contact and Biographical Information

Mr Gregg Macdonald
Executive Director, External Relations
President's Office
Simon Fraser University
3rd Floor, Administration Building
Burnaby BC V5A 1S6
Tel: (604) 291-4661
Fax: (604) 291-4860
E-mail: gregg_macdonald@sfu.ca

Mr Macdonald has been active in the design and implementation of Official Development Assistance projects for the past 10 years. His area of expertise rests with education sector development assistance programming, especially in East and Southeast Asia. Active in institutional policy development, and a participant in many advisory fora dealing with international cooperation, Mr Macdonald has been a member of the B.C. Provincial Advisory Committee on International Education and the B.C. International Education and Training Group, as well as a board member of the British Columbia Centre for International Education. Within the Canadian university community, he has represented the Council of Western Canadian University Presidents on an AUCC international advisory committee over a period of seven years, chairing the committee for a two-year term beginning in 1992.

Technical University of Nova Scotia

I An overview

TUNS' international activities facilitate pursuit of and access to leading edge technological knowledge. Awareness of the state of knowledge and professional practice throughout the world is essential for internationally competitive teaching and research. In increasingly international markets, this is essential to the economic development of the province and graduates' future careers. TUNS also applies its technological expertise in partnership to the needs of individuals, organizations, and other academic institutions in underdeveloped countries.

II Statement of principle on international cooperation

TUNS views international cooperation as an integral and desirable aspect of the total process of a university education and as a means of sharing the university's considerable expertise and interests.

III Description of office of international cooperation

a) History

The International Programs Office was created in 1980 to administer, promote, coordinate and facilitate TUNS international activities. The director, research services, was made responsible for the office in 1990.

b) Mandate

- To act as the point of first contact for international visitors, research institutions, agencies and students.
- To increase, coordinate and monitor the university's international activities.
- To seek linkages with international universities, research centres and companies which enrich the quality, relevance and effectivness of the teaching programs and research activities of the university.
- To bring an international awareness to the university as to how technology can be used as an effective tool of fostering international development while preserving the sustainability of the environment.
- To encourage the development of projects and programs related to international

development by TUNS students, faculty and staff in cooperation with other institutions and organizations as appropriate.

c) Administrative structure

The director, research services reports to the president. Various levels of the TUNS administration are consulted as activities develop – the departments, centres, deans of the faculty/school and appropriate non-academic officers.

d) Relationship to other offices in the university

The International Program Office works closely with the associate dean of graduate studies and research. It also works closely with the deans, department heads and directors of research centres.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

The International Program Office is responsible for the development of TUNS policy in international cooperation and it leads the efforts of the university in developing the international component of the strategic plan.

b) Development of student exchange opportunities

It is important that TUNS continue to have a mix of students on campus. Insight into how technology is used in other cultures better prepares students for the rigors of working in a global economy. The International Program Office works with the deans in this endeavour.

c) Negotiation

The director, research services, negotiates contracts in association with various university units as necessary. Final signing authority in all university contract matters lies with the deans.

d) Project administration and management

TUNS' two main thrusts in work in international development are the human resource development of professionals and the transfer of technology through joint research. In particular, TUNS has technological expertise and knows how technology can be used to create economic development in the developing world.

TUNS uses the knowledge gained through participation in international activities to educate students, faculty, staff, and the Nova Scotia professional community about the contribution of technology to economic development. Professionals can then encourage the use of science and technology, not only in Canada, but in other parts of the world, and under different socioeconomic environments. Reaching out with seminars, meetings and conferences greatly enhances the abilities of Nova Scotia's professionals in other parts of the world.

TUNS constitutes a comprehensive centre for advanced professional education, research and specialized services in the field of professional engineering, architectural studies and computer science. The international projects it has undertaken in recent years are in the area of applied research and development, human resource development, technical and academic training, institutional linkages, curriculum development, and technology transfer. The technical areas of expertise have included industrial engineering, agricultural engineering, water resources, urban planning, fisheries, food science, housing (shelter), energy, and computer science. These activities have spanned the globe throughout all continents and have included Peru, Trinidad, Guyana, Egypt, Nigeria, India, Pakistan, China, Brazil, Thailand, Malaysia, and Turkey.

TUNS offers undergraduate and graduate training to qualified students from abroad. It attracts roughly 200 international students from over 55 countries.

Depending on the nature and size of projects, administration may be the responsibility of an individual, department, research centre or faculty. The director, research services, acts as a resource person and generally monitors all projects.

e) Budget

Administration costs of the International Program Office are borne by the university. External support is sought for development projects.

V Description of schools or institutes on campus with an international mandate

None

VI Publications

TUNS has published numerous papers, reports and conference proceedings, based on its work done in the international area.

VII Contact and biographical information

Mr Robert F. Eagle
Director, Research Services
Technical University of Nova Scotia
P.O. Box 1000
Halifax NS B3J 2X4
Tel: (902) 420-7794
Fax: (902) 420-2660

No biographical information provided

University of Toronto

I An overview

Academia, like all fields, is increasingly experiencing the changes and recognizing the opportunities of the global village. Electronic communications, emerging trading blocks, and increased mobility of human and monetary capital are creating new realities for students, faculty, academic administrators, staff and alumni. Excellence is increasingly measured in international terms for the university and the nation. To remain at the forefront of our changing world, the University of Toronto assigns a high priority to its development and leadership as an internationalized university, with its teaching and research activities informed by and contributing to global knowledge and technology transfer.

II Statement of principle on international cooperation

The University of Toronto has made internationalization an institutional priority. In this context, internationalization means maximizing the integration of international dimensions into teaching, research and service functions.

To fulfill its mission, the university has adopted a coordinated international strategy which includes policies, services and strategic institution-to-institution agreements.

III Description of office of international cooperation

a) History

In 1982, the governing council of the university adopted an international cooperation policy, and called for the creation of a central office. The Office of International Cooperation was established in July 1982, and became the Institute for International Programs in 1991. With further steps towards institutional internationalization, support by the central administration continued to evolve and in 1994 new arrangements were made within the Office of the Vice-President - Research and International Relations to provide leadership in guiding and overseeing international activities.

b) Mandate

The Office of the Vice-President - Research and International Relations is the central focus for international institutional partnerships and programs at the University of Toronto. It actively encourages a transformation of the university so that all aspects of academic life on campus reflect an international perspective, and highlights the university's position as an international partner. This mandate will be accomplished through:

Policy and planning:

- enhancing the amount and range of international activity and increasing participation by students, faculty, alumni and administration;
- initiating policies regarding international activities and an institutional agenda regarding partnerships through consultation within the university;
- encouraging the incorporation of an international context into course material and greater international participation to enhance academic life on campus;
- advising senior administration on international matters; and
- reviewing proposals under the *Procedures for Human Rights Review* and increasing awareness of and encouraging work related to human rights.

Communications and liaison:

- providing information internally regarding international activities and opportunities, and putting various networks within and outside the university in contact with each other;
- establishing relations with the external community including provincial and federal governments, foundations, international agencies and government contacts; and
- establishing a database of university international activities and expertise.

International contracts and agreements:

- encouraging more contracts and agreements;
- reviewing, approving, advising and monitoring.

Delegations and visitors

- establishing liaison within the university to deal with requests for visits;
- creating opportunities for the visit of international academics;
- briefing and preparing senior administration for visits abroad; and
- creating opportunities to participate in delegations and visits abroad.

Support for international activities:

- facilitating a range of international activities through provision of information, contacts and forms of support financial or otherwise.

c) Administrative structure

The international liaison team comprises three staff members reporting to the vice-president - research and international relations. The team also advises the president, the provost and where appropriate, the vice-president, development and university relations, on matters regarding international academic and student strategies.

Working with the international liaison team, the Office of Research Services administers contracts and awards funded by Canadian and international development agencies, various programs sponsored by governments and awards from foundations.

d) Relationship to other offices in the university

See c) above

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

An international academic advisory board advises the vice-president - research and international relations on the development and implementation of the university's international strategy. Membership of the board include representatives across the university who have had extensive experience and expertise in the international arena. A number of senior faculty members have also been appointed as regional academic coordinators who will be assisted by regional coordinating committees to advise on activities and programs within specific regions.

b) Development of student exchange opportunities

The university recognizes the value of international experience for students and has reaffirmed this in its international strategy. A task force appointed in early 1995 is currently reviewing the university's policy and practices with regard to international student exchanges with a view towards recommending how the university can better facilitate student mobility, improve service to students through enhancing information resources, reducing barriers to credit transfer and where appropriate providing financial assistance. Lead responsibility for institution-wide student exchanges and study abroad programs rests with a vice provost. The international relations office plays an ambassadorial role and incorporates such exchanges into institutional agreements reflecting the goals and resources of the divisions. The international student centre offers support services for international students on campus.

c) Negotiation

Faculty members usually negotiate their international contracts and agreements and the international team reviews them prior to final internal approval. This review is carried out by the international grants and contracts officer. The international liaison officer coordinates all negotiations for international university-wide partnership agreements and has negotiated the contract for a limited number of international research projects that are institutional in nature. The international corporate and government liaison officer works to develop and expand relationships with various corporate and government bodies. The vice-president - research and international relations has final signing authority on international contracts and agreements.

d) Project administration and management

The international team coordinates the implementation of all projects, ensuring that they are carried out in accordance with the policies of the university and the funding agency. In general, projects are administered by individual faculty members or through centres and faculties. However, in appropriate cases, projects may be administered through the Office of the Vice-President - Research and International Relations.

e) Budget

The international relations office is part of the Office of the Vice-President - Research and International Relations and is funded primarily from base budget funds. In the past, the office has received support from private funders for some projects.

V Description of schools or institutes on campus with an international mandate

The university carries out a wide range of international projects, including technical assistance, training courses, academic exchange and applied research.

The university already has diverse teaching and research programs in the international area. Units such as the Centre for Russian and East European Studies, the Centre for South Asian Studies, the Joint Centre for Asia Pacific Studies, the department of Middle East and Islamic studies and the department of Slavic languages and literature, focus on specific geographic regions. Others, such as the Centre for International Studies or the Institute for Environmental Studies, deal with broader policy or sectoral issues. Of particular note is the Scarborough Cooperative Program in International Development Studies which combines emphases on the socio-economic and environmental aspects of development studies. This five-year undergraduate program includes an eight-month overseas placement in the fourth year. There is also an undergraduate program in international relations based in Trinity College. The School of Continuing Studies offers a wide range of non-credit courses, including a number relating to global issues. It also offers training in more than 20 different languages. In addition, there are numerous public lectures on topics relevant to the international area.

VI Publications

Bridge Across the Pacific, a book by Thomas Wu and Arthur Stella, was published by the University Education Program of Festival Hong Kong 92, in May 1993.

VII Contact and biographical information

Mr Thomas Wu
International Liaison Officer
Office of the Vice-President - Research and International Relations
University of Toronto
Simcoe Hall, Room 10A
27 King's College Circle
Toronto ON M5S 1A1
Tel: (416) 978-4649
Fax: (416) 971-1381
E-mail: thomas.wu@utoronto.ca

No biographical information provided

Trent University

I An overview

Trent University is fundamentally committed to sustaining and enhancing its international focus, through the development of extensive global initiatives. Trent's priorities include increasing the proportion of international students at the university, internationalizing the curriculum, and creating opportunities in international development and research for faculty, staff and students. In addition, Trent strives to broaden cross-cultural and global experiences for Canadian students and provide enhanced opportunities for educational study abroad.

II Statement of principle on international cooperation

In 1987, the university senate developed its long range plans which included a recommendation to increase foreign student enrolment to 10% of the total population.

In the development of its mission statement in 1994, the following international objectives were established as institutional goals:

- "to offer a distinctive, excellent and continually evolving teaching program that responds to the needs of an increasingly diverse full and part-time student body."
- "to develop, in the pursuit of the advancement of learning, mutually beneficial partnerships and linkages ..."
- "to encourage intellectual and cultural sensibility, adaptability, leadership, mutual respect, an ethical conscience, global (or international) perspectives and environmental sensitivity among all members of the Trent community."
- "to recruit and retain students from within and beyond Canada who will benefit from Trent's programs and who will contribute to university life."

III Description of office of international cooperation

a) History

In the Spring of 1982, the university senate approved in principle, the Trent International Program for "prospective university students of all nationalities, who wish to enrich their education by studying as members of an integrated group of young men and women drawn from many different countries and regions, by acquiring knowledge and understanding of global and regional problems, and by developing the abilities that will enable them to serve the needs of their own people and the international community more effectively." Today, the international program is the catalyst for international activities at Trent University.

b) Mandate

The program is responsible for the coordination of all international activities and linkages. It provides services to foreign students and coordinates opportunities for foreign and Canadian students interested in internationalizing their academic experience. Trent's mandate includes: encouraging international cooperation in teaching, research and community development; developing a wider range of international research projects; facilitating collaborative linkages and reciprocal partnerships with institutions around the world; establishing academic mobility programs; providing students with opportunities to become more aware of international issues; and promoting international understanding and cross-cultural awareness through educational activities.

c) Administrative structure

The Trent International Program Office has a full-time director who is the international liaison officer. The director reports to the associate dean, research and graduate studies. The program also has a full-time secretary and a programs administrator. Research administrative support is also provided through the Office of Research and Graduate Studies.

d) Relationship to other offices in the university

The Trent International Program collaborates with various offices within the university such as the Office of Research and Graduate Studies and student organizations such as the International Students Association. The office also maintains a close affiliation with community organizations such the Kawartha World Issues Centre.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

The university recently conducted a review of the Trent International Program. The report emphasized the need to maintain a strong institutional commitment to internationalization – in terms of recruiting more foreign students, recruiting more Canadian students with international interests, increasing institutional capacity to operate international projects and improving administrative procedures for handling international student academic programs. A top priority in 1995 is appointing a new director of the Trent International Program. This person will be responsible for leading the institution through a process of restructuring and renewal of Trent's commitment to internationalization.

b) Development of student exchange opportunities

International cooperation agreements (which include student mobility opportunities) have been developed with many institutions around the world. Trent has developed more than 24 formal exchange and year-abroad program opportunities for undergraduate students (e.g., USA, Mexico, Ecuador, UK, Spain, France, Germany, South Africa and Thailand.)

c) Negotiation

International cooperation agreements, between institutions, are negotiated by the director of the Trent International Program. International student exchange agreements are negotiated by the programs administrator. Specific international research projects are negotiated by the university research officer in the Office of Research and Graduate Studies.

The provost and dean of arts and science have final approval of international contracts and agreements.

Student exchange agreements and cooperation agreements are signed by the president and vice-chancellor. Specific research project agreements are signed by the associate dean of research and graduate studies.

d) Project administration and management

Responsibilities for international project administration and management are coordinated through the director of the Trent International Program and the associate dean of research and graduate studies. Depending on the nature of the project, specific responsibilities may be delegated to the university research officer or to the appropriate department or program chair.

At present, Trent University has projects under way in the following countries and sectors:

Argentina - environmental studies
Belize - archaeology
Chile - archaeology
Czech Republic - sociology
Egypt - cultural anthropology
Ecuador - comparative development and environmental studies
India - sociology and economics
Jamaica - fisheries
Japan - ethics
Mexico - natural resource management and environmental studies
Nepal - environmental studies
Thailand - aboriginal studies

The Trent International Program is involved in the following activities, in some cases sharing aspects of responsibility with the Office of Research and Graduate Studies:

- international student services including counselling and referral services for personal, academic, immigration, financial concerns and UHIP administration.
- international scholarships administration
- orientation programming
- cross-cultural activities, programs, and training
- "World Affairs Colloquium Series"
- "Special Emphasis: International Studies Degree Program"
- internationalization of the curriculum
- special lectures, workshops on international themes
- development education initiatives
- community outreach programs
- international development projects
- joint research projects
- international institutional agreements
- student and faculty exchange programs
- international work and study opportunities

e) Budget

The operating budget for the Trent International Program is provided through the university operating budget, supplemented where possible with administrative overhead revenues from international projects. Funding for scholarships and other international programs has been provided by CIDA and international foundations. Recently Trent students established a Trent International Program Levy which will raise approximately $15,000 per year for scholarships.

V Description of schools or institutes on campus with an international mandate

None

VI Publications

Trent International Program publishes an occasional newsletter, *The Shanti*, which features pertinent international issues and events occurring locally and globally. The Trent International Program brochure provides an overview of the program and explains its various components and activities. An international study and exchange manual, *Opportunity of a Lifetime*, contains detailed information on international study opportunities available to Trent students. The *Youth Environmental Workbook* is a resource on youth action for sustainable development and the *TIP Handbook*, provides international students with a practical guide on cross-cultural issues and adjustment suggestions.

VII Contact and biographical information

Ms Cynthia Bennett Awe
Acting Director and
International Liaison Officer
Trent International Program
Trent University,
Peterborough ON K9J 7B8
Tel: (705) 748-1280
Fax: (705) 7481626
E-mail: cawe@trentu.ca

No biographical information provided

Trinity Western University

I An overview

Trinity Western University is a privately funded, accredited Christian university of 2,500 undergraduates and graduate students, 20% of whom are non-Canadians. Its curriculum and student activities are designed to promote a better understanding of world cultures and interaction among cultures for the mutual benefit and encouragement of all students.

II Statement of principle on international cooperation

Through understanding and student development, the university is committed to an educational program designed to develop Christian leaders who will have a positive impact on the world.

III Description of office of international cooperation

Programs in international studies, international development studies and studies abroad are coordinated through the dean's office. Student tours and relations with international students are managed by the student affairs office and an ESL program by University Enterprises.

a) History

All three programs mentioned above began in 1992.

b) Mandate

To ensure that all international activities fulfill the mission of the university.

c) Administrative structure

Coordination of programs is handled through the administrative committee of the university. There is also an international liaison officer appointed by the university.

d) Relationship to other offices in the university

None

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

Policy development is the responsibility of the Strategic Planning Committee and vice-president for academic affairs.

b) Development of student exchange opportunities

The university has programs in Russia, China, Costa Rica, the Middle East and Britain and organizes many one-time opportunities to other countries e.g. Ukraine, Ecuador, New Guinea, Nicaragua, Ireland and Israel.

c) Negotiation

Negotiation of international contracts is done by the vice-president for academic affairs.

d) Project administration and management

Program directors and faculty members manage projects.

e) Budget

The university's operational budget and fundraising supports international projects.

V Description of schools or institutes on campus with an international mandate

None

VI Publications

None

VII Contact and biographical information

Dr Mark Charlton
Director of the International Studies Program
Trinity Western University
7600 Glover Road
Langley, B.C. V2Y 1Y1
Tel: (604) 888-7511
Fax: (604) 888-5336
E-mail: mark_charlton@twu.ca

No biographical information provided

University of Victoria

I An overview

The overall objective is to ensure the appropriate, stimulating and challenging engagement of faculty, students and the institution as a whole in the international arena of education and research.

II Statement of principle of international cooperation

The following statement was approved by the senate and board of governors of the university in 1994.

"Involvement in international activities enhances the quality and reputation of the university in teaching, research and service by:

- enriching the educational experience of domestic students through exposure to the languages, cultures and intellectual traditions of other countries;
- preparing graduates to function effectively in an increasingly interdependent world;
- demonstrating responsiveness to the increasingly multicultural character of Canadian society;
- broadening the opportunities for research and other professional activities on the part of faculty members, students and staff;
- welcoming international students, researchers, other professionals and dignitaries to the campus;
- cooperating in international development assistance and research projects that advance knowledge and enhance the quality of life in other countries; and
- enriching life in the local community through interaction with international visitors to the campus."

Accordingly, continuing internationalization of the campus is recognized as part of the draft mission of the university and an internationalization component is included in the university's strategic plan. Specifically, the objectives of international involvement are to:

282

- expand work/study abroad programs for domestic students through student exchange programs with foreign institutions, international cooperative education placements, internships, study tours, and field or research work;

- sustain an international student presence on campus through student exchange agreements, undergraduate and graduate admission policies that maintain access for international students, financial support arrangements for international students, and non-degree English language programs;

- promote internationalization of the university curriculum through courses and programs in foreign languages, area studies and other international fields, as well as through integration of international or intercultural material, where possible, into non-international courses or programs;

- facilitate scholarly and professional activity with foreign partners through faculty/staff mobility programs, development assistance projects and other joint research and professional collaboration initiatives;

- promote cross-cultural awareness on campus through educational events and programs, orientation workshops, and hiring practices consistent with the "Federal Contractors Employment Equity" program; and

- foster community linkages as mechanisms of the internationalization process through host family programs, business liaisons, liaison with multicultural groups, public addresses by international speakers, expert commentary for the media by faculty members, students and staff, and visitation programs in which international members of the campus speak to schools and other organizations off campus.

III Description of office of international cooperation

a) History

The international activities mandate was originally incorporated into the Office of Research Aministration. It is now incorporated into the Office of the Associate Vice-President Academic. A recently prepared report recommends creation of a separate international office to be headed by the international liaison officer.

b) Mandate

To administer and coordinate international activities on behalf of the university.

c) Administrative structure

The ILO reports to the vice-president, academic and provost. Secretarial support is provided by the office of the vice-president academic and provost.

d) Relationship to other offices in university

International student relations are handled by the coordinator of special student programs. The coordinator can be reached at (604) 721-8743).

Admission to programs in graduate studies are dealt with by the dean of graduate studies. Some aspects of international activities are also handled by the office of the president and by standing committees, such as the Japan Advisory Committee. International development and research projects are facilitated by the ILO and the Office of Research Administration.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

The university is engaged in a strategic planning exercise and internationalization has been identified as one of six strategic issues facing the institution.

b) Development of student exchange opportunities

The University of Victoria currently has 34 international exchange agreements in operation, all of which involve student exchange. Other agreements are being developed.

c) Negotiation

Academic personnel negotiate project contracts. The Office of Research Administration develops the budget and negotiates details of the budget, invoicing, etc., with the academic(s) involved and the funding agency personnel. The associate vice-president, research, signs international development and research contracts and agreements on behalf of the president and vice-chancellor. The ILO negotiates and the president signs other cooperation agreements.

d) Project administration and management

The associate vice-president, research, in consultation with appropriate faculty members, is responsible for administration of development and research projects. The ILO is responsible for other international activities.

e) Budget

The Office of Research Administration is financed primarily through the University of Victoria operating budget and partially through overheads associated with contracts.

Other units involved in international activities are funded from the university operating budget.

V Description of schools or institutes on campus with an international mandate

The faculty of business has a very strong international focus through its international business program. Many other units, particularly in the division of humanities, also pursue international mandates.

VI Publications

None

VII Contact and biographical information

Dr John A. Schofield
International Liaison Officer
Associate Vice-President (Academic)
University of Victoria
PO Box 1700
Victoria BC V8W 2Y2
Tel: (604) 721-7012
Fax: (604) 721-7216
E-mail: jas@uvvm.uvic.ca

Dr Schofield is a professor of economics with interests in project/program evaluation and regional development issues.

University of Waterloo

I An overview

The university is committed to international studies through overseas study programs in a number of departments, through research associations with overseas universities, and through the personal commitments and associations of many faculty members.

II Statement of principle on international cooperation

The University of Waterloo recognizes the continuing need to broaden its international perspective and to focus attention on all facets of international study. As stated in the report of the Long-Range Planning Committee of Senate, *Planning for the Fourth Decade* (1987-1997), one aspect of the mission and goal of the University of Waterloo is "to recognize the international obligations of a university, and engage in a broad range of international activities such as: welcoming international students to undergraduate and graduate programs, working to develop sources of financial support for needy international students, providing an international experience for Waterloo students in particular programs, developing cooperative agreements with universities abroad, inviting foreign scholars, and participating in programs of technical assistance in the Third World."

III Description of office of international cooperation

a) History

The International Programs Office at the University of Waterloo was established in September 1982 as a unit within the Office of Research. Its responsibilities include both international development cooperation and international academic relations.

b) Mandate

In the context of the overall responsibilities of the Office of Research, and working in close cooperation with other sections of the office, the mandate of the International Programs Office is to:

- serve as a resource centre for information and advice pertaining to international programs, projects, policies, issues and activities;
- serve as the university's International Liaison Office, and work with academic and administrative units to further the interests of the university with respect to involvement in international activities;

- assist in developing and maintaining the university's relationships with international agencies and other potential sources of funding for international work, in cooperation with other offices as above;
- encourage and facilitate the development of international research and education projects;
- assist in the establishment, implementation, review and renewal of international exchange agreements;
- provide advice and assistance to faculty members and their departments/schools in the planning, preparation and execution of international projects;
- review, coordinate and approve, for administrative purposes, proposals for international activities to be submitted for external funding and, in consultation with the Waterloo Research Institute and the faculty/department/school concerned, negotiate the terms and conditions of contracts; and
- ensure effective management of negotiated projects and work in close cooperation with research financial services to assist in the provision of adequate financial and administrative systems and reporting.

c) Administrative structure

The International Programs Office is one of six sections in the Office of Research. The international programs manager is also the international liaison officer. The ILO reports to the vice-president, university research, who reports to the president of the university. There are two full-time staff: the ILO and one assistant. An international exchange committee, chaired by the vice-president, university research, oversees the establishment, review and renewal of international exchange agreements.

d) Relationship to other offices in the university

The International Programs Office works in cooperation with the International Student Office, the Office of Development and Alumni Affairs, the president's office, university graduate office, registrar's office, department of co-operative education and career services, and all faculties at the university.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

The Working Group on International Connections, co-chaired by the international programs manager and the associate provost for student affairs, was set up in January 1995 with a mandate to prepare a report for the Presidential Commission on Institutional Planning with respect to the strengths, weaknesses, opportunities and threats for international activities at the University of Waterloo. This report will be integrated with those of other working groups in the development of an overall plan to take the university into the 21st century.

b) Development of student exchange opportunities

As indicated in the the section on the mandate, the International Programs Office assists all faculties at the university in the establishment, implementation, review and renewal of international exchange agreements. Currently, there are approximately 50 active student exchange programs.

c) Negotiation

Contracts are negotiated through the International Programs Office in consultation with the Waterloo Research Institute (the contracts section of the Office of Research) and the faculty/department/school concerned. Before submission to a funding agency, a contract proposal must have the formal approval of: the faculty member(s) involved; the department chair; the dean of the faculty; the Office of Research as official university signing authority; and if required by the agency, the president of the university or his delegate.

The level of signing authority required for contracts or agreements depends on the amount of money involved.

d) Project administration and management

The faculty member designated as project director is responsible for the management of a project. The International Programs Office is responsible for: ensuring that university policies and procedures are followed in the implementation of the project; in cooperation with research financial services, assisting in the provision of adequate financial and administrative systems to meet monitoring and reporting requirements; and liaison with university participants and sponsoring agencies on administrative aspects of the project.

Waterloo's international connections include collaborative activities and education and research projects in the following countries or regions:

Argentina - earth sciences
Australia - earth sciences, engineering, environmental studies, chemistry, recreation and leisure studies, kinesiology
Austria - mathematics, philosophy, sociology
Bolivia - earth sciences
Brazil - earth sciences
Chile - urban and regional planning
China - engineering, management sciences, chemistry, biology, environmental studies, mathematics
Costa Rica - environmental studies, urban and regional planning
Czech Republic - engineering
Denmark - earth sciences, engineering, mathematics, kinesiology
Ecuador - political science
Ethiopia - biological sciences
France - computer science, mathematics, engineering, French studies
Germany - computer science, mathematics, earth sciences, engineering, Germanic studies, chemistry
Hungary - chemistry
India - engineering, environmental studies
Indonesia - environmental studies
Italy - architecture, chemistry
Japan - engineering, mathematics, biology, recreation and leisure studies
Mexico - environmental studies, engineering
Netherlands - earth sciences, engineering, psychology, environmental studies, kinesiology, recreation & leisure studies
New Zealand - psychology
Nicaragua - earth sciences
Nigeria - environmental studies, engineering
Norway - biology
Peru - political science, urban and regional planning
Poland - engineering, kinesiology
Russia - chemistry, physics, earth sciences, geography, engineering
Sahel - engineering
Singapore - engineering
South Africa - geography
South Korea - engineering
Spain - chemistry, classical studies
Sri Lanka - biology
Switzerland - geography, engineering
Thailand - engineering, environmental studies
Trinidad - engineering
Ukraine - engineering, chemistry, political science, urban and regional planning
United Kingdom - arts, biological sciences, mathematics, chemistry, geography,

engineering, physics, psychology
United States - architecture, mathematics, chemistry, computer science, accounting, optometry

e) **Budget**

The budget for the International Programs Office is provided from a portion of administrative and indirect cost recovery on international projects. International development projects to date have been funded primarily by CIDA and IDRC. International academic relations may be funded from a range of sources depending on the partner country and the nature of the activity.

V Description of schools or institutes on campus with an international mandate

Anthropology, A. Zeller, (519) 888-4567 ext. 2520

East Asian studies, G. Cuthbert Brandt, Renison College, (519) 884-4400

East European and Russian studies, R. Karpiak, (519) 888-4567 ext. 3118

Economics, J.R. Melvin, (519) 888-4567 ext. 3305

Environmental studies, Office of the Dean, (519) 888-4567 ext. 3463

Foreign policy and federalism, G. Hayes, (519) 888-4567 ext. 2070

French studies, P. Socken, (519) 888-4567 ext. 5132

Germanic and Slavic languages and literatures, M. Richter, (519) 888-4567 ext. 2428

History, D. Wright, (519) 888-4567 ext. 2297

International studies, G. Hayes, (519) 888-4567 ext. 2070

International trade, R. Kumar (519) 888-4567 ext. 2644

Italian, G. Niccoli, St. Jerome's College, (519) 885-8110

Latin American studies, M. Gutierrez, (519) 888-4567 ext. 3658

Middle East studies, L. Curchin, (519) 888-4567 ext. 6883

Peace and conflict studies, R. Mathies, Conrad Grebel College, (519) 885-0220

Political science, W. Moul, (519) 888-4567 ext. 2100

VI Publications

Destination Waterloo: A Handbook for UW International Students
Research at the University of Waterloo
University of Waterloo Research at the Frontier

Information on the International Programs Office is also available through the university's Office of Research home page on the World Wide Web at http://www.adm.uwaterloo.ca/infoor/

VII Contact and biographical information

Ms Pauline O'Neill
International Liaison Officer
Manager, International Programs
University of Waterloo
Waterloo ON N2L 3G1
Tel: (519) 888-4567 ext. 2288
Fax: (519) 725-9971
E-mail: poneill@mc1adm.uwaterloo.ca

No biographical information provided

The University of Western Ontario

I An overview

The university was in the midst of a strategic planning review at the time of publishing. The draft report of the Strategic Planning Task Force, which was released in June 1995, states that Western's objective is to be a major international university with resources selectively allocated to areas of particular academic strength. It calls for increased resources to support the Office of the Vice-President (Research), of which the Office of International Academic Affairs is a part, to enhance its ability to assist researchers in obtaining complex multi-disciplinary research grants and contracts. It also calls for recruiting greater numbers of highly qualified graduate and undergraduate foreign students.

II Statement of principle on international cooperation

The mission statement of The University of Western Ontario, which was approved by the senate in December 1983 and by the board of governors in January 1984, reaffirms the international character of research excellence and commits itself to the provision of educational opportunities for students from other countries.

III Description of office of international cooperation

a) History

The Office of International Academic Affairs was established, and the current Director hired, in December 1990. This represented a major commitment by the university to expand significantly its international activities, especially in the area of international research collaboration. The office replaces the previous Office of International Education which was established in 1968. Western also has an International Student Office (comprising two part-time international student advisors) which counsels foreign students on non-academic matters.

b) Mandate

To support, encourage and promote all appropriate international activities at The University of Western Ontario.

c) Administrative structure

The office is headed by the director who reports to the vice-president (research) for the administration of international activities. The director is assisted by a secretary and by an international projects officer. The director is Western's international liaison officer.

d) Relationship to other offices in the university

The office interacts regularly with most other academic and administrative units of the university. Most frequent interaction is with the Office of Research Services.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

As explained above, the draft report of the university's strategic planning task force calls for increased support to be given to multi-disciplinary approaches to research and to increased recruitment of foreign students. All other existing policies are likely to continue.

b) Development of student exchange opportunities

The number of student and faculty exchanges has increased dramatically over the past four years. The Office of International Academic Affairs actively encourages and supports this activity.

c) Negotiation

The office is responsible for negotiation of contracts and exchange agreements with foreign institutions. Final implementation is made by the Office of Research Services on authority delegated by the board of governors in the case of contracts and grants, and by the provost, appropriate dean, and senate secretariat in the case of exchange agreements.

d) Project administration and management

International projects are generally initiated and the day-to-day management undertaken by the faculty member(s) or department involved. The office is responsible for contract/grant negotiation and may become involved in management of the project should circumstances warrant it. The university is active in most regions of the world and in most academic disciplines.

The Office of International Academic Affairs serves a number of purposes:

- source of information
- administers travel funds
- assists in preparing proposals
- negotiates with funding agencies
- follows up on projects
- administers exchange programs

- provides publicity and promotion
- maintains a database of current and potential international capabilities at the university
- provides contacts with the international community
- receives international visitors
- is a central focus and forum at the university for all international matters

e) Budget

The office is funded by the university's operating budget. Projects are funded by granting agencies.

V Description of schools or institutes on campus with an international mandate

Western Business School

The school provides students with classroom experiences that develop their international perspective by restructuring existing courses and developing new courses with a focus on international activities. As well, the number of undergraduate and graduate student exchanges continues to increase.

The Centre for International Business Studies is a focal point in the Western Business School for nurturing and coordinating its globalization efforts. The presence of the centre is due, in large part, to the long-standing financial support of the federal Department of Foreign Affairs and International Trade. This support has been applied to leverage other internal and external contributions in order to maximize returns from funds.

Contact: Western Business School, Tel: (519) 661-3212, Fax: (519) 661-3485.

Dr John Kennedy, Director, Centre for International Business Studies, Western Business School, Tel: (519) 661-3244, Fax: (519) 661-3485.

Centre for Renewal of the Global Environment

The newly created Centre for Renewal of the Global Environment at Western is devoted to fostering interdisciplinary approaches in cooperation with national and international partners to solve global environmental problems, to renew degraded systems and to truly create sustainable development.

Contact: Dr Frederick J. Keenan, Acting Director, Centre for Renewal of the Global Environment, Tel: (519) 661-3969, Fax: (519) 661-3125.

MA and PhD in sociology with concentration in social demography

Offered by the department of sociology, this concentration allows students to examine population problems and issues in an international context. Studies include: population and socioeconomic development, population and the environment, fertility, migration, urbanization, population policies and programs.

Contact: Department of sociology, Tel: (519) 679-2111 ext. 5144 or (519) 661-3692.

Medical electives overseas program

Fourth year medical students have the opportunity to find voluntary work in developing countries as part of the medical electives overseas program. The program has contacts in more than 30 countries and provides students with invaluable practical and cultural experiences and knowledge of alternative medical practices.

Contact: Office of Undergraduate Medicine, Faculty of Medicine, Tel: (519) 661-2076.

International Journalism

The Graduate School of Journalism has developed a substantial international focus, and offers the only international reporting course in Canada to students registered in the master's of journalism program.

Contact: Graduate School of Journalism, Tel: (519) 661-3377.

VI Publications

"Opportunities Abroad 1994-95"

"The University of Western Ontario and the Countries of Eastern Europe and the former Soviet Union"

"The University of Western Ontario and the Countries of the Asia Pacific Region"

VII Contact and biographical information

Dr Frederick J. Keenan
Director of International Academic Affairs
Room 346, Stevenson-Lawson Building
The University of Western Ontario
London ON N6A 5B8
Tel: (519) 661-3969
Fax: (519) 661-3125
E-mail: slbfrk@uwoadmin.uwo.ca

Dr Frederick Keenan is the director of the Office of International Academic Affairs at The University of Western Ontario, and has also recently been named acting director of the new UWO Centre for Renewal of the Global Environment. His mandate is to support the development of all of Western's international and environmental activities, with emphasis on multidisciplinary research collaboration and on exchange programs for faculty and students.

Previously, he worked as director of the forest industries division of the Food and Agriculture Organization of the United Nations at its headquarters in Rome, Italy.

In his other international assignments over the past 20 years, Dr Keenan has worked extensively in Latin America and in the Asia-Pacific region. He has helped developing countries to use their forest resources in a sustainable manner.

Wilfrid Laurier University

I An overview

"WLU strives to be a diverse, personal, and supportive community....Our aim is to educate engaged and aware citizens of an increasingly complex world."

These excerpts from WLU's newly approved mission statement clearly affirm a commitment to internationalization. The establishment of the office of Laurier International is the first step in a plan to facilitate increased exchange linkages and internationalization of curriculum.

II Statement of principle on international cooperation

In response to the globalization of economies and cultures, Wilfrid Laurier University encourages, promotes and recognizes the importance of international activities. The university is committed to providing a warm intellectual and social environment for international students and faculty, and to providing opportunities for Laurier students and faculty to experience, and contribute to, international development.

III Description of office of international cooperation

a) History

Late in 1993, the university undertook a campus wide study of international activity. This study confirmed that Wilfrid Laurier University was very active internationally but that much of this activity was not well publicized and relied on the entrepreneurial efforts of individual faculty. In an effort to institutionalize international efforts and facilitate and support ongoing international activity, the office of Laurier International was established in May of 1994.

In the first year of operation, Laurier International was mandated to review current international activity and define a strategy and structure that would ensure continued involvement in global education. This review concluded in April 1995 with senate approval for Laurier International to be established as a continuing unit of Wilfrid Laurier University.

b) Mandate

Laurier International is the clearing office for international programs offered by the university and is the administrative and organizational centre for international activities. The university will concentrate on enlarging the number of bilateral student exchange programs and opportunties for international contract work and revenue generating international programs will be pursued.

c) Administrative structure

There are two positions within the office of Laurier International: director/international liaison officer and a secretary.

The director/international liaison officer reports to the vice-president academic.

The dean of students is responsible for the quality of international student life.

d) Relationship to other offices in the university

Laurier International works closely with the university's academic and administrative offices to ensure smooth operation of international programs.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

Wilfrid Laurier University has just completed a review of international activities and the development of a strategy for continued internationalization. Implementation of this strategy will be the focus of Laurier International.

b) Development of student exchange opportunities

Opportunities will be identified at either the faculty level or by the office of Laurier International. The director facilitates and negotiates agreements as appropriate.

The university is actively negotiating a number of bilateral student exchange programs.

c) Negotiation

The director of Laurier International coordinates negotiation of contracts. Laurier International works with project leaders to ensure that projects are successfully negotiated.

d) Project administration and management

Laurier International facilitates the decentralized development and management of international programs.

The office coordinates/tracks/or provides information about:

- international development project/technical assistance activities
- international institutional agreements
- faculty exchanges
- student exchanges
- study, research and work abroad for Canadian students
- joint research projects
- international students
- community outreach
- international contract education

The university offers student exchange programs in Germany, France, Italy, Spain and Austria. Exchanges are currently under negotiation with the United Kingdom, Australia, South Africa, Germany, Chile and Mexico.

Co-op work term exchanges are in place with institutions in France and Ireland.

Study tours or seminars abroad were held in Jordan, Tunisia, Chile, Argentina, Brazil, Mexico, Costa Rica, China, Russia and Zimbabwe in 1995.

Wilfrid Laurier University is involved in the following international development and academic relations projects:

Chile - geography, business, social work
Argentina - business
Brazil - business
Mexico - business
Costa Rica - geography
Russia - political science, geography
Zimbabwe - social work, development and international studies
Ireland - business
France - business
China - geography, business
Jordan - archeology
Tunisia - classics

e) Budget

Laurier International is funded by the university with the expectation that revenues will be generated from international projects in the future.

V Description of schools or institutes on campus with an international mandate

- The Cold Regions Research Centre facilitates an inter-disciplinary group of scholars and scientists. It is an active research unit, and conducts an annual excursion to the Arctic, involving both faculty and students. Research is currently focussed on the Canadian high arctic, the Rocky Mountains, the northern temperate region of Ontario's Canadian shield, the Karakoram Himilaya, the Yukon and the Lake Baikal region of Russia.

- Laurier's School of Business and Economics offers both undergraduate and graduate degrees. The school maintains a very strong international focus and currently has exchange agreements with institutions in Austria, France, Germany, Italy, Spain and the Czech Republic. The goal is to have every student participate in an international activity during their program. The Latin America field studies program, one of the international activities offered through the MBA program, has won provincial and national awards. Students from the school participated in a study tour to Germany last year and to Chile, Argentina and Brazil this year.

- The faculty of music has many graduates that have gone on to performance careers worldwide. The faculty is particularly strong in voice, keyboarding and strings. The Penderecki Quartet, with members from Poland, is the resident quartet. Students in the faculty may pursue a four-year degree in music or in music therapy.

- The faculty of arts and science includes international study in many of its regular course offerings including: an annual archeological dig in Jordan; an annual study tour for senior geography students, (in 1995-96 the students visited Costa Rica and Chile); study tours to China, Russia and Tunisia; and a study seminar program in Zimbabwe.

- The faculty of social work includes international placements in its graduate program. Destinations have included Chile and Zimbabwe.

VI Publications

A proposed strategy for internationalizing Wilfrid Laurier University, published in *Laurier News*, October 12, 1993.

International opportunities are also listed on the campus wide information system.

VII Contact and biographical information

Mr Denis Leclerc
Director and International Liaison Officer
Laurier International
Wilfrid Laurier University
Waterloo ON N2L 3C5
Tel: (519) 884-1970 ext. 6840
Fax: (519) 884-8853
E-mail: dleclerc@mach2.wlu.ca

The director had just been appointed at the time of publishing and no biographical information was available.

University of Windsor

I An overview

The university's physical location, next to the Ambassador Bridge that links Canada to the United States, is a constant reminder of the importance of the international dimension to Canadians. International competence is crucial to the educational process. At the University of Windsor this competence is developed through internationalization of the curriculum, through cooperative international scholarly activity of faculty members, and through opportunities for students to study and work abroad. It is enhanced by the presence of international students on campus, and further enriched through participation in international development activities.

II Statement of principle on international cooperation

The University of Windsor's mission and goals statement, approved by the senate in May 1995, states that the university strives "to provide the international community with access to our educational resources." The mission statement recognizes a tradition of interest in international affairs and commits to the support of cooperative projects of a global nature, to participation in international development programs, and to the establishment of cooperative relationships with foreign institutions of higher learning and research.

III Description of office of international cooperation

a) History

The Office of International Affairs was established by the University of Windsor in September 1993. This move reflected the university's increased commitment to internationalization, by providing stronger institutional support for the international liaison officer, replacing earlier, more informal arrangements.

b) Mandate

The office's mandate is to encourage, develop, support and promote all international activities at the University of Windsor. Specific goals are to increase international cooperation in research, further an international context for teaching and learning and encourage the contribution of skills and expertise to international development.

c) Administrative structure

The office is headed by a director who reports to the vice-president, academic. The director is a faculty member who receives time away from teaching for this purpose. There is one part-time administrative assistant. The director is the university's international liaison officer.

Several groups on campus formally bring together faculty members with interests in specific areas of the world (e.g. Latin America, Asia) and serve as communication networks. Other informal groupings are being encouraged by the Office of International Affairs to facilitate the transmission of relevant communication.

Some active student groups (e.g. WUSC local committee, AEISEC chapter and the International Relations Society) help to increase the profile of international activity on campus.

d) Relationship to other offices in the university

The Office of International Affairs is housed together with the Office of Research Services, which allows for close collaboration when appropriate. In January 1995 the director was appointed associate vice-president, research, retaining his previous position. In effect, this makes the director a member of the Academic Administrative Council of the university.

The international student advisor provides services to foreign students on campus. The Office of Co-op Education and Student Placement helps students in finding work placements abroad. Both these activities are overseen by the dean of student affairs. There is communication between these units and the Office of International Affairs.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

The university's mission and goals statement commits the institution to actively seek internationalization. The Office of International Affairs is charged with facilitating the achievement of this goal.

b) Development of student exchange opportunities

The university is expanding the number of opportunities for its students to study abroad. It participates actively in the Four Motors of Europe programs developed by the Ontario government and is increasing the number of reciprocal exchange agreements with universities around the world.

c) Negotiation

Negotiations for agreements may be initiated at different levels in the university, although the Office of International Affairs has the development of cooperative agreements as one of its goals. Formal agreements with other institutions are signed by the president on the advice of the general counsel and the Office of International Affairs.

The associate vice-president, research has authority to sign contracts with granting agencies and corporate partners on behalf of the university.

d) Project administration and management

The administration of some projects may be largely in the hands of their initiators and directors, (usually deans or professors) but where third party funding is involved, the necessary accounting and financial management is carried out by the research grants section of the university's division of finance. Larger projects are administered with the assistance of management-advisory committees, chaired by the director of the Office of International Affairs who is also the international liaison officer.

Some current international activity includes projects in Jordan (nursing), Nigeria (geology), India (geology, environmental science), Argentina, Belize and Ecuador (anthropology), the Czech Republic, Estonia, the Ukraine (business administration), and Germany (engineering).

While the office has had primarily a role of facilitation and monitoring of international activities (from student exchanges to research projects) it is moving into a more active role in the administration of these activities.

e) Budget

The office is provided with a budget to cover administrative costs associated with its activities. Other administrative units may finance international academic relations, especially with developed countries, from their own operating budgets or research funds. Funds for international development projects have to date come mainly from CIDA and IDRC. International academic relations projects are financed mainly by the participating universities, with occasional government assistance, and by funding agencies like NSERC.

V Description of schools or institutes on campus with an international mandate

Institutes with international activities as part of their mandate include the Great Lakes Institute for Environmental Research, the Centre for Dispute Resolution in the faculty of law, and the Can-Am Institute. The department of political science houses an honours BA program in international relations (a master's program is under development) and there are certificate programs in Latin American and Caribbean studies, Asian studies, and Japanese studies.

VI Publications

The Office of International Affairs publicizes international activities in the university's internal newspaper, *Newsline,* and in other university publications. Manuals for foreign students are produced by the international student advisor and the graduate students society.

A guide to exchange opportunities at the University of Windsor was being prepared at the time of publishing along with information for the World Wide Web site (http://www.uwindsor.ca).

VII Contact and biographical information

Dr R. Julian Cattaneo
Associate Vice-President, Research and
Director, Office of International Affairs
University of Windsor
Windsor ON N9B 3P4
Tel: (519) 253-4232 ext. 3919
Fax: (519) 973-7032
Internet: brc@uwindsor.ca

Dr R. Julian Cattaneo holds a degree in sociology from the University of Buenos Aires. He pursued graduate studies at the University of Belgrano and The University of Michigan, and he obtained a PhD in business administration. He has had broad experience in business management, including positions in sales, production control, supply, and personnel/human resources, and has worked, consulted, and done research in several different countries. At the University of Windsor he has chaired the research board, been head of the administrative studies area, faculty of business administration, and served on a number of committees and task forces.

Dr Cattaneo's primary research interests are in the areas of human resources management, wage and salary administration, and international and cross-cultural management. He is co-author *of Management: the Competitive Advantage* (2nd Canadian Edition, Toronto: Wiley, 1995) and *Managing Organizational Behaviour* (Toronto: Wiley, 1992). He is a member of the board of the Organizational Behavior Teaching Society, and has been chair of the international business division of the Administrative Sciences Association of Canada, and regional chair (Canada) of the Association of International Business.

The University of Winnipeg

I An overview

Over the past two years, The University of Winnipeg has been aggressively pursuing opportunities for international exchange programs with universities in the United Kingdom, the Czech Republic, Germany and Denmark.

II Statement of principle on international cooperation

Formal policies on international development and cooperation are still in the development stage. Once complete, the policy statement will outline general objectives of international initiatives and prioritize areas for development.

III Description of office of international cooperation

International cooperation is included in the mandate of the office of the vice-president (academic).

a) History

The office of the vice-president (academic) was established in September 1982. At that time its primary responsibilities were academic development and international activities. Since 1992, the responsibilities of the vice-president (academic) for academic matters have expanded greatly and, as a consequence, international activities have become a shared responsibility under the overall authority of the vice-president (academic) who continues to coordinate activities. Currently, matters concerning student exchanges and educational activities are the responsibility of an associate vice-president (student services); and those activities involving research are part of the mandate of the associate vice-president (research and graduate studies). All three share the function of international liaison officer.

b) Mandate

The office of the vice-president (academic) is responsible for the development of international projects and works with various agencies in designing programs which will bring internal resources and expertise to those countries which can benefit from them. The office of the vice-president (academic) works with the proposal through various stages of its development and administers the implementation of the program.

c) Administrative structure

The office of the vice-president (academic) reports to the president of the university and to the board of regents in carrying out international development activities. It frequently involves faculty members on the basis of secondment in preparing and implementing program proposals. Various levels of university administration are considered as the proposal is developed, including the department, the faculty of arts and science, and the service division involved.

d) Relationship to other offices in the university

Internally, the ILO works closely with the Institute of Urban Studies, the continuing education and community services division and the faculty of arts and science. As well, the ILO acts as liaison with Menno Simons College, an affiliated institution.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation

None

b) Development of student exchange opportunities

Over the past two years the university has negotiated formal exchange agreements with Charles University (Czech Republic), Aarhus University (Denmark) and Bamberg University (Germany). Several other exchanges are in the negotiation stage. Already established exchanges include Mannheim University (Germany) and a year-abroad program at Perpignan University (France).

c) Negotiation

Contracts and exchanges are negotiated by the vice-president (academic) in consultation with other faculty/administrators. Contracts are negotiated at cost of delivery of the service plus an appropriate administrative charge.

d) Project administration and management

The university is currently involved in academic exchanges and non-credit training programs. The university provides an entrance preparatory program for international students, English as a second language programs at the university level and international conferences/workshops.

Projects are generally implemented by the faculty or staff of the department or division involved, under the administration of the office of the vice-president (academic).

e) Budget

The office of the vice-president (academic) is financed as part of the university's operational budget.

V Description of schools or institutes on campus with an international mandate

Menno Simons College - an affiliated institute involved in international activities.

VI Publications

None

VII Contact and biographical information

Dr Herbert Mays
International Liaison Officer
Associate Vice-President (Student Services)
University of Winnipeg
515 Portage Avenue
Winnipeg MB R3B 2E9
Tel: (204) 786-9229
Fax: (204) 786-8656
E-Mail:
mays@uwpg02.uwinnipeg.ca or
mays-h-@s-h.uwinnipeg.ca

Dr Katherine Schultz
International Liaison Officer
Associate Vice-President (Research and Graduate Study)
University of Winnipeg
515 Portage Avenue
Winnipeg MB R3B 2E9
Tel: (204) 786-9797
Fax: (204) 783-8910
E-Mail: schultz@uwpg02.uwinnipeg.ca

No biographical information was provided.

York University

I An overview

Innovation and interdisciplinarity are two defining characteristics of the university. As a young university, York is able to adapt and shape its academic programs to respond to the rapidly changing economic and political realities of today's global stage. York University's academic programs are non-traditional and reflect a strong influence from the humanities and social sciences in all disciplines, including law, fine arts, environmental studies, and business. The university's complement of students, faculty and staff reflect the diversity of the large cosmopolitan city of Toronto.

II Statement of principle on international cooperation

"Global education can no longer be viewed as a secondary consideration: we must recognize that it is central to developing graduates who can cope creatively with the modern, interdependent world" (Wood, 1991).

In keeping with this notion, York University's academic plan makes no single definitive statement on international education and cooperation. Rather internationalization is seen as an element of all scholarly activity at the university. The thread of internationalization can be found throughout the 1994-1995 academic plan:

"In a world of increasing interdependencies, neither research nor teaching programs can afford to be, or to be seen to be, parochial. ...Comparative, international and intercultural studies are indeed the primary focus of the work of many of York's research scholars and students. ...all researchers should aspire to participate in, contribute to, and meet the standards of, the world community of scholars. And all students, to be truly educated, should encounter the widest possible variety of social, cultural and intellectual perspectives, which lend context and breadth to their academic programs.

"The University should strive to reinforce the bilingual programs and character of Glendon College, the international multicultural, and comparative dimensions of all research and teaching, and international exchanges and other programs which help to broaden horizons for our students and faculty.

"The vice-president (academic affairs) should assume prime responsibility for broadening the horizons of study and research at York, and for coordinating the work of the various bodies and individuals concerned with doing so."

III Description of office of international cooperation

a) History

The Office of International Services was established in 1969 to coordinate international activities at York University. In 1984 the office was renamed York International to reflect its new mandate to enhance the international focus of the university in the areas of development cooperation and academic relations with institutions in developing and developed nations. In 1995, following extensive review of academic literature and university consultations, York International and the International Students, Student Exchanges and Study Abroad Office were amalgamated under a single director and given a broader mandate to reflect the all encompassing nature of internationalization.

b) Mandate

York International supports the university's commitment to the continued development and enhancement of its international profile through facilitating and coordinating international scholarly activities. As such, York International assists the university in the identification and development of international research and scholarly opportunities and linkages; encourages and promotes the participation of the York community in international education which includes exchanges, study abroad and support for international students at the university; provides liaison between York and other universities and various government, public and private organizations in Canada and abroad.

The internationalization of the university is a two-sided endeavour involving both the presence of international faculty, staff and students within the university community and the movement of York counterparts to the international community. Further, internationalization is a process that is strengthened through linking the interests of the local communities (both public and private) with those of the university and its international scholarly partnerships and activities abroad.

c) Administrative structure

The director of York International has sole responsibility to carry out the mandate of the office and reports directly to the vice-president (academic affairs). The director of York International serves as the international liaison officer for the university.

York International employs five full-time staff, one graduate research assistant, and one to three part-time work-study students.

The International Advisory Committee seeks ways to improve the international educational work of the university for faculty, students and staff. It advises the vice-president (academic affairs), through York International, on institutional policy pertaining to all aspects of international education with respect to: international and area study programs and research; international student exchanges and policies related to recruitment; student exchange selection criteria; promotion; academic programs; scholarships, bursaries and financial schemes; international positioning of the university (profile, status, reputation, conferences, visitors etc.); international partnerships and linkages (how and with whom); international communications strategy; continuing and professional education programs in the international domain; and international funding sources.

d) Relationship to other offices in the university

York International collaborates regularly with the vice-president (external relations), associate vice-president (research), the deans, The Council of Research Directors and various administrative offices. The director of York International is a member of various planning and advisory committees within the university and represents the university through memberships in international education associations.

IV Activities of the office of international cooperation

a) Development of strategies and policies on international cooperation and
b) Development of student exchange opportunities

York University's activities in the areas of international cooperation and student exchange are defined in "Elements of Internationalization" set out by York International and incorporated into the Mandate and Mission Statement.

The elements cover York University's role in international development and research, communications and liaison and support to delegations, international visitors and organizations of which York University is a member.

c) Negotiation

Negotiation of individual agreements takes place between the parties to the agreement. The approval process for new agreements is being reviewed by the International Advisory Committee and the vice-president (academic affairs). All international contracts or agreements, involving the university and its resources, are signed by the president of York University.

d) Project administration and management

Each project, administered by York University, has its own home base and is managed at the source by a coordinator designated to fulfil this role. York International provides central policy advice, assists with the assessment and evaluation of ongoing projects, assists in the coordination of projects involving several areas or departments of the university, and provides student support services as required.

The following is a list of research, teaching and exchange links is provided below.

Argentina - administrative studies
Australia - law
Belgium - arts
Brazil - administrative studies
Chile - administrative studies
China - theatre, fine arts, administrative studies, economics (arts)
Colombia - biology
Denmark - all disciplines
England - several disciplines including arts, administrative studies
Finland - all disciplines
France - French studies, law, administrative studies
Germany - all disciplines
Greece - economics and business
Hong Kong - administrative studies
India - feminist research
Israel - all disciplines
Italy - all disciplines
Japan - administrative studies, law, East Asian studies
Korea - administrative studies
Mexico - administrative studies
Morocco - arts
Netherlands - political science, administrative studies
Norway - administrative studies
Poland - biology
Portugal - arts
Romania - arts
Russia - arts, library studies
Spain - administrative studies
Sweden - all disciplines
Thailand - anthropology, administrative studies
Ukraine - physics
Venezuela - administrative studies
West Indies - all disciplines

York University administers several agreements through the Joint Centre for Asia Pacific Studies:

- Asian Business Studies Program (Pacific 2000)
- Canada and Hong Kong Project (Donner Canadian Foundation)
- Regionalization in Eastern Asia (CIDA)
- ASEAN-ISIS Cooperation Program (ASEAN Institutes of Strategic & International Studies)
- Council for Security Cooperation in Asia Pacific (CSCAP)
- Canadian Consortium on Asia Pacific Security (CANCAPS)

The university also administers agreements through the Centre for Research on Latin America and the Caribbean (CERLAC). This includes institutions where CERLAC has a working relationship and/or information exchanges but not necessarily a formal agreement. The agreements are with the following countries: Argentina, Bolivia, Chile, Colombia, Costa Rica, Cuba, Dominican Republic, Ecuador, El Salvador, Guadeloupe, Guatemala, Guyana, Haiti, Jamaica, Mexico, Nicaragua and Peru.

York University also works with the Organizations of Communicety Power and Grass-Roots Democracy in Central America and the Caribbean (funded by Ford Foundation and IDRC).

In addition, York University is responsible for CIDA agreements in Chile, China, Ecuador, Indonesia, Kenya, Singapore, Thailand and Ukraine.

The faculty of administration studies has an agreement with an institution in Central and Eastern Europe.

e) Budget

Operating funds for York International are supplied through a combination of central university funds and student fees. The source of funds used for the international development cooperation projects comes from organized research units and faculties which draw on core budgets or research and development grants.

V Description of schools or institutes on campus with an international mandate

Centre for Jewish Studies, director: Michael Brown
Centre for Research on Latin America and the Caribbean (CERLAC), director: Ricardo Grinspun
Institute for Social Research, director: Paul Grayson
Centre for Feminist Research, director: Nancy Mandell
Office of Research Administration, director: Noli Swatman
Robarts Centre for Canadian Studies, director: Daniel Drache
Centre for Atmospheric Chemistry, director: Geoff Harris
Centre for Refugee Studies, director: David Dewitt
Centre for Public Law and Public Policy, director: Jamie Cameron
LaMarsh Centre for Research, director: Debra Pepler
Centre for Research on Work and Society, director: Carla Lipsig-Mummé
Centre for Research in Visual Science, director: Ian Howard
Institute for Feminist Legal Studies, director: Brenda Cossman
Centre for International and Strategic Studies, director: David Dewitt
Centre for Research in Earth and Space Science, director: Bob Prince
Centre for the Study of Computers in Education, director: Ron Owston
Centre for Health Studies, acting director: Harriet Rosenberg

Joint Centre for Asia Pacific Studies
Centre for Practical Ethics, director: Don MacNiven
Swedish-Canadian Academic Foundation, director: Maria Cioni

Programs with an international mandate:

African Studies Program (Arts)
Canadian Studies Program (Arts)
Canadian Studies Program (Glendon)
Canadian Institute for Research in Atmospheric Chemistry
East Asian Studies Program
The Mariano Elia Chair (Italian-Canadian Studies)
Labour Studies Program (Arts)
Latin American & Caribbean Studies (Arts)
Religious Studies Program (Arts)
Women's Studies Program (Arts and Graduate Studies)
Social and Political Thought Program - (undergraduate and graduate)
International Political Economy Summer School

VI Publications

York International is presently developing a World Wide Web home page for information regarding international admissions, student exchanges and international studies at the university. Currently York International publishes a *Survival Guide for International Students* as well as flyers on topics of special interest to international students, exchange students, scholars, and faculty at the university. The York International newsletter is being redesigned and will be available in the 1995-96 academic year.

VII Contact and Biographical Information

Dr Maria L. Cioni
Director, York International
201 York Lanes, York University
4700 Keele Street
North York ON M3J 1P3
Tel: (416) 736-5177
Fax: (416) 736-5176
E-mail: mcioni@yorku.ca

Born and educated in Calgary, Alberta, Dr Cioni received her doctorate in sixteenth century British history from Girton College, Cambridge University, England. Her work experience began with the federal public service. It included working for the Canadian Radio-Television and Telecommunications Commission, the Department of

Communications international branch and later, pilot testing of the federal government Telidon computer-communications technology at TV Ontario. As principal of her own company, Dr Cioni consulted domestically and internationally (Europe, Africa and Asia) in the application of new technologies in education and small business. For three years she developed and managed a satellite-computer conference between universities in Canada and Indonesia. Dr Cioni was chosen as the first director of the research and international activities branch, Ontario Ministry of Colleges and Universities, and was responsible for establishing the higher education programs with the Four Motors of Europe. Prior to taking her current position, she served as the director of the Institute for International Programs at the University of Toronto.

Index

Africa, 17
Antigua, 120
Argentina, 5, 31, 32, 93, 191, 243, 267, 280, 290, 295, 303, 304
Australia, 5, 6, 23, 69, 127, 214, 238, 243, 280, 303
Austria, 63, 280, 290
Bahamas, 5
Bangladesh, 5, 104
Barbados, 93, 120
Barbuda, 120
Belarus, 5
Belgium, 23, 63, 104, 148, 169, 173, 303
Belize, 5, 93, 104, 267, 295
Benin, 165
Bolivia, 93, 214, 280, 304
Botswana, 86, 104
Brazil, 5, 63, 87, 93, 104, 138, 161, 165, 173, 191, 214, 243, 247, 258, 280, 290, 303
Bulgaria, 173
Burkina Faso, 143
Cameroon, 58, 162, 194, 207
Central African Republic, 143
Chad, 162
Chile, 87, 99, 104, 138, 197, 207, 254, 267, 280, 290, 303, 304
China, 5, 17, 24, 31, 53, 69, 86, 93, 98, 99, 104, 138, 143, 152, 162, 206, 207, 214, 238, 243, 253, 254, 258, 271, 280, 290, 303, 304
Colombia, 58, 138, 191, 247, 303, 304
Costa Rica, 93, 143, 165, 194, 238, 247, 271, 280, 290, 304
Cuba, 31, 32, 93, 120, 214, 254, 304
Cyprus, 214
Czech Republic, 6, 69, 130, 267, 280, 295, 298
Denmark, 5, 23, 63, 207, 243, 280, 298, 303
Dominica, 93
Dominican Republic, 87, 120, 304
Ecuador, 143, 267, 271, 280, 295, 304
Egypt, 58, 93, 138, 173, 213, 258, 267
El Salvador, 6, 93, 304
Eritrea, 94
Estonia, 295
Ethiopia, 69, 93, 280
Finland, 5, 6, 63, 66, 69, 127, 243, 303
former Soviet Union, 66, 112, 130
former Yugoslavia, 99
France, 5, 6, 23, 32, 63, 69, 73, 87, 104, 109, 142, 148, 165, 169, 173, 182, 191, 206, 207, 214, 221, 247, 280, 290, 298, 303
Gambia, 53
Germany, 5, 6, 23, 32, 63, 69, 191, 214, 221, 243, 253, 280, 290, 295, 298, 303
Ghana, 5, 93, 207, 243, 254
Greece, 303
Guadeloupe, 304

Guatemala, 93, 304
Guinea-Bissau, 248
Guyana, 53, 120, 258, 304
Haiti, 93, 109, 162, 191, 304
Honduras, 58
Hong Kong, 23, 214, 243, 303
Hungary, 93, 214, 280
India, 58, 86, 93, 243, 254, 258, 267, 280, 295, 303
Indonesia, 24, 53, 86, 93, 99, 104, 120, 138, 173, 243, 254, 280, 304
Iran, 5
Ireland, 104, 271, 290
Israel, 63, 243, 271, 303
Italy, 32, 63, 148, 207, 214, 243, 280, 290, 303
Ivory Coast, 191
Jamaica, 5, 93, 267, 304
Japan, 5, 6, 23, 32, 69, 94, 127, 191, 206, 207, 243, 247, 253, 267, 280, 303
Jordan, 94, 290, 295
Kenya, 58, 69, 86, 94, 104, 130, 213, 243, 304
Korea, 5, 23, 32, 243, 253, 254, 280, 303
Latvia, 143, 206
Lebanon, 197
Lesotho, 243
Malawi, 120, 213, 243
Malaysia, 23, 86, 94, 104, 138, 243, 258
Mexico, 5, 6, 23, 63, 94, 142, 143, 152, 161, 162, 170, 173, 178, 191, 214, 231, 243, 267, 280, 290, 303, 304
Mongolia, 238
Morocco, 31, 32, 63, 191, 247, 303
Mozambique, 243
Namibia, 5
Nepal, 5, 53, 69, 267
Netherlands, 5, 6, 63, 104, 207, 214, 247, 280, 303
New Guinea, 271
New Zealand, 23, 127, 238, 280
Nicaragua, 271, 280, 304
Nigeria, 94, 99, 104, 120, 258, 280, 295
Norway, 104, 238, 280, 303
Pakistan, 94, 99, 258
Papua New Guinea, 238
Peru, 94, 258, 280, 304
Philippines, 5, 23, 53, 58, 94, 104, 214, 254
Poland, 5, 63, 69, 152, 243, 280, 303
Portugal, 214, 243, 303
Romania, 6, 138, 303
Russia, 5, 6, 69, 127, 191, 243, 271, 280, 290, 303
Saudi Arabia, 243
Seychelles, 104
Singapore, 23, 280, 304
Somalia, 86
South Africa, 53, 213, 238, 280

Spain, 32, 63, 243, 280, 290, 303
Sri Lanka, 94, 99, 104, 280
St. Lucia, 94
Sudan, 213
Sweden, 5, 6, 23, 66, 69, 104, 127, 303
Switzerland, 63, 243, 280
Taiwan, 6, 23, 243, 253
Tanzania, 94, 104, 238
Thailand, 5, 6, 17, 24, 31, 32, 53, 86, 94, 138, 142, 143, 206, 214, 258, 267, 280, 303, 304
Tigray, 94
Togo, 143
Trinidad, 87, 94, 214, 258, 280
Tunisia, 63, 143, 191, 290
Turkey, 6, 258
Uganda, 6, 94, 99, 104
Ukraine, 6, 87, 206, 214, 271, 280, 295, 303, 304
United Kingdom, 5, 6, 23, 32, 63, 69, 104, 142, 202, 207, 214, 243, 253, 271, 280, 303
United States, 6, 23, 63, 69, 82, 127, 138, 142, 148, 169, 173, 191, 206, 253, 281
Uruguay, 53, 87, 243
Venezuela, 303
Vietnam, 5, 24, 104, 109, 197, 214, 231, 254
West Bank/Gaza Strip, 99, 104
Yemen, 104, 214
Zaire, 94
Zambia, 86
Zimbabwe, 5, 86, 94, 214, 290

1995-1996 30e édition 30th Edition

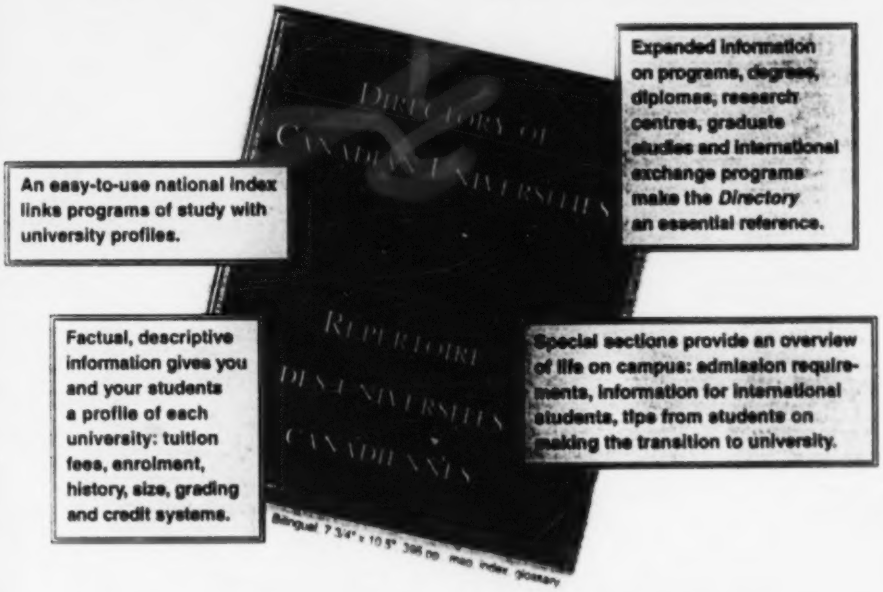
Give Your Students a Good Reference

Use the most objective, comprehensive reference on universities across Canada to answer your students' questions.

Students ask tough questions. Detailed questions, good questions about one of the most important decisions of their lives: choosing a university.

You need a comprehensive, objective, one-volume reference on universities across Canada. Guide your students through the range of program and degree offerings across Canada. Find vital information on admission requirements, costs, services and facilities quickly.

The 30th Edition of the *Directory of Canadian Universities* provides answers to students' questions.


Directory of Canadian Universities
Répertoire des universités canadiennes
Bilingual 7 3/4" x 10.5" 396 pp. map index glossary

Expanded information on programs, degrees, diplomas, research centres, graduate studies and international exchange programs make the *Directory* an essential reference.

An easy-to-use national index links programs of study with university profiles.

Factual, descriptive information gives you and your students a profile of each university: tuition fees, enrolment, history, size, grading and credit systems.

Special sections provide an overview of life on campus: admission requirements, information for international students, tips from students on making the transition to university.

Each year, we compile, update and verify the information in the *Directory*, based on information from the universities themselves and Statistics Canada.

STILL ONLY $27.95

ORDER CARD

Send me ☐ copies of the 30th Edition of the *Directory of Canadian Universities*
Volume discounts:
5-49 copies 10%; 50-99 copies: 20%

Canada: $27.95 Canadian customers add 7% GST (#129987301) Ontario residents must also add 8% PST

United States: $28.95

Other Countries: $30.95 (Canadian Funds)

Payment: Purchase orders are accepted from AUCC member institutions and government departments. All others must prepay.

☐ Cheque ☐ VISA
☐ MasterCard ☐ American Express

Credit Card no.: ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Exp. Date: ☐☐/☐☐

Signature: ____________________

Name: ____________________

Organization: ____________________

Address: ____________________

City: ____________________

Province: ____________________ Postal Code: ____________________

Phone number: ____________________

Fax number: ____________________

Association of Universities and Colleges of Canada **Association des Universités et Collèges du Canada**

AUCC Publications
600 – 350 Albert Street, Ottawa, Ontario K1R 1B1
Phone: (613) 563-3961, ext. 205 Fax: (613) 563-9745

BEST COPY AVAILABLE

1995-1996 30^e^ édition 30th Edition

Donnez un bon outil à vos étudiants

L'ouvrage de référence le plus objectif et le plus complet sur nos universités vous aidera à répondre à leurs questions.

Les étudiants posent des questions épineuses. Ils veulent des détails, et les bons, pour prendre une des plus importantes décisions de leur vie : choisir leur université.

Il vous faut un ouvrage de référence exhaustif, objectif, en un volume, sur les universités du Canada. Guidez vos étudiants à travers la gamme de programmes et de grades offerts. Trouvez rapidement l'essentiel de l'information sur les conditions d'admission, les frais, les services et les installations.

La 30^e^ édition du *Répertoire des universités canadiennes* a les réponses aux questions de vos jeunes.

Directory of Canadian Universities
Répertoire des universités canadiennes
Bilingue 7 3/4" x 10,5" 396 p. cartes index glossaire

L'information concrète et descriptive dessine un profil de chaque université : droits de scolarité, inscriptions, histoire, taille, système de notation et régime d'unités de cours.

Un index national facile à consulter relie les programmes d'études aux profils des universités.

Encore plus d'information sur les programmes, les grades, les diplômes, les centres de recherche, les études supérieures et les programmes d'échanges internationaux : le *Répertoire* est vraiment indispensable!

Des sections spéciales donnent un aperçu de la vie sur le campus : conditions d'admission, information pour les étudiants étrangers, conseils d'étudiants sur la transition entre l'école et l'université.

Chaque année, nous rassemblons, mettons à jour et vérifions l'information du *Répertoire* d'après les renseignements fournis par les universités et par Statistique Canada.

ENCORE À 27,95 $

BON DE COMMANDE

Veuillez m'envoyer ☐ exemplaires de la 30^e^ édition du ***Répertoire des universités canadiennes***

Rabais sur quantités :
de 5 à 49 exemplaires 10 %, de 50 à 99 exemplaires 20 %

Canada : 27,95 $ + TPS de 7 % pour les clients canadiens n° [illegible] et aussi TVP de 8 % pour les clients de l'Ontario

États-Unis : 28,95 $

Autres pays : 30,95 $ (en devises canadiennes)

Paiement : Les bons de commande des universités membres de l'AUCC et des gouvernements sont acceptés. Les autres commandes sont payables à l'avance.

☐ Chèque ☐ VISA
☐ MasterCard ☐ American Express

N° de compte : ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Date d'expiration : ☐☐/☐☐

Signature : ______________________

Nom : ______________________

Organisme : ______________________

Adresse : ______________________

Ville : ______________________

Province : ____________ Code postal : ____________

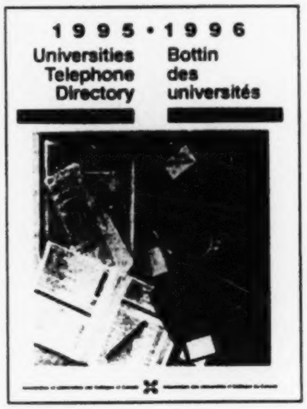
Tél. : ______________________

Téléc. : ______________________

Association des Universités et Collèges du Canada **Association of Universities and Colleges of Canada**

Publications de l'AUCC
350, rue Albert, bureau 600, Ottawa, Ontario K1R 1B1
Tél. : (613) 563-3961, poste 205 Téléc. : (613) 563-9745

Get ready to throw out your *Universities Telephone Directory.* (It's time to order a new one.)



1995 • 1996

Universities Telephone Directory

Bottin des universités

We know how much you depend on your *Universities Telephone Directory.* We're not surprised, since it's Canada's **only** guide to 6,500+ senior academics and university administrators, academic associations, government departments and agencies, federal research granting agencies, and faculty and student organizations.

But as you know the data changes quickly. That's why we update the directory every year - to make sure you have information you can count on: names, titles, phone and fax numbers and e-mail addresses.

Of course, the only way to make sure your information stays up to date is to order a new directory.

Universities Telephone Directory 1995-96
Order your copy now.

Association of Universities and Colleges of Canada **Association des Universités et Collèges du Canada**

Send me ________ copies of the *Universities Telephone Directory 1995-96.*

Name ________________________________

Organization ________________________________

Address ________________________________

Phone number ________________ Fax number ________________

VISA ☐ MasterCard ☐ American Express ☐

Account # ________________ Expiry date ________

Name as it appears on card ________________ Signature ________________

Purchase orders are accepted from AUCC member universities and government departments. All others must prepay. For fastest delivery of your order, please use a credit card.

Price: • Canada: $17.95 * • USA: $19.95 • Other countries: $20.95

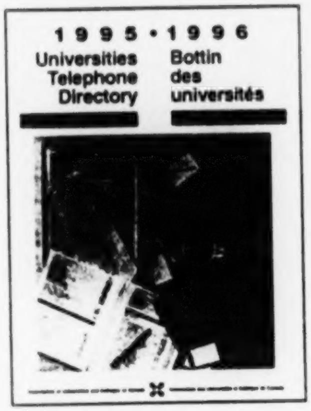
* Please add 7% GST (GST # 129987301); Ontario residents should also add 8% PST.

All payments from outside Canada must be by credit card or in the form of an international bank or postal money order. All prices quoted are in Canadian dollars.

Send to:
AUCC Publications/pro
600-350 Albert Street
Ottawa, Ontario K1R 1B1
Fax: (613) 563-9745
E-mail: sales@aucc.ca

Dites adieu à votre *Bottin des universités.*

(C'est le moment de commander le nouveau.)



1995 • 1996
Universities Telephone Directory
Bottin des universités

Nous savons combien vous comptez sur votre *Bottin des universités.* Rien d'étonnant puisque c'est le **seul** guide au Canada qui réunisse plus de 6 500 dirigeants et administrateurs universitaires, des associations universitaires, les organismes fédéraux de subvention à la recherche, des ministères et organismes gouvernementaux, des associations de professeurs et d'étudiants d'universités.

Mais comme vous le savez, il y a souvent des changements. C'est pourquoi nous mettons le répertoire à jour chaque année, pour être sûrs que vous ayez des renseignements fiables : noms, titres, numéros de téléphone et de télécopieur et adresses électroniques.

Évidemment, le seul moyen d'avoir des renseignements à jour est de commander le nouveau répertoire.

Bottin des universités 1995-1996
Commandez dès maintenant votre exemplaire.

Association des Universités et Collèges du Canada **Association of Universities and Colleges of Canada**

Envoyez-moi ________ exemplaires du *Bottin des universités 1995-1996.*

Nom ____________________

Organisme ____________________

Adresse ____________________

Tél. ____________________ Téléc. ____________________

VISA ☐ Mastercard ☐ American Express ☐

No de compte ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐ Date d'expiration ☐☐☐☐☐☐

Nom tel que sur la carte ____________________ Signature ____________________

Les bons de commande des universités membres de l'AUCC et des gouvernements sont acceptés. Les autres commandes sont payables à l'avance. Pour le traitement le plus rapide de votre commande, veuillez utiliser une carte de crédit.

Prix : • Canada : 17,95 $ * • É.-U. : 19,95 $ • autres pays : 20,95 $

* Prière d'ajouter 7 % TPS (No de TPS : 129987301); résidants de l'Ontario, ajouter aussi 8 % TVP.

Les paiements venant de l'étranger doivent être faits en devises canadiennes sous forme de mandat bancaire ou postal international, ou par carte de crédit. Prix en dollars canadiens.

Envoyez à :
Publications AUCC/pro
600-350, rue Albert
Ottawa (Ontario) K1R 1B1
Téléc. : (613) 563-9745
Adresse électronique :
sales@aucc.ca